

Meeting of the Board of Overseers

January 21, 2017

Approved February 18, 2017

The Board of Overseers met at 10:00 AM at the Freeport Public Safety Building on Saturday, January 21, 2017. Overseers present were: Robert **Boone**, Chairman; Pat **LaFleur** - Vice-Chairman via Skype, Roger **Leland**, Ken **Barrows**, and Tanya **Sweatt**. Other officers/appointees/contractors present were Sue **Spalding**, Clerk; Tony **DeBruyn**, Treasurer; Crawford and Candy **Taisey** of Straight Edge Construction, Superintendent; and Jim **Boyko**, Public Safety Committee.

1. MINUTES. Approval of the minutes of November 5, 2016 was waived until the next meeting.

2. PUBLIC COMMENTS – none

3. CLERK'S REPORT – Sue Spalding

- Due to poor driving conditions Sue was unable to attend the MMA Municipal Grant-Writing workshop on November 29. She has all the workshop materials, however.
- She asked that the BIVC provide two cordless microphones for voter comments during the Annual Meeting.
- She asked the Board for direction regarding storing BIVC records. The Board directed that from this point on, all BIVC records will be scanned, if necessary, and stored electronically. Some will continue to be stored physically, as well. Discussion continued on protocol and which online and physical locations to use. Sue will propose a protocol?

4. TREASURER'S REPORT – Tony DeBruyn

On a motion made and seconded it was **VOTED** 4-0 plus one assent via Skype to authorize the payment of checks written and submitted by the Treasurer in the Register Report dated 1/18/2017 for the period 11/05/2016 through 1/18/2017.

Tony discussed Statement of Revenue, Expenditures and Transfers as of January 18, 2017, as well as banking and investment strategies.

5. APPOINTED OFFICIALS' AND COMMITTEE REPORTS

b. Superintendent – Crawford and Candy Taisey

- Discussion about disposition of the North Yarmouth firetruck, which is currently in his yard in Freeport. We will continue to try to sell it up until Labor Day 2017, after which time we will scrap it.
- The GMC fire truck is at his house awaiting clutch work and fluid film undercoating.

- Fall meeting with Mark King re municipal composting. More suggestions offered by Mark.
- Candy presented draft Well Schedule. Pursuant to the fall Board meeting with state water specialists, we are allowed to stagger our well openings. The Brewer well will be open on days when other wells are not. Crawford will get prices for a hand-pump for the

well.

a. Administrative Assistant – Pat asked Tanya about boat staff and schedule for 2017.

d. Boat Advisory Committee – Tanya reported that the committee is working on staffing and schedule for 2017.

g. Finance Committee – Kevin Petrie has resigned as chair. Tony will serve as acting chair.

j. Planning Board – is working on Zoning Ordinance updates to comply with changes in state regulations.

n. Zoning Board of Appeals – there are two openings on this committee

There was no report at this time for the following officials and committees: CEO, Brewer Property, Brush and Log, Harbormaster, Landscape, Public Safety, Webmaster.

6. CORRESPONDENCE

- 11/12/16 EM-Sue's notes on water discussion
- 11/7/16 EM-Pat's notes on water discussion
- 11/17/16 EM –Faith Baker – Bustins Island renewed as Firewise Community
- 1/18/16 EM-permission to Chris Martens to remove birch tree at tennis courts
- 11/28/16 EM-Charlotte Kahn-seeking \$500.00 from BIVC for Coastal Bluff Erosion Mitigation, living shoreline
- 12/1/16 – UPSP re change of contact person
- 12/8/16 EM Kim Bohlen-received proposed license between her and Shields – leave as private matter
- 12/22/16 EM-Ranger Nelson recommends contacting Brian Hogan re: N.Yarmouth truck
- 12/27/16 EM –John Spritz, Northport Village Corporation (Bayside)-general information
- 12/29/16 EM-Bill Dale-proposed marijuana ordinance should contain applicability date relating to first BOO discussion
- 1/2/17 PH-Kevin Petrie stepping down as chair of FinCom
- 1/8/17 EM-Judy Kitchin-tax letter for four lots-forwarded to Roger
- 1/12/15 EM-Paul Robson-asked about taxes due on Stoudt lots - \$73.96. I agreed that BIVC will pay taxes due.

Email correspondence is stored on Google Drive.

7. REVIEW PROJECTS LISTS AND ACTION ITEMS. The Board reviewed and updated projects lists, actions items, and capitol projects.

8. OLD BUSINESS

a. Comprehensive Water, Wells, and Subsurface waste Disposal policy.

Tabled until we get more specific directions, recommendations, and municipal ordinance samples from Carol White and Dave Braley.

b. Steamer Dock, Landing Zone projects.

Crawford presented design proposal from Walsh Engineering Associates, Inc. **On a motion made** and seconded it was **VOTED** 4-0 plus one assent via Skype to engage Walsh Engineering Associates Inc. for Due Diligence and Design at a cost not to exceed \$4,000.

c. Deed follow-up

- i. BIVC to Kip & Jean Shields – signed by Rob, sent to Leland Law. Easement from them to BIVC - pending.
- ii. BIVC to Simone Shields – signed by Rob, sent to Leland Law
- iii. Simone Shields to BIVC – pending.
- iv. BIVC to Bill and Martha Cooper – signed by Leland Law.

9. NEW BUSINESS

a. Browntail injections for trees by Public Float.

It was decided not to inject, but to prune the trees

b. Coastal bluff Erosion Mitigations

Jim Boyko presented the results of Charlotte Kahn's extensive research on coastal bluff erosion mitigation. Some cottagers have contributed a total of \$1,000 toward professional assessment of Bustins' southeast-facing coastal bluff. A BIVC contribution of \$500 will secure an additional \$4,000 matching grant for these services.

On a motion made and seconded it was **VOTED** 4-0 plus one assent via Skype to authorize the spending of \$500 as a contribution toward the Coastal Bluff Erosion project.

c. Firewise in the Northeast Conference.

Rob Boone attended and reported on this conference, with continued admonition to clear vegetation 30' from cottages as legally possible.

d. Marijuana referendum. By Maine referendum in November it was voted to legalize the use of marijuana for adults in Maine. **On a motion made** and seconded it was **VOTED** 4-0 plus one assent via Skype to propose an "Ordinance Prohibiting Retail Marijuana Establishments and Retail Marijuana Social Clubs in the Municipality of Bustins Island Village Corporation" (see attachment) for consideration at the 2017 Annual Meeting. It would take effect immediately upon enactment by Annual Meeting but shall be applicable as of January 21, 2017.

e. Other new business. On a motion made and seconded it was **VOTED 4-0** plus one assent via Skype to hire Straight Edge Construction as Superintendent for 2017 pending the signing of the contract.

3.

10. NEXT MEETINGS.

The next meeting will be on Saturday, February 18, 2017, 10 AM at the Pubic Safety Building in Freeport, ME.

2017 Proposed Schedule:

Saturday February 18 (snow date 2/25)
Saturday March 11
Saturday April 8
Sunday May 28
Sunday June 25
Sunday July 9
Sunday July 16 - Approve proposed budget & warrant for Annual Meeting
To reserve Freeport conference room, call Amy 207-865-4800

Saturday August 5, Annual Meeting
Sunday August 6
Tuesday August 22 - Freeport Dinner
Sunday September 3
Sunday October 1
Saturday November 4
Saturday December 9

11. ADJOURN. The meeting adjourned at 12:07 PM.

Respectfully submitted,

M. Susan Spalding
Acting Secretary