

BUSTINS ISLAND VILLAGE CORPORATION

Final Minutes of the Board of Overseers meeting held February 24, 2007 – 10:00 AM Freeport Public Safety Building, Freeport, ME 04032

The Board of Overseers met at 10:00 am at the Freeport Public Safety Building, Freeport, ME on Saturday, February 24, 2007. Those present were: Tony **DeBruyn**, Chair; Pat **LaFleur**, Vice Chair, Scott **Bonney**; Bill **Roberts**; Roger **Leland**, John **Garfield**, Treasurer; Sue **Spalding**, Clerk; Diane **Jellis**, Secretary; Charlie **Johnson** (MS/S). Also present for some or all of the meeting: Robert Ewing, Lorraine Leland, Frank Kastenzholz, Jerry Baker, Al Spalding, and Culver A. (Tony) Barr.

1. Minutes

- a. **ACTION: A motion was made** (DeBruyn), seconded (Bonney), and passed unanimously to accept the minutes, as amended, of the meeting held on January 20, 2007.

2. Correspondence

- a. Minutes of SF Village Parking and Traffic Project meeting held on February 7, 2007 from Susanna Liller dated 2/23/07
- b. A Draft of Lesley Berry's 2007 contract from Frank Kastenzholz dated 2/18/07
- c. A revision of the draft Shoreland Zoning regulations dated 1/24/07 from William Cooper.
- d. Final minutes approved 1/21/07 of the Planning Board meeting held November 5, 2006.
- e. Draft dated 2/23/07 of a letter from Tony DeBruyn addressed to Coleman Mulkern expressing gratitude for the work he has done on behalf of the Board of Overseers and Bustins Island.
- f. Copy of a letter to the Residents of Bustins Island re an Update of Current Issues dated 2/23/07.
- g. Email from Lyn Knight McElwee dated 2/24/07 thanking the BIVC BOO for the Update of Current Issues and for the "straight forward, unbiased, and well written" manner in which the BOO functions.
- h. A letter dated 1/15/07 from Doug Webster announcing his resignation as BIVC Code Enforcement Officer effective April 15, 2007.
- i. A letter dated 1/27/07 from Chris Hayes (member of the Larrabee family) applying for the Bustins Island Truck Driver's position. Pat Lafleur will follow up by letting Chris know the position has already been offered to Kim Adams and that Chris' name will be given to Kim as a potential back-up driver.
- j. Phone call on 1/20/07 from Ron Tozier to Pat LaFleur deferring payment for Community House roof until such time as funds are available.

3. Clerk's Report

- a. Sue reminded the BOO that starting in 2003 the board talked about updating the By-Laws and that never happened. Sue is reviewing them and sees areas that need to be addressed as parts of them are out-dated. Sue suggested that the BOO form a By-Laws Review sub-committee.
- b. In reviewing the legislative bulletins and Maine Townsman she receives from MMA Sue notes that a bill has been proposed to increase the fine for clear-cutting because it is obvious that some are willingly paying the fine so they can obtain a "view".

4. Treasurer's Report – John Garfield

- a. See Treasurer's *Talking Points* dated 2/24/07

- 1) Register report shows payments made as agreed at 1/20/07 meeting.
 - 2) Assets and liabilities have not changed much.
 - 3) Checking account balance is about \$39,000 plus \$68K in CD
 - 4) With an expectation of \$56K in spending by the end of the fiscal year this leaves about \$51K to pay off \$73K in expenses
 - 5) John suggests BOO consider forming a finance committee.
- b. **ACTION: A motion was made** (DeBruyn), seconded (LaFleur), and passed unanimously to authorize the payment of checks written and submitted by the Treasurer in the Treasurer's report dated 2/22/07 for the period of 1/1/2007 – 1/31/2007.
 - c. **ACTION: A motion was made** (DeBruyn), seconded (Leland), and passed unanimously to accept the Treasurers report as presented.

