

BUSTINS ISLAND VILLAGE CORPORATION
Minutes of the Board of Overseers
February 7, 2009

The Board of Overseers met at 10:00 AM at the Public Safety Building in Freeport, Maine on Saturday, February 7, 2009. Those present were: Tony DeBruyn, Chairman; Roger Leland, Faith Baker, Pat LaFleur, John Garfield, Treasurer, and Peg DeBruyn, acting Secretary. Also present for the meeting were: Charles Johnson, Bob Ewing, Jean Whiting, Lorraine Leland, and Rob Taisey.

Minutes

It was noted that Linda Sweatt sends her thanks to Sue Spalding for filling in for her over the winter.

ACTION: On a motion made by R. Leland and seconded by P. LaFleur, it was voted unanimously to accept the minutes of the November 15, 2008 meeting as amended.

Correspondence

- From Len Larrabee regarding his discussion with Don Talbot about financial review
- From Sue Spalding, Clerk, received the 2008 Annual Meeting minutes

Clerk's Report – Sue Spalding

No report. (S. Spalding absent due to illness.) **Follow-Up:** T. DeBruyn will post the minutes of the 2008 Annual Meeting on the Bustins web page.

Treasurer's Report – John Garfield

J. Garfield reviewed his talking points. His suggestion to return the \$772 LaFleur contribution for the transfer station permit was overruled by P. LaFleur. (The money was returned due to exceeding the time limit.) Copies of the check registers were supplied to T. DeBruyn after the meeting.

ACTION: On a motion made by T. DeBruyn and seconded by F. Baker, it was voted unanimously to authorize the payment of checks written and submitted by the Treasurer in the Treasurer's Register Report dated 2/6/09 for the period 11/1/08 – 11/30/08.

ACTION: On a motion made by T. DeBruyn and seconded by R. Leland, it was voted unanimously to authorize the payment of checks written and submitted by the Treasurer in the Treasurer's Register Report dated 2/5/09 for the period 12/1/08 – 12/31/08.

ACTION: On a motion made by T. DeBruyn and seconded by P. LaFleur, it was voted unanimously to authorize the payment of checks written and submitted by the Treasurer in the Treasurer's Register Report dated 2/5/09 for the period 1/1/09 – 1/31/09.

J. Garfield discussed the ongoing financial review with Don Talbot and the report D. Talbot is preparing. It was noted that this report is for Bustins' benefit only and that we are not required to act on any items.

It was also noted that the BIVC may want to document the treasurer's procedures and rationale. J. Garfield responded that he started documenting his job in terms of process and contacts a

couple of years ago. F. Baker suggested that he back up computerized treasury reports and send them to the Clerk for storage.

ACTION: On a motion made by R. Leland and seconded by F. Baker, it was voted unanimously to accept the Treasurer's Report.

Superintendent/Maintenance Supervisor Report – Charles Johnson

C. Johnson reported that the Steamer Dock work has been completed satisfactorily. He noted that two trees came down during a storm, and he removed one of them that was blocking a road.

Regarding the transfer station, C. Johnson plans to meet with Eric Hamlin to see what needs to be done. He does not expect much use of the transfer station by individuals; in the future trash and metals may be handled and transferred off island immediately rather than storing and processing them there, and brush is already handled privately. There is an approved surface for storing and processing brush. Board discussion noted that the transfer station should be used only by the Superintendent and not by individuals. **Follow-Up:** R. Leland requested that C. Johnson document his discussion with E. Hamlin.

Regarding the Public Water supply, C. Johnson has talked with Dan Jellis, but noted that we will follow the same plan as we have the past two years regarding well use. **Follow-Up:** C. Johnson will bring a well schedule to the next meeting.

Other Business

Superintendent Contract: T. DeBruyn reported that he has the employment contract for C. Johnson to sign (note: signing was done at meeting's end). F. Baker expressed concern about setting a precedent of paying for services before rendered. T. DeBruyn stated the precedent was already set some years ago and that the contract is for one year only, so this issue can be reconsidered next year.

ACTION: On a motion made by R. Leland and seconded by F. Baker, it was voted unanimously to approve the Superintendent's contract for 2009 at the same salary.

Maine Rural Water Association: T. DeBruyn noted that our membership in MRWA was up for renewal.

