

**Bustins Island Village Corporation
Meeting of the Board of Overseers
July 12, 2015 – 9:00 AM
Approved August 2, 2015**

The Board of Overseers met at 9:01 AM at the Brewer Cottage on Bustins Island, ME on Sunday, July 12, 2015. Overseers present were: Robert **Boone**, Chairman; Bill **Cooper**, Vice Chairman; Pat **LaFleur**, Ken **Barrows**, and Roger **Leland**. Other officers/appointees/ contractors present were Sue **Spalding**, Clerk; Tony **DeBruyn**, Treasurer; Linda **Sweatt**, Secretary; Crawford and Candy **Taisey** of Straight Edge Construction, Superintendent; Chris **Martens**, Planning Board ; and Ron **Tozier**, CEO/LPI and Police Officer.

MINUTES

- (1) **ACTION: A motion was made** (Leland), seconded (Barrows), and unanimously voted to accept the minutes as amended for the meeting held June 28, 2015.

PUBLIC COMMENTS

Bill Roberts addressed the Board concerning the gray water system on his property on Shore Reserve. He requested a resolution stating that the gray water system was approved. He had been granted permission to use BIVC land for the CUP. Sue found the document giving Bill permission to use Shore Reserve. Ron Tozier stated that Bill's gray water system was fine with the state. Bill was satisfied and no further action by the Board is needed,

ADMINISTRATIVE ASSISTANT'S REPORT - Pat LaFleur

Pat stated she had no report at this time.

CLERK'S REPORT – Sue Spalding

Sue had a conversation with the Town Manager requesting that a step be installed for access from the parking lot to the town dock in the area under the Harbormaster's shed,

Sue informed the Board that the Island Directories are available for sale at the post office. The printing bill for \$375 was approved and given to Tony for reimbursement to Betty Kirkland.

TREASURER'S REPORT – Tony DeBruyn

Tony distributed copies of the treasurer's report. Reviewing the check register report dated 6/27/2015 through 7/9/2015, he mentioned few payments had been made since the previous report on June 28th.

(2) **ACTION: A motion was made** (Leland), seconded (Boone), and unanimously voted to authorize the payment of checks written and submitted for the pay period of 6/27/2015 through 7/9/2015.

Tony commented on the Balance Sheet and Funds Activity report showing the status of where we are. From the Statement of Revenues, Expenditures and Transfers, Tony discussed some line items to compare the budgeted amount with the forecasted amount in preparation for the proposed budget for the Annual Meeting. Freeport allocation is approximately \$176,000. Tony stated that he went back for the last eight years to calculate the average annual increase of 0.8%

Tony mentioned the ferry logging issue is more work with credit card transactions. The captains and crew work to keep the logs daily. The purpose of the iPad was to make tracking and logging easier. The “square” credit card service is appreciated by the customers.

(3) **ACTION: A motion was made** (Leland), seconded (LaFleur), and unanimously voted to accept the Treasurer’s Report as presented.

CEO REPORT – Ron Tozier

Ron reported that a notice of violation was filed this week regarding Lot A69 on a zoning issue. The owner has 14 days to correct the situation or 30 days to file an appeal with the Zoning Board of Appeals.

POLICE OFFICER – Ron Tozier

Ron reported asking some people not to drink alcohol on Bustins’ roads. There was an incident of a lost child, who was found and returned to the parents.

SUPERINTENDENT’S REPORT – Crawford Taisey

Composting – Crawford set up a composting unit on his property and has invited neighbors to use it.

Trash and Recycling – Crawford received a complaint about the trash. It was suggested Crawford purchase leather gloves for use by the trash handlers.

Jessica Taisey Petrie offered to help promote recycling.

Bikers – We still have a dangerous situation concerning visibility of approaching vehicles and bikes. Constant maintenance of trimming trees and bushes along the roadside is required. In response to the sign requiring bikes to be walked down the hill to the store, bikers are now riding off road on to adjacent property. Visibility is hampered by vegetation.

CORRESPONDENCE

6/28/15 Email from S. Spalding re: Motor Vehicle and Large Equipment Documents.

6/28/15 Email from Kevin Petrie, Chair of Finance Comm. re: Meeting monthly, considering investment strategies for Casco Fund.

6/29/15 Email from F. Baker re: Ranger Kent bringing family, charge for ferry? (No).

7/01/15 Email from Patrice Kastenzholz re: BIHS will attend July 12th meeting.

7/02/15 Email from T. Sweatt re: Radar needs to be sent for repairs. Cost \$800 plus new battery.

7/05/15 Email from CEO R. Tozier re: Notice of Violation (NOV) draft – forwarded to counsel.

7/06/15 Email from Bill Dale re: Comments on Warrant draft.

7/07/15 Email from Bill Dale re: Comments on NOV.

7/07/15 Email from Carol White re: Status of water study.

