

BUSTINS ISLAND VILLAGE CORPORATION
Meeting of the Board of Overseers
June 25, 2017 – 9:00 AM
Approved July 16, 2017

The Board of Overseers met at 9:00 AM at the Brewer Cottage, Bustins Island, ME on Sunday, June 25, 2017. Overseers present were: Robert **Boone**, Chairman; Pat **LaFleur**, Vice Chairman; Roger **Leland**, Ken **Barrows**, and Tanya **Sweatt**. Other officers/appointees/ contractors present were Sue **Spalding**, Clerk; Tony **DeBruyn**, Treasurer; Linda **Sweatt**, Secretary; Crawford and Candy **Taisey** from Straight Edge Construction, Superintendent; and Bill **Cooper**, Chairman of the Planning Board.

MINUTES

Hold on the acceptance of the minutes for the May 28th meeting.

PUBLIC COMMENTS

No public comment at this time.

ADMINISTRATIVE ASSISTANT’S REPORT - Pat LaFleur

Pat LaFleur noted the following:

- (1) Transfer Station manifest is due July 15. Crawford stated there had been no activity to report.
- (2) The Freeport/Bustins Dinner will be on Tuesday, August 22. Pat is requesting help as she will no longer be an Overseer.
- (3) The back stairs to the Memorial Library are in need of some repair work.

CLERK’S REPORT – Sue Spalding

Sue informed the Board that the Directory is ready to go to print.

There was a discussion regarding the disposition of all draft materials by individuals. Sue discussed the disposition of Public Records and noted that all current documents since 2007 are on BIVC.net.

TREASURER’S REPORT – Tony DeBruyn

Tony presented the Check Register Report for 5/26/2017 through 6/23/2017 noting a few expenses.

- (1) **ACTION: A motion was made** (Boone), seconded (Leland), and unanimously voted to authorize the payment of checks written and submitted by the Treasurer in the Register Report dated 6/23/2017 for the period 5/26/2017 through 6/23/2017.

Tony noted little change in the Balance Sheet and Funds Activity but he transferred \$25,000 to the Operating Reserve Fund for payments that had to be made. He reviewed the Statement of Revenues, Expenditures and Transfers explaining that the expenses appear in balance for this time of year. The Board discussed the fact that the ferry revenue was down, probably due to the poor weather and the late closing of schools.

CEO/LPI REPORT – Barbara Skelton

No report at this time. Barbara Skelton will continue as our CEO/LPI with Nicholas Adams as Alternate CEO/LPI.

(2) ACTION: A motion was made (LaFleur), seconded (Sweatt), and unanimously voted to appoint Barbara Skelton as CEO/LPI and Nicholas Adams as Alternate CEO/LPI for the term ending June 30, 2018.

SUPERINTENDENT’S REPORT – Crawford Taisey

Vehicles – Crawford stated that the trailer hitch is on the new ATV.

Brewer Well – Crawford has been pricing a new pump for the well.

Large Trash Pick-up – Crawford will put up the notice regarding the large trash pick-up for August.

Chipping Service – A rate per hour will be determined for tree work and chipping.

CORRESPONDENCE

5/30/17 Email from Ron Tozier re: Tozier Group is not interested in commercial chipping on the island. Removing chipper soon.

5/30/17 Email from Mark Bowers at JBG&H re: Reviewed Aquifer Protection Ordinance, sent draft.

5/31/17 Email to Mark Bowers at JBG&H re: Questions on APO Draft.

5/31/17 Email from Bill Cooper re: Public right of way on A15/16 should be restored after proposed septic installation.

6/1/17 Email from Warren Barrows re: Thoughts opposing Aquifer Protection Ordinance.

6/3/17 Email from Sue Spalding re: Update Water Commissioner job description?

6/5/17 Email from Len Larrabee re: Suggested edits to Aquifer Protection Ordinance.

6/5/17 Email from Charlotte Kahn re: Hire someone to spray Murphy's Oil Soap/Dish soap/water mix on Browntails.

6/8/17 Email from Sue Spalding re: Suggested edits to Aquifer Protection Ordinance.

6/12/17 Email Crawford Taisey re: Quote for Brewer Pump \$2037.39.

6/13/17 Email from Rosemary Thomas re: Dissatisfied with Overseers' proposed conveyance. Discuss at July 9th meeting,

6/13/17 Email from Carol DiBello, Maine Submerged Lands Program re: BIVC needs to submit application, exempt from annual fee.

6/15/17 Email from Mark Bower re: Additional edits to APO with updated draft.

6/16/17 Email from Sue Spalding re: Board of Overseers should consider adopting fees policy for FOAA fee.

