

**BUSTINS ISLAND VILLAGE CORPORATION**  
**Minutes of the Board of Overseers Meeting**  
**July 17, 2011 – 1:00 PM**  
**Approved August 7, 2011**

The Board of Overseers met at 1:00 PM at the Brewer Cottage on Bustins Island, ME on Sunday, July 17, 2011. Those present were: Faith **Baker**, Chairman; Robert **Boone**, Roger **Leland**, Scott **Bonney**, Bill **Cooper**, Sue **Spalding**, Clerk; and Linda **Sweatt**, Secretary. Also present for the meeting: Superintendent Crawford Taisey.

**MINUTES**

(1) **ACTION: A motion was made** (Baker), seconded (Leland), and unanimously voted to accept as amended the minutes of the meeting held July 10, 2011.

**CORRESPONDENCE**

Verbal Correspondence Received

7/10/11 F. Baker met with Dan and Kim Adams to verify the Truck Driver stipend of \$2500 and \$100 for locking and unlocking the public wells.

7/11/11 P. Kastenholz spoke to R. Boone regarding the approval from the BIVC Board and the CABI to move the Coke cooler to the Historical Society building with the understanding that an equitable capacity cooler to take its place will be provided.

7/12/11 Clerk S. Spalding received from the Dept. of Labor notifications that unemployment payments for May (dated 6/10/11) and for June (dated 7/10/11) were made at the rate of \$359 per week.

7/14/11 F. Baker received an official complaint from Gardner and Fran Hatch regarding the structure, material and accumulated junk on Lot A-69. The Chairman has advised the CEO.

7/17/11 F. Baker received a request from B. Kirkland, representing the CABI, that the Board consider the costs for the public outhouse cleanings and the tennis court maintenance be paid through the Parks and Recreation budget.

Email Correspondence Received – stored by F. Baker

**CLERK'S REPORT** – Sue Spalding

Sue has posted the Board of Overseers Determination of Voter Eligibility Policy, Board of Overseers Voting Policy, Annual Meeting Voting procedure 2011, and the Voter List.

**ADMINISTRATIVE ASSISTANT'S REPORT** - Pat LaFleur

Pat was not in attendance.

## **TREASURER'S REPORT – Tony DeBruyn**

Tony distributed the Monthly Register Report for 6/25/2011 through 7/16/2011 and the Board had little discussion.

- (2) **ACTION: A motion was made** (Baker), seconded (Bonney), and unanimously voted to authorize the payment of checks written and submitted by the Treasurer in the Register Report dated 7/16/2011 for the period 6/25/2011 through 7/16/2011.

Tony then distributed copies of the Statement of Revenues, Expenditures and Transfers for FY 2010 – 2011 through July 16, 2011, the Balance Sheet, and 2010 – 2011 Funds Activity. He had updated the “Actuals to Date” column in the Statement of Revenues, Expenditures and Transfer report. Tony informed the Board that over \$170,000 was received from Freeport and shown in the Balance Sheet.

- (3) **ACTION: A motion was made** (Baker), seconded (Cooper), and unanimously voted to accept the Treasurer's Report dated 7/16/2011.

## **SUPERINTENDENT'S REPORT – Crawford Taisey**

Trash – Crawford spoke with Plante about barging two loads of gravel with an empty dumpster. The Board requested a written estimate for charges. The large trash pick-up should contain no construction debris and no hazardous materials.

Honey Wagon – Crawford has placed a container with wood chips and a container with agricultural lime by the honey wagon to be mixed with the outhouse waste.

Vehicles – Crawford with the help of J. Boyko replaced the key switch and cleaned the terminals in the Dodge truck. The Cliff Island truck will get a new ignition switch with wiring from Tennessee. He has the two portable pumps and the floating pump ready.

Brewer Cottage – Crawford sprayed for ants and took care of the bees nest. He pumped out the well using R. Tozier's pump. The water looked good and clean. Now the well must be tested and an application must be submitted to Augusta for a variance in order for this well to be considered public.

Roads – The power rake is hooked up to the tractor ready to be used by Crawford this week.

Lights for the Clerk's Office – R. Taisey has looked at the library and post office lights, which are fine as is. He will look at the lights and outlet for the Clerk's office.

Carts – Crawford with the help of Dan and Danny Adams cleared out some old pieces of debris from under the store. This area is where the carts may be stored.

Public Ways – Crawford is still looking at this project.

## **CEO REPORT – Ron Tozier**

Ron was not in attendance.

## **OLD BUSINESS**

Review Warrant Articles for Annual Meeting – The Board discussed the proposed Warrant Articles as presented by B. Cooper.

- (4) **ACTION: A motion was made** (Cooper), seconded (Leland), and unanimously voted to accept the 2011 Annual Meeting Warrant as modified on July 17, 2011.

Budget for Annual Meeting – T. DeBruyn presented the Proposed Budget 2011 - 2012. The Board discussed certain line items and made appropriate changes. Tony will include the Treasure's Report as Addendum A. The Board members signed the Warrant and directed S. Spalding, Clerk, to post it.

- (5) **ACTION: A motion was made** (Baker), seconded Leland), and unanimously voted to pass the Proposed Budget 2011 – 2012 with revisions totaling \$224,700.

### **NEW BUSINESS**

Boat Advisory Committee – The Board discussed the need to review the Boat Committee membership and appoint members.

- (6) **ACTION: A motion was made** (Baker), seconded (Bonney), and unanimously voted to appoint Bob Dugan as a member of the Boat Advisory Committee until October 31, 2011.
- (7) **ACTION: A motion was made** (Baker), seconded (Leland), and unanimously voted to appoint Al Spalding as a member of the Boat Advisory Committee until October 31, 2013.
- (8) **ACTION: A motion was made** (Baker), seconded (Bonney), and unanimously voted to appoint Jason Sweatt as an alternate member of the Boat Advisory Committee until October 31, 2011
- (9) **ACTION: A motion was made** (Boone), seconded (Baker), and unanimously voted to appoint Tanya Sweatt as Chairman Pro-tem of the Boat Advisory Committee.

F. Baker will request T. Sweatt, Chairman Pro-tem of the Boat Advisory Committee, attend the August 7<sup>th</sup> Board meeting.

### **COMMITTEE REPORTS**

**Boat Advisory Committee** – No report.

**Brewer Cottage** – No report.

**By-Laws Review Committee** – No report.

**Finance Committee** – No report.

**Harbormaster** – No report.

**Landscape Committee** – No report.

**Parking Advisory** – No report.

**Planning Board** – No report.

**Public Safety Committee** – No report.

**Roads Committee** – No report.

**Water Commissioner** – No report.

**Zoning Board of Appeals** – No report.

**PUBLIC COMMENT**

None at this meeting.

**ADJOURNMENT (3:52 PM) and FUTURE MEETING SCHEDULE**

Saturday, August 6, 2011 – 9:00 AM Annual BIVC Meeting at the Community House on Bustins Island, ME

Sunday, August 7, 2011 – 9:00 AM at the Brewer Cottage on Bustins Island, ME

Tuesday, August 30, 2011 – 6:00 PM Freeport/Bustins Annual Dinner at the Community House on Bustins Island, ME

Sunday, September 4, 2011 – 9:00 AM at the Brewer Cottage on Bustins Island, ME

Respectfully submitted,

Linda E. Sweatt  
Board Secretary