

BUSTINS ISLAND VILLAGE CORPORATION
Meeting of the Board of Overseers
August 6, 2017 – 9:00 AM
Approved September 3, 2017

The Board of Overseers met at 9:00 AM at the Brewer Cottage, Bustins Island, ME on Sunday, August 6, 2017. Overseers present were: Robert **Boone**, Ken **Barrows**, Judy **Hayes**, and Tanya **Sweatt**. Other officers/appointees/ contractors present were Sue **Spalding**, Clerk; Tony **DeBruyn**, Treasurer; Linda **Sweatt**, Secretary; Pat **LaFleur**, and Crawford and Candy **Taisey** of Straight Edge Construction, Superintendent.

ELECTIONS

- (1) **ACTION: A motion was made** (Sweatt), seconded (Barrows), and unanimously voted to elect Robert Boone as Chairman of the BIVC Board of Overseers for the 2017-2018 Fiscal Year.
- (2) **ACTION: A motion was made** (Boone), seconded (Barrows), and unanimously voted to elect Tanya Sweatt as Vice Chairman of the BIVC Board of Overseers for the 2017-2018 Fiscal Year.
- (3) **ACTION: A motion was made** (Boone), seconded (Sweatt), and unanimously voted to elect Linda Sweatt as Secretary of the BIVC Board of Overseers for the 2017-2018 Fiscal Year.
- (4) **ACTION: A motion was made** (Boone), seconded (Sweatt), and unanimously voted to elect Patricia LaFleur as Administrative Assistant of the BIVC Board of Overseers for the 2017-2018 Fiscal Year.

MINUTES

- (5) **ACTION: A motion was made** (Boone), seconded (Barrows), and unanimously voted to accept the minutes as amended for the meeting held on July 9, 2017.
- (6) **ACTION: A motion was made** (Boone), seconded (Sweatt), and unanimously voted to accept the minutes as amended for the meeting held on July 16, 2017.

PUBLIC COMMENTS

No public comment at this time.

ADMINISTRATIVE ASSISTANT'S REPORT - Pat LaFleur

Pat reported on items to attend to for the Board:

1. Clerk to direct new officers regarding "Right to Know" Policy.
2. Reminder to Clerk to complete new Overseers' forms.
3. Review of safe deposit box with any need to change name(s).
4. Review Treasurer's Authority and Disbursement Practices Policy.
5. Request information to prepare slate of members for all boards and committees for October meeting.
6. Working on finalizing plans for the Freeport/Bustins Island Dinner for Tuesday, August 22nd. Rob will host the reception at the BIHS.

CLERK'S REPORT – Sue Spalding

Sue wanted to be sure Judy Hayes and Hank Rauch complete the Right to Know. She will send this to each of them.

TREASURER'S REPORT – Tony DeBruyn

Tony distributed copies of the check register report for 7/9/2017 through 7/26/2017, the final accounting for the 2016-2017 Fiscal Year. He noted that there was not much change since yesterday's report at the Annual Meeting.

- (7) ACTION: A motion was made** (Boone), seconded (Sweatt), and unanimously voted to authorize the payment of checks written and submitted by the Treasurer in the Register Report dated 7/26/2017 for the period 7/9/2017 through 7/26/2017.

Tony pointed out that he received \$500 for the tennis courts from the Bustins and Bay Foundation. He will issue this \$500 to the CABI for use on the tennis courts.

- (8) ACTION: A motion was made** (Boone), seconded (Sweatt), and unanimously voted to approve the updated Treasurer's Authority and Disbursement Practices Policy as of August 6, 2017.

CEO REPORT

No report at this time.

SUPERINTENDENT'S REPORT – Crawford Taisey

Ewing Well Pump – Crawford repaired this well pump.

CORRESPONDENCE

7/18/17 Email from Jayne Rowe re: Matthew received a counterfeit \$20.

7/19/17 Email from Chief Nourse re: Passer of counterfeit \$20 was probably unaware.

7/23/17 Email from John Wood re: Info for submerged land lease applications.

7/26/17 Email from Ben Spike re: Tree on island property threatening his cottage. Rob will review with Crawford.

7/26/17 Email from John Wood re: Proposed road conveyance from Kirkland/Woodworth Lot E108.

7/27/17 Letter from Bill Cooper re: Resignation from the Planning Board effective August 6th.

7/31/17 Email from Crawford re: Bids for landing zone.

Email correspondence is stored on Google Drive.

OLD BUSINESS

Review Projects List and Action Items – The Board reviewed items on the projects list.

2017 Annual Meeting – Members felt it was worth bringing the Aquifer Ordinance to the people.

The Clerk suggested having teller instructions on index cards.

Tony suggested looking into microphones, power speakers, and amplifying system for the Community House.

Landing Zone Projects – Board members reviewed the three submitted bids. Crawford described the landing zone drat plans. The bidders should be aware of the Board's cost limits for this project.

Submerged Lands Lease Application – The applications were completed and given to Tony to send with the applications' fees. For the Steamer Dock and the Public Dock, the application fee will be \$100 each.

Off-season Road Usage – The members discussed possible road damage by vehicles after ground has frozen and then thawed. Much has been invested in the reclaim to upgrade the bad places in the roads. The Board decided to speak to contractors.

NEW BUSINESS

Large Trash Pickup – Crawford stated that the two 30-yard dumpsters will be delivered August 18th. The Board discussed charging for an excessive amount of trash.

APPOINTED OFFICIALS' and COMMITTEE REPORTS

Boat Advisory Committee – Tanya Sweatt stated that a complaint was waged regarding the fact that people were loading the boat with no boat crew on board.

Brewer Property Advisors – No report at this time.

Brush and Log Committee – Members are looking into costs such as a chipper and crew which would cost \$1500 plus \$800 to transport a chipper over and back.

Finance Committee – No report at this time.

Harbormaster – No report at this time.

Landscape Charter Committee – The committee has requested an extra \$200.

Planning Board – Bill Cooper has tendered his resignation for personal reasons.

(9) ACTION: A motion was made (Boone), seconded (Sweatt), and unanimously voted to appoint Craig Allard to complete Bill Cooper's term as a full member of the Planning Board for a term ending October 31, 2019.

Public Safety Committee – Ken Barrows stated the need to purchase a set of mirrors for the new ATV at a cost of approximately \$200. There is a need for more fire extinguishers for the ATV trailer. Rob requested cost for fire extinguishers and hoses needed. Ken will get this information for the Board. If not already done, a safety map should be sent to the Freeport Harbormaster. In an emergency it would be beneficial if individuals with good-sized boats be sent over to get firemen and equipment.

Water Commissioner – Crawford reported that the Brewer well did not test satisfactorily. The water must be boiled for one minute prior to human consumption. The well's water is expected to improve with usage.

Webmaster – Tony stated that the safety map is to be sent to the web site.

Zoning Board of Appeals – Heard appeal of John Carrier III for the denial of a permit for a septic system. The denial was upheld.

ADJOURNMENT (10:40 AM)

FUTURE MEETING SCHEDULE

Sunday, September 3, 2017 at 9 AM at the Brewer Cottage, Bustins Island, ME

Sunday, October 1, 2017 at 9 AM (on island or off island?)

Saturday, November 4, 2017 at 10:00 AM at the Freeport Public Safety Building,
Freeport, ME

Saturday, December 9, 2017 at 10:00 AM at the Freeport Public Safety Building,
Freeport, ME

Meetings may be cancelled or rescheduled – check for any changes online at
http://www.bivc.net/docs/Meeting_Schedule.pdf

Respectfully submitted,

Linda E. Sweatt
Board Secretary