

BUSTINS ISLAND VILLAGE CORPORATION
Minutes of the Board of Overseers Meeting
June 27, 2010 – 9:00 AM
Brewer Cottage, Bustins Island, ME

The Board of Overseers met at 9:00 AM at the Brewer Cottage, Bustins Island, ME on Sunday, June 27, 2010. Those present were: Tony **DeBruyn**, Chairman; Pat **LaFleur**, Co-Chairman; Scott **Bonney**; Roger **Leland**, Faith **Baker**, John **Garfield**, Treasurer; Sue **Spalding**, Clerk; and Linda **Sweatt**, Secretary. Also present for the meeting: Charles Johnson, Leslie Taisey, Nancy Adams, and Patrice Kastenholz. The Chairman declared a quorum and the meeting began.

MINUTES

ACTION: A motion was made (DeBruyn), seconded (Bonney), and unanimously passed to accept as amended the minutes of the meeting held May 30, 2010.

CORRESPONDENCE

Correspondence Received

5/31/10 from P. LaFleur re Walking Tour of BI by Randall Thomas and Mim Butts

5/31/10 from S. Spalding re Changes to Board Criteria on Determining Voters

6/01/10 from F. Baker re Extension Requested by FEMA-1891-ME

6/01/10 from C. Martens re Minutes from April 24, 2010 Planning Board Meeting

6/02/10 from F. Baker re Extension Requested FEMA-1891-DR-ME More

6/03/10 from M. Hohn re Hearing Notices

6/03/10 from M. Hohn re Reappointment of Ron Tozier as CEO and LPI

6/05/10 from S. Spalding re MMA Membership Renewal

6/06/10 from M. Hohn re Planning Board Members

6/07/10 from S. Spalding re MMA Membership Fee

6/08/10 from F. Baker re FEMA-1891-DR-ME

6/21/10 from M. Hohn re July 11th Hearing for Historical Society

6/21/10 from C. Taisey re Bill Submission

6/24/10 from M. Hohn re Agenda – June 27th Planning Board Meeting

6/27/10 from A. Carrier re Request for Warrant Article

6/27/10 from S. Bonney re Paperwork from John A. Carrier which must be validated

Communication

6/26/10 Communication between P. LaFleur and ME State Forest Service regarding fallen trees on private property

6/26/10 Communication between P. LaFleur and the Freeport Fire Dept. Deputy Chief regarding latest medical emergency on Bustins

CLERK'S REPORT – Sue Spalding

Sue mentioned the renewal of the MMA Membership and treasurer, J. Garfield, stated it had been done. Sue reminded the Board of appointments to be made and the actions for these appointments are under Other Business.

Sue presented for the Boards approval a proposed change to the July 18, 2008 Determination of Voter Eligibility under Criteria number 5.

ACTION: A motion was made (DeBruyn), seconded (Baker), and unanimously accepted to change the July 13, 2008 Determination of Voter Eligibility under Criteria number 5 to be changed to “LLC – signed BIVC form stating name of LLC, lot numbers, and members. Must be updated if there is change.”

TREASURER'S REPORT – John Garfield

John distributed copies of the Treasurer's Talking Points dated 27 June 2010, Check Register Report for 4/17/2010 through 6/24/2010, Actual Year-to-Date Spending Period Ending 24 June, and the Combined Balance Sheet dated 6/24/2010. In discussing the Register Report, John noted the final payment of \$12,840 for the new float and that the \$6700 for the Lilly B insurance should be part of the boat budget. He mentioned receipt of \$5400 of FEMA money but F. Baker questioned if this money was from MEMA. F. Baker and John will meet to clear up exactly what FEMA and MEMA monies would be. John stated that he paid almost \$3800 to Coastal Barge & Mooring. C. Johnson stated that was for the new float chains but he would check on this amount versus the estimate he was given.

ACTION: A motion was made (DeBruyn), seconded (LaFleur), and unanimously voted to authorize the payment of checks written and submitted by the Treasurer in the Treasurer's Register Report dated 6/24/2010 for the period 4/17/2010 through 6/24/2010.

John stated that the boat operating budget should have separate selling goods money from fares for better clarification. He mentioned the contribution to the Blue Fund should be \$16,000. R. Leland stated that the Board must begin to budget better for items for long term over year expenses. There was a discussion concerning the proposed budget for the 2010-2011 FY considering a sinking fund for future expenses such as replacing pilings, etc. R. Leland reminded the Board that a normal sinking fund may be used as needed. T. DeBruyn stated the importance of planning ahead for any needed large expenses.

