

BUSTINS ISLAND VILLAGE CORPORATION
Meeting of the Board of Overseers
September 30, 2017 – 10:00 AM
Approved November 3, 2017

The Board of Overseers met at 10:00 AM at the Brewer Cottage, Bustins Island, ME on Saturday, September 30, 2017. Overseers present were: Robert **Boone**, Chairman; Tanya **Sweatt**, Vice Chairman; Ken **Barrows**, Judy **Hayes**, and Hank **Rauch**. Other officers/appointees/ contractors present were Sue **Spalding**, Clerk; Tony **DeBruyn**, Treasurer; Linda **Sweatt**, Secretary; Crawford and Candy **Taisey** from Straight Edge Construction, Superintendent; and Rob **Taisey**, Harbormaster.

MINUTES

- (1) **ACTION: A motion was made** (Barrows), seconded (Hayes), and unanimously voted to accept the minutes as amended for the meeting held September 3, 2017.

PUBLIC COMMENTS

No public comment at this time.

CLERK'S REPORT – Sue Spalding

Sue swore in Hank Rauch as a new Overseer.

TREASURER'S REPORT – Tony DeBruyn

Tony presented the Check Register Report for 9/1/2017 through 9/27/2017 noting a few expenses.

- (2) **ACTION: A motion was made** (Rauch), seconded (Sweatt), and unanimously voted to authorize the payment of checks written and submitted by the Treasurer in the Register Report dated 9/27/2017 for the period 9/1/2017 through 9/27/2017.

Tony noted little change in the Balance Sheet and Funds Activity. He reviewed the Statement of Revenues, Expenditures and Transfers explaining the Forecast and Variance to Budget columns.

Tony said he was waiting for an overall report from the insurance agent to review for any further updating.

APPOINTED OFFICIALS' and COMMITTEE REPORTS:

ADMINISTRATIVE ASSISTANT - Pat LaFleur

Pat LaFleur had emailed a notice regarding the following reminders:

- (1) Reminder to set dates for future meetings.
- (2) Bustins Road Closing should be posted on Bustins.
- (3) Reminder to post off-season meetings.
- (4) Reminder that all new appointments and reappointments to Boards and Committees must be approved.

SUPERINTENDENT – Crawford Taisey

Large Trash – Crawford noted that two full dumpsters were gone. The third dumpster will be barged off and the barging fee will be split with Maine Island Energy.

Tree Cutting and Chipping – Crawford stated that Brandon Brewer will arrive Friday with his chipper. Individuals will be billed directly for any tree and chipping work.

Public Float – John Blood will check the chains on the Public Float.

Community House Batteries – Rob Taisey will be doing a test on the Community House batteries, which will do an equalization voltage on the battery bank. He reminded the Board that a good battery system lasts for 15 years so the Board should prepare to replace these batteries.

CEO/LPI – Barbara Skelton

Not present.

BOAT ADVISORY COMMITTEE – Tanya Sweatt reported that the BAC is working on the contract for the Managing Captain. The committee will also discuss a policy for service animals. The committee will be looking at saving costs in schedule changes as well as, looking into a Tuesday passenger trip because no riders are allowed on the trash removal trip.

BREWER PROPERTY ADVISORS – No report at this time.

BRUSH AND LOG COMMITTEE – Ken Barrows stated that individuals now have to handle disposing of their log and brush. They may have brush chipped at their own expense. Faith Baker handles Firewise with Crawford and the Public Safety Committee. He suggested dissolving the committee.

(3) ACTION: A motion was made (Boone), seconded (Sweatt), and unanimously voted to dissolve the Log and Brush Committee.

FINANCE COMMITTEE – No report at this time.

HARBORMASTER – Rob Taisey reported that a larger buoy for the marker off Nubble ledge is needed. He estimated the cost would be about \$300. Tony recommended purchasing the buoy at Hamilton to charge the cost on the BIVC account.

LANDSCAPE COMMITTEE – No report at this time.

PLANNING BOARD – No report at this time.

PUBLIC SAFETY COMMITTEE – Ken Barrows and Jim Boyko will be picking up the fire safety equipment for winter storage.

WATER COMMISSIONER – No report at this time.

WEBMASTER – No report at this time,

ZONING BOARD OF APPEALS – No report at this time.

CORRESPONDENCE:

9/4/17 Email from Roger Leland re: Thanking the Board for appointment to the Finance Committee.

9/5/17 Email from Dave Gosnell re: Acknowledge CUP notice for Gosnell cottage. Mentioned including plan for drainage from road.

9/6/17 Email to Pat Reardon re: Invite to Sept. 30th meeting.

9/11/17 Email from Ken Barrows re: Brush and Log Committee no longer relevant as tasks are covered by the Public Safety Committee and Firewise.