7/12/15 Rob Taisey showed P. LaFleur pictures of water system for public safety from Monhegan Island and requested she bring this to the Board's attention.

Email correspondence is stored on Google Drive.

OLD BUSINESS

Review Projects List and Action Items/Follow-up – The Board reviewed items on the projects list.

2015 Annual Meeting – T. DeBruyn discussed budget preparation. He noted the operating expenses were increasing while income was not increasing in comparison.

B. Cooper reviewed the Warrant draft with proposed road acceptances and property transfers.

S. Spalding noted that in Article 4 the lots C-U and C-V were elsewhere designated as Section D.

See other notes under the Planning Board.

Trash Collection Alternatives – Crawford installed a composting unit on his property.

S. Spalding will work with Jessica Taisey Petrie concerning recycling since Freeport recycles paper, plastic, cans, and bottles as single stream.

Motor Vehicle/Large Equipment Applications – The Board will consider updating and confirming the existing policy with a lockout date from June 15 to September 15. They may recommend one-day permission from the Superintendent.

Gus MacDonald has requested permission to bring a well driller to his property.

(4) ACTION: A motion was made (Leland), seconded (Boone), and unanimously voted to grant permission for Gus MacDonald to bring to Bustins a self-contained well driller after September 15, 2015.

NEW BUSINESS

Private Use of BIHS Museum with BIHS Officials – Patrice Kastenzholz and Lyn McElwee presented to the Board the BIHS proposal regarding the use of the museum building for private events. Patrice stated that she received positive feedback about the BIVC using the museum for the annual reception with Freeport officials. After reconsideration, the BIHS has decided not to allow private events in the museum because it is too much work and worry.

The Cole Porter piano has been gifted to the BIHS and will need restoration. So in the future the BIHS would like to host small musical evenings once or twice a summer. This would be the responsibility of the BIHS. The Board members had no objections.

Patrice noted that Pat Reardon replaced the door and put up the gutter above the doorway. The BIHS will look at the side stairway exit with Crawford to determine what if anything needs to be done to assure its safety as an emergency exit.

APPOINTED OFFICIALS' and COMMITTEE REPORTS

Boat Advisory Committee – No report at this time.

Brewer Property Advisors – No report at this time.

Brush and Log Committee – No report at this time.

Finance Committee – No report at this time.

Harbormaster – No report at this time.

Landscape Charter Committee – P. LaFleur reported that the new members are motivated to get started, especially with trimming work which must be done. They wish to amend the new charter to add two alternative positions. The curator of the Nature Center will act as a resource consultant. Pat will prepare the amended charter.

Planning Board – B. Cooper reported that the Planning Board approved acceptance of the road along the Leland and Sweatt properties. C. Martens recommended approval for Street X to be put forward by the BIVC Board.

(5) ACTION: A motion was made (Boone), seconded (Leland), and unanimously voted to recommend the Planning Board accept the plan of proposed conveyances for Streets B and X Section B on Bustins Island, Freeport, ME on Island Survey dated 3/30/15 at the Annual Meeting.

The Planning Board recommended accepting the Mumford Lots 61 and 62 being given to the BIVC.

The Planning Board is reviewing options for Pidge’s Cove.

Public Safety Committee – Ken Barrows reported that the Public Safety Committee is busy with their work so the Firewise Committee should continue as a stand-alone volunteer program.

The North Yarmouth fire truck has limited value. The committee is looking at an ATV 4-wheel drive vehicle and will write up a proposal.

The battery in the Emergency Room should be checked – Tony will check it. Members discussed the AED. Ken said the term “CLEAR” must be stated aloud to make sure no one is touching the victim when the AED is triggered.

Water Commissioner – C. Taisey reported all wells tested fine except Ewing well. It will be treated and retested.

Webmaster – No report at this time.

Zoning Board of Appeals – No report at this time.

ADJOURNMENT (11:49 AM)

FUTURE MEETING SCHEDULE

Sunday, July 19, 2015 – 9:00 AM at the Brewer Cottage on Bustins Island, ME

Saturday, August 1, 2015 – 9:00 AM Annual Meeting at the Community House, Bustins Island, ME

Sunday, August 2, 2015 – 9:00 AM at the Brewer Cottage on Bustins Island, ME

Tuesday, August 25, 2015 – 6:00 PM Bustins/Freeport Dinner and Meeting at the Community House.

Sunday, September 6, 2015 – 9:00 AM at the Brewer Cottage on Bustins Island, ME

Sunday, October 4, 2015 – 9:00 AM (on-island or off-island?)

Saturday, November 7, 2015 – 9:30 AM at the Freeport Safety Building in Freeport, ME

Saturday, December 12, 2015 – 9:30 at the Freeport Safety Building in Freeport, ME

Meetings may be cancelled or rescheduled – check for any changes online at http://www.bivc.net/docs/Meeting_Schedule.pdf

Respectfully submitted,

Linda E. Sweatt
BIVC Board Secretary