ACTION: A motion was made (DeBruyn), seconded (LaFleur), and unanimously voted to accept the Treasurer's Report.

SUPERINTENDENT'S REPORT – Charles Johnson

Roads -- Charlie stated that there are areas on the roads, not FEMA related, which need to be repaired. He stated that C. Taisey has cut trenches to relieve puddles of water on the roads. He informed the Board that the ramp at the Golf Course is in need of repair and the Board must think about getting a load of reclaim, which does not wash away, and rent the equipment to fix that area. T. DeBruyn requested an amount for this expenditure. Charlie will speak to contractors.

Large Metal Trash Removal – Charlie stated that he was in the middle of the metal pick up and the barging will cost \$500. S. Bonney stated his concern about cost of the metal and the large trash pick up because the BIVC can no longer afford the expense. The Board discussed having individuals pay for this metal removal, especially if there is quite a bit and charging for large items. Charlie was told to figure out costs.

Charlie stated that he needs more to do. T. DeBruyn was pleased that time sheets are being handed in. Charlie remarked that he would speak to contractors about estimates he received and the actual charges.

OTHER BUSINESS

Appointments

Clerk, S. Spalding, reminded the Board to reappoint the CEO and LPI positions for this year.

ACTION: A motion was made (Baker), seconded (LaFleur), and unanimously passed to reappoint Ron Tozier as CEO and LPI and Barbara Skelton as alternate CEO and LPI until June 30, 2011.

S. Spalding stated that J. Garfield resigned from the Planning Board and the present associate member, Charlotte Kahn, would fill this position.

ACTION: A motion was made (Leland), seconded (Baker), and unanimously passed to appoint Charlotte Kahn as full member of the Planning Board until October 31, 2013.

ACTION: A motion was made (DeBruyn), seconded (Leland), and unanimously passed to appoint John Garfield as associate member of the Planning Board until October 31, 2014.

Receipt of Paperwork – S. Bonney handed T. DeBruyn the paperwork from John A. Carrier which must be validated.

Information on the Emergency -- Lesley Taisey presented a report on the BI emergency when John Mellecker broke his leg. She stated that Freeport is still our dispatch location, the Freeport Harbor Master was out and not able to be located, but the EMT in South Freeport was prepared when John arrived. She was concerned because transporting a victim is most complicated and damage can be done especially transporting by boat. The Board discussed the importance of the availability of the Freeport Harbor Master and what could be done to improve the emergency needs for Bustins. L. Taisey stated that Deputy Connelly will work with her and D. Dickison to cover all the bases, get the maps in sync to number all of the island docks, and review the requirements and define the area for a medical helicopter to be able to land on Bustins if need be. T. DeBruyn stated that the Public Safety budget must be revised to account for monies needed to handle this helicopter landing preparation. R. Leland would be interested as a fact-finder for details for a helicopter landing for emergency situations. L. Taisey stated that J. Abramson has been notified about replacing equipment in the Emergency Room but T. DeBruyn still requires a list of what is needed. L. Taisey also stated that people must be alerted by phone so phone numbers must be with carriers for emergency notification and the stolen radio from the truck will be replaced.

Wood Issue – P. LaFleur spoke to the Forest Service. She was informed that fallen trees and branches on the ground (mounds not more than four feet high) may be left on the ground because the State cannot dictate the removal of wood. Paying a licensed forester for harvesting the wood would not be worth it. C. Jonson stated that the stump dump is not legal and had been closed. T. DeBruyn stated that we do not have the space to burn wood and the ashes would have to be removed. T. DeBruyn also stated that individuals must pay for wood removal themselves and he requested that P. LaFleur discuss the wood issue at the Annual Meeting.

Island Tractor – P. LaFleur mentioned that the BOO had voted to have the island tractor taken off island for repairs and wondered why this had not been done. C. Johnson stated that he was concerned that the tractor would not be taken care of immediately and he knows how needed the tractor is during the season. So he is monitoring the leak and doing minor maintenance as needed on the tractor. T. DeBruyn stated that the tractor does need professional service this year in the fall and it is highly recommended that the tractor be taken off island for professional maintenance every five years.