ACTION: On a motion made by R. Leland and seconded by T. DeBruyn, it was voted unanimously to renew the MRWA membership.

Truck Driver Pay Schedule: It was discussed and decided to have Kim Adams send a bill to J. Garfield two times a year, in July and September. K. Adams does not have a contract and is not an employee, so should bill as an independent contractor. **Follow-Up:** P. LaFleur will contact K. Adams.

Brush Handling, Logs: The BIVC reaffirmed the decision made a few years ago to have the handling of brush be a property owner's responsibility, and not to burn brush, but to chip or haul it. R. Tozier has offered to chip brush from BIVC properties that is brought to the transfer station at no charge, in return for being allowed to use the transfer station space for his private chipping. The Board agreed to this arrangement. There was discussion about the various ways of disposing and using chips. One suggestion was to use chips to pave trails and fire roads.

C. Johnson noted that the log dump is filling up and asked for ideas for the future. It was suggested that logs could be left in 8 to 12 foot lengths, and that the island bring someone over to chip them. B. Ewing suggested loading the lengths in a trailer and hauling them off the island. No decision was made. **Follow-Up:** The policy for handling brush and logs has not changed from the policy of the past two years. A notice to this intent will be put in the Store Porch.

C. Johnson also discussed that the road washout by the Store has not yet been handled. He plans to bring Freeport road experts to the island to evaluate the damage and offer suggestions for road maintenance, repair, and drainage.

Grants: T. DeBruyn reported that the island should be able to qualify for grants for such expenses as public safety, fire equipment, road improvement, and fire roads. He noted that it takes time and energy to research and apply for grants and that it should be a long-term effort. We should seek volunteers or we could pay a grant writer to work on contingency. **Follow-Up:** F. Baker will contact Randall Thomas to see if she might volunteer. A notice seeking volunteers will be put in the Store Porch.

Committee Reports

Planning Board: J. Garfield reported that the board had a good meeting. R. Leland then discussed road acceptance plans, proposed roads, and roads that should be abandoned. He showed a map of the mostly accepted East Side road. He also noted that the State has made a change to shore land regulations stating that no one can make any lot less compliant than it is currently.

Zoning Board of Appeals: No report.

Finance Committee: R. Leland noted nothing to report.

Public Safety: No report.

Boat Committee: T. DeBruyn noted that the committee needs to develop a schedule and fares for March review, and then for publishing in the Store Porch. C. Johnson noted that the scrape on the keel has not yet been fixed.

There was discussion about asking the committee to consider extending the off-season spring boat schedule to include an earlier Friday run and to start earlier in the spring (before Memorial Day). **Follow-Up:** T. DeBruyn will talk with F. Kastenzholz, and F. Baker will present at the Boat Committee meeting.

Landscape Committee: No report.

By-laws Review Committee: T. DeBruyn believes the committee should meet continually and when ready, propose changes. F. Baker noted that the Personal Transport Vehicle policy needs to be written up. **Follow-Up:** T. DeBruyn will bring a revised Personal Transport Vehicle Policy forward to the Board.

Reports from Officials

Harbormaster: R. Taisey reported that he has listed all mooring applications, and approximately 50% have not yet applied. **Follow-Up:** T. DeBruyn requested that R. Taisey approach those islanders whose applications are still outstanding. A notice will be placed in the Store Porch regarding mooring applications.

R. Taisey asked if there was any change in a policy for a stipend, noting he has had some expenses. The Board replied that there is no stipend and that he should file for any expenses.

Parking, etc.: F. Baker reported that plans for the train to come to Freeport (and beyond) are moving forward.

F. Baker noted that there was ongoing discussion by Freeport regarding the Brewer Lot that the town leases.

Public Comment

P. DeBruyn discussed the Guide to Bustins Island that she and Diane Jellis are creating. The Board supported this work and will plan to review the guide when the draft is available.

R. Taisey noted that a septic system for the Community House is in place for handling gray water from the sink drain, but has not yet been hooked up.

Future Meetings

There are new dates for March and April. The Board will be meeting on:

March 28	10:00 AM Freeport
April 25	10:00 AM Freeport
May 24	9:00 AM Bustins

The meeting adjourned at 12:35 PM.

Respectfully Submitted,

Peg DeBruyn
Acting Secretary