5. Maintenance Supervisor/Superintendent (MS/S) Report – Charlie Johnson

- a. We are now licensed to have a boat ramp by the golf course
- b. The completion of licensing and securing an area for a transfer station probably will not be ready by summer of 2007. Charlie will also be working on a proposal of “how to use it” before we actually open it up to be used by islanders so it doesn't become a free-for-all.
- c. Charlie suggests we buy a wood chipper for future use.
- d. We will need containers at the “transfer station” including one for metal-only so we can sell it rather than pay to get rid of it to help defray the cost.
- e. Suggests islanders be charged for dumping shingles at transfer station so that individuals rather than the island pay.
- f. There will be no brush pick-up in 2007 because there is currently no place to put it. Islanders must be told to plan accordingly.
 - 1) Solutions are being looked at – how to handle; costs; etc. Only “island brush” will go to the transfer station; not “islander's brush”.
 - 2) Logs, not brush, can go to the quarry gravel pit.

6. Committee Reports

- a. Planning Board –
 - 1) Currently reviewing the job description for Code Enforcement Officer and will proceed to post the position in the wake of Doug Webster's resignation. The Planning Board requested that the BIVC BOO be more involved in the selection process and give final approval to language in job description and subsequent final candidate.
 - 2) Extension of road by Brewer cottage to be accepted as a public way
 - 3) Committee continues to work on producing a good survey eliminating errors in island owned ways and limiting liability to publicly owned and maintained areas of regularly “traveled ways”.
 - 4) Updating zoning by-laws in compliance with State DEP guidelines as we have a mandate to comply.
- b. Zoning Board of Appeals – Nothing at this time
- c. Public Safety – John Carrier III found a donation of 30 portable radios, station, and pagers which should prove to be very useful. Once operational they will require an FCC licensing fee which costs approximately \$200.
- d. Harbor Master – Nothing at this time
- e. Boat Committee
 - 1) Application for commercial boat license has been submitted
 - 2) Application for mooring has been submitted
 - 3) Slip at Brewers has been attained

- 4) Merchandising will be done by Scott Mellecker
- 5) Capt. Lesley Berry's contract needs closure
 - a) Term is currently April – December 2007
 - b) Going forward would be January – December 2008
 - c) Merit increase approved
 - d) BAC will pay closer attention to payroll and hours of support staff (relief captains and deck hands)
- 6) Outcome of "Workshop" held in February: Tony DeBruyn agreed to craft language re Lilly B and submit it to the Freeport Coastal Waters Committee for approval
- 7) **ACTION: A motion was made** (DeBruyn), seconded (Leland), and passed unanimously, as amended, to approve the language (previously reviewed by Roger Leland) submitted by Frank Kastenholz on behalf of the BAC of the employment contract for Lesley Berry as Captain of the Lilly B for the forthcoming season.
- f. Parking Committee – Faith Baker and Gus MacDonald were appointed by the Freeport Town Council as members at large of the Freeport Parking committee as residents of Freeport – not as Bustins Island representatives.
- g. Water Commissioner – currently looking at issues re wells. Question was asked: have we joined the Maine Rural Water Association?
- h. Landscape Committee – Nothing at this time
- i. Brewer Cottage – Nothing at this time

7. Other Business

- a. Pat LaFleur will complete letters of thanks to Lionel Plante and Ron Tozier
- b. Talks continue with Al Frick re various options in dealing with "honey pit". The most compliant and affordable option going forward appears to be shipping waste off island in a container rather than building an on-island facility. It is anticipated that the person doing the disposing will have to be licensed and that it will be up to individual property owners to hire someone to take waste from their property or leave waste in individual outhouses to process (compost).
- c. At first look it appears that the island will need no more than four "containers": Waste; Brush/Wood chips; Metal; all else

8. Public Comment – Nothing at this time

9. Future Meeting Schedule

- a. Saturday, March 24, 2007, 10:00 AM, Freeport Public Safety Building (FPSB)
- b. Saturday, May 5, 2007, 10:00 AM, Freeport Public Safety Building (FPSB)
- c. Sunday, May 27, 2007, 10:00 AM, Brewer Cottage

10. Meeting adjourned at 12:10 PM