6/17/17 Email from Nick Adams re: Willing to serve as Alternate CEO/LPI, contact information.

6/19/17 Email from Jim Boone, Secretary of Planning Board re: Minutes include recommendations for CEO/LPI and Alternate.

Email correspondence is stored on Google Drive.

OLD BUSINESS

Review Action Items and Capital Projects – The Board reviewed items on the action items list and Capital Projects

Proposed Aquifer Protection Ordinance – The Board members reviewed the proposed Aquifer Protection Ordinance.

(3) ACTION: A motion was made (Leland), seconded (LaFleur), and unanimously voted to approve the Aquifer Protection Ordinance for inclusion in the 2017 Annual Warrant.

Steamer Dock, Landing Zone Projects – The Steamer Dock Project is completed. The members requested obtaining more bids for the Landing Zone Engineering study including required permits.

2017 Annual Meeting – The Board members agreed that the proposed Bustins Island Aquifer Protection Ordinance and the proposed Bustins Island Retail Marijuana Prohibition Ordinance are ready for the Warrant and will be presented at the July 9 meeting at 1 PM at the Community House. Possible other items are (1) Shoreland Zone Ordinance – DEP Chapter 1000

Amendments (Planning Board); (2) Thomas Conveyance for Well (BoO); and (3) Street D Section C, Street N Section C, Street G Section C (Planning Board).

NEW BUSINESS

Off-season Road Usage – It was recommended that the Board consider having contractors remove work equipment in November and return in April due to concern for road damage. The Chairman suggested inviting contractors to the early August Board meeting.

Browntail Equipment Investment re: Craig Allard's Email – Board members discussed the tree injections and felt that the current program was satisfactory at this time. It was suggested that nests be trimmed out of the trees.

FOAA Fees Policy – The Board reviewed a proposed fees policy that included charges for staff time, mailing and postage fees, and work involving converting records to a reasonable, useable form.

(4) ACTION: A motion was made (Leland), seconded (LaFleur), and unanimously voted to approve the Freedom of Access Fees Policy as amended.

Sue will send Tony final wording for posting BIVC.net.

Tennis Courts – The CABI proposed to reorganize tennis courts maintenance under the BIVC. The BIVC has allocated \$3000 annually to the CABI for recreational purposes but it is always applied to the tennis courts. It is understood that the annual renovation is costly, lack of volunteers to help with maintenance throughout the season, and the numbers of users are issues. Should we consider other alternatives?

APPOINTED OFFICIALS' and COMMITTEE REPORTS

Boat Advisory Committee – Tanya Sweatt reported that the BAC is working on a combined Handbook for all boat crew employees. KMA will do auditing and revisions. The Board will see the draft first.

Tanya discussed non-USPS packages being carried on the ferry. Individuals can make arrangements with Brewers Marine to have packages delivered there and make arrangements for transportation to the island.

Sue Spalding mentioned the need for signs at the Public Runway due to too much congestion and pets in the way of arriving passenger traffic. One sign: "Please wait here until arriving passengers have cleared the runway." Second sign: "No waiting on the dock or runway with pets." Both signs will be placed where the runway begins.

Brewer Property Advisors – No report at this time.

Brush and Log Committee – No report at this time.

Finance Committee – No report at this time.

Harbormaster – No report at this time.

Landscape Charter Committee – No report at this time.

Planning Board – Scheduling Public Hearings

Public Safety Committee – Safety Day will be July 29.

Water Commissioner – Crawford has tested the public wells.

Webmaster – No report at this time.

Zoning Board of Appeals – John Carrier III hearing will be held on June 24th.

ADJOURNMENT (11:45 AM)

FUTURE MEETING SCHEDULE

Sunday, July 9, 2017 – 9 AM at the Brewer Cottage, Bustins Island, ME and resume meeting after lunch break at 1 PM at the Community House to review Ordinances for the Annual Meeting

Sunday, July 16, 2017 – 9 AM at the Brewer Cottage, Bustins Island, ME

Saturday, August 5, 2017 – 9 AM Annual Meeting at the Community House, Bustins Island, ME

Sunday, August 6, 2017 – 9 AM at the Brewer Cottage, Bustins Island, ME

Tuesday, August 22, 2017 – 6 PM at the Community House, Bustins Island, ME

Sunday, September 3, 2017 – 9 AM at the Brewer Cottage, Bustins Island, ME

Meetings may be cancelled or rescheduled – check for any changes online at http://www.bivc.net/docs/Meeting_Schedule.pdf

Respectfully submitted,

Linda E. Sweatt
Board Secretary