9/11/17 Phone call from Ben MacDonald re: Requested clarification on library window.

9/14/17 Email from Ben MacDonald re: MV/LE request for work on Kirkland property. Also requested permission to remove two BIVC trees. Mentioned having Doug Baldwin drill well. Rob requested he consider Bob Temple as well.

9/15/17 Email from Library Committee re: Window – options to proceed with installation rather than wait for drainage, etc.

9/18/17 Email from Lyn McElwee re: Request ferry service Tuesday after Labor Day.

9/21/17 Email from Ben MacDonald re: Plan for drainage work for Kirkland – Crawford will determine if okay.

9/21/17 Email from Ben MacDonald re: MV/LE permits.

9/21/17 Email from Sue Spalding re: Leases received from the state for Steamer Dock and Public Landing.

9/21/17 Email from F. & P. Kastholz re: Permission to remove four trees on BIVC road at their expense.

9/22/17 Email from Ben Spike re: Permission to remove BIVC tree. He requests BIVC be responsible for it.

9/26/17 Email from Matthew Rowe re: He will work through Columbus Day.

9/29/17 Email from Ben MacDonald re: MV/LE for well driller.

Email correspondence is stored on Google Drive.

OLD BUSINESS

Review Action Items and Capital Projects – The Board reviewed items on the action items list and Capital Projects. When discussing the solar panels on the Brewer Cottage, Rob Taisey mentioned purchasing a good used charge controller and a new solar panel.

- (4) ACTION: A motion was made** (Barrows), seconded (Boone), and four voted for with one abstention to approve replacing the Brewer Cottage solar panel and charge controller with installation not to exceed \$500.00.

Landing Zone Projects – Board discussed applying for grants from the Maine Coastal Program and the Department of Transportation.

Off-season Road Usage – Discussion tabled until involved parties can attend a meeting.

Spike Tree – Crawford and Rob went to view the tree in question. The tree is a healthy oak. Ben Spike mentioned the danger to his property. Rob told Ben that he may take the tree down at his expense.

Email Addresses – Tony DeBruyn stated that he had not yet set up the email addresses for the new Board members.

NEW BUSINESS

Ben MacDonald Application for Well Driller Vehicle/Equipment – Ben MacDonald submitted the MV/LE application for the well driller, Bob Temple, to drill a well on the Steve Kirkland and Dori Martin property. Rob will be sure all conditions are given to them.

- (5) ACTION: A motion was made** (Boone), seconded (Barrows), and unanimously voted to approve the MV/LE application for the well driller, Bob Temple, with all standard conditions to be met.

Picture of Officials for the Town Report – The picture was taken.

APPOINTMENTS

After presentation of the recommendations for specific Boards' and Committees' appointments, the following action was taken.

(6) ACTION: A motion was made (Boone), seconded (Barrows), and unanimously voted to appoint the slate of appointees as follows:

David Gosnell reappointed as a Member of the **Planning Board** for a five-year term to expire October 31, 2022;

David McCoy appointed as an Associate Member of the **Planning Board** for a four-year term to expire October 31, 2021;

Jason Sweatt reappointed as a Member of the **Finance Committee** for a three-year term to expire October 31, 2020;

Bill Ralph reappointed as a Member of the **Finance Committee** for a three-year term to expire October 31, 2020;

Andrew Adams appointed as an Alternate Member of the **Public Safety Committee** for a one-year term to expire October 31, 2018;

Bob Dugan reappointed as a Member of the **Boat Advisory Committee** for a three-year term to expire October 31, 2020;

Steve Crane appointed as a Member of the **Boat Advisory Committee** for a one-year term to expire October 31, 2018;

Al Spalding reappointed as an Alternate Member of the **Boat Advisory Committee** for a three-year term to expire October 31, 2020;

Pam LaVoie reappointed as a Member of the **Landscape Committee** for a three-year term to expire October 31 2020;

Amanda Meyer appointed as a Member of the **Landscape Committee** to complete a two-year term to expire October 31, 2019;

Doug Arthur appointed as an Alternate Member of the **Landscape Committee** to complete a one-year term to expire October 31, 2018;

Charlotte Kahn appointed as an Alternate Member of the **Landscape Committee** for a three-year term to expire October 31, 2020.

AJOURNMENT (11:26 AM)

FUTURE MEETING SCHEDULE

Saturday, November 4, 2017 – 10 AM at the Freeport Public Safety Building, Freeport, ME

Saturday, December 9, 2017 – 10 AM at the Freeport Public Safety Building, Freeport, ME

Meetings may be cancelled or rescheduled – check for any changes online at
http://www.bivc.net/docs/Meeting_Schedule.pdf

Respectfully submitted,

Linda E. Sweatt
Board Secretary