Historical Society -- P. Kastenzholz stated that the Historical Society would like to serve wine and cheese for their annual opening this year and request a one day permit to serve wine to only those of drinking age for July 3rd from 4 PM to 5 PM.

ACTION: A motion was made (DeBruyn), seconded (Bonney), and unanimously approved to issue a one day permit for the serving of wine on July 3, 2010 from 4 PM to 5 PM at the Ships Inn.

P. Kastenzholz presented an update on the moving of the Schoolhouse. She began with a short history stating that in 1888 using the \$250 budgeted the 12' by 18' school building was constructed. In 1897 the Merrills gave the land by the present Community House for

the Schoolhouse. The original proposed piece of BIVC land on which to move the Schoolhouse across the street from the Grece property does not conform to the 75' setback distance from the shoreline. They researched the property and J. Woods was hired to do an accurate survey so the new proposed area will be staked out for a public discussion on July 3rd. The question was raised whether the approval given at a prior meeting to move the Schoolhouse to the original proposed location is applicable to any other location. P. Kastenholz handed around computer sketched pictures showing the proposed placement along the Store—Municipal Building. There are still a number of steps to be taken such as the Planning Board meeting, the Board of Appeals hearing and then off to the state. T. DeBruyn stated that the Board may then give approval or make it an issue at the Annual meeting.

Warrant for the Annual Meeting -- T. DeBruyn stated that the Planning Board has several things for the Warrant. R. Leland stated that he will speak about the road plan for next year. T. DeBruyn will see what else comes up for the Warrant.

Budget for 2010-2011 -- T. DeBruyn presented a 2009-2010 Budget Detail sheet for everyone's perusal. He did state that the Board must continue spending money on road maintenance and suggested better accounting of the actual spending. S. Bonney suggested looking carefully at the time sheets to allocate expense to the roads versus superintendent's other work accounting. P. LaFleur requested additional money for roads and drainage.

T. DeBruyn requested the Board members to look at the items for the budget and noted capital projects cost to operate the place versus capital expenses. He reminded everyone that publishing the Warrant with the budget has to be copied and posted ten days prior to the Annual meeting.

R. Leland, as a member of the Finance Committee, stated that he is willing to act as liaison with the treasurer to establish a sinking fund. T. DeBruyn stated that the Board has the responsibility to develop the budget and the treasurer presents the previous years' numbers. The Finance Committee has volunteered to generate the proposed budget for next year and present it to the Board.

COMMITTEE REPORTS

Boat Committee – F. Baker reported that Lilly B hats are available for sale and the remainder of last year's lunch coolers.

Brewer Cottage – No report.

By-Laws Review Committee – No report.

Finance Committee – No report.

Harbor Master – No report.

Landscape Committee – T. DeBruyn reminded everyone that for tree removal individuals must seek approval of the CEO and/or the Landscape Committee if the tree is on BIVC property.

Planning Board – Per request by the Board, S. Spalding has forwarded information to the Planning Board concerning the issue of the Honey Mud Sucker for septic disposal. The BIVC decided to purchase their own equipment but the Board may facilitate in the matter. R. Leland will get more information.

Public Safety Committee – T. DeBruyn stated that members wanted to be sure of refreshing people on equipment. The Committee was planning for new Indian pumps, replacing hoses so they would all be of uniform sizes, and using the old well at the Store for Safety Day.

Water Commissioner -- No report.

Zoning Board of Appeals – No report.

PUBLIC COMMENT

None at this meeting.

ACTION: A motion was made (DeBruyn), seconded (LaFleur), and unanimously moved to adjourn at 11:50 AM.

ADJOURNMENT (11:50 AM) and FUTURE MEETING SCHEDULE

Sunday, July 18, 2010 – 9:00 AM at the Brewer Cottage, Bustins Island, ME

Saturday, August 7, 2010 – 9:00 AM Annual Meeting at the Community House, Bustins Island, ME

Sunday, August 8, 2010 – 9:00 AM at the Brewer Cottage, Bustins Island, ME

Sunday, September 5, 2010 – 9:00 AM at the Brewer Cottage, Bustins Island, ME

Sunday, October 10, 2010 – 9:00 AM at the Brewer Cottage, Bustins Island, ME

Respectfully submitted,

Linda E. Sweatt
Board Secretary