

BUSTINS ISLAND VILLAGE CORPORATION
BUSTINS ISLAND, MAINE
Meeting of the Board of Overseers
February 16, 2019 – 10:00 AM
Approved March 9, 2019

The Board of Overseers met at 10:00 AM at the Freeport Public Safety Building on Saturday, February 16, 2019. Overseers present were: Tanya **Sweatt** – Chair, Rob **Boone** - Vice-Chair, Hank **Rauch**, and Mandy **Meyer** (via phone). Other officers/appointees/contractors present were Sue **Spalding**, Clerk; Tony **DeBruyn**, Treasurer; Crawford and Candy **Taisey** of Straight Edge Construction, Superintendent; and Ken Barrows, Public Safety Committee.

1. MINUTES. On a motion made and seconded it was **VOTED** 3-0 to approve the minutes of January 19, 2019.

2. PUBLIC COMMENTS – none

3. CLERK’S REPORT – Sue Spalding

Discussion of the most efficient way to elicit updates to the Directory. We will look at Google Forums.

Discussed Maine residency/voter requirement for Clerk’s position.

4. TREASURER’S REPORT – Tony DeBruyn

Tony reviewed action since the last meeting. **On a motion made** and seconded it was **VOTED** 3-0 to authorize the payment of checks written and submitted by the Treasurer in the Register Report dated 2/13/2019 for the period 1/18/2019 through 2/13/2019.

5. APPOINTED OFFICIALS’ AND COMMITTEE REPORTS

a. Administrative Assistant – Pat LaFleur via written report to Chair

Annual Mooring Application due for the Lilly B. Done, per Tony.

Reminder to BAC to have Fares/Schedules ready to submit to Board by the March meeting. Done, per Tanya.

Prepare Well Schedule for upcoming season. In progress, per Candy.

b. Superintendent – Crawford and Candy Taisey

Distributed information about browntail moth treatment.

Discussion of estimated cost of BIHS window replacement.

c. CEO. – No report at this time.

d. BAC – Managing Captain contract is under review by Abe.

e. By-Laws Review Committee - Review is in progress.

f. Finance Committee – No report at this time.

g. Harbormaster – No report at this time.

h. Landscape Committee – No report at this time.

- i. Planning Board** – No report at this time.
- j. Public Safety/First Aid Coordinators** - Ken Barrows.
Focusing on Leland Dock ocean pump operation. Training for pump either in a neighborhood drill or as part of Safety Day.
Looking for a new Firewise chair.
- k. Water Commissioner** – No report at this time.
- l. Webmaster** – Tony has created a trial version of a new website, one that will relieve the pressure on him of both technical maintenance and content administration. Trial will be reviewed by the Board.
- m. ZBA** – No report at this time.

6. Correspondence of note

- 1/21/19 EM Rob Boone, Vice Chair – To Coley requesting invoice for the deposit
- 1/22/19 EM Adam Bliss, Free. Town Eng. – Brown Tail Moth Survey
- 1/22/19 EM Tawnie Whitney, Free. TC – Thank you for welcoming
- 1/23/19 EM Faith Baker – Firewise update, contact, logins
- 1/23/19 EM Ken Barrows, Safety Comm – Need to find to head up Firewise
- 1/24/19 SM Sue Spalding, Clerk – Harbormaster letter announcing “Online Mooring” for account set up
- 1/24/19 SM Sue Spalding, Clerk – Jenson Baird letter regarding fee increases
- 1/26/19 EM Naomi Petley, MEMA – Explanation of changes to the DAC associated with reward
- 1/26/19 EM Sue Spalding, Clerk – Call with F. Baker regarding latest Broadcast Email
- 1/27/19 EM T. Sweatt, Chair – To D. Crane (CABI) regarding use of CH during June weekend, CH is free
- 1/29/19 EM Coley Mulkern – Revised cost for panels (extra \$650), Revised quote to come
- 1/30/19 EM T.Sweatt, Chair – Sent Freeport Brown Tail Moth Survey out to several residents
- 1/30/19 EM T.Sweatt, Chair – JB Letter, Habormaster letter and MEDOL to treasurer
- 1/31/19 EM Rob Boone, Vice Chair - Sent Freeport Brown Tail Moth Survey out to Planning Board members.
- 1/31/19 SM Sue Spalding – Copy of liability insurance for MV/LE renewal, Reardon
- 1/31/19 EM T.Sweatt, Chair – Sent Taisey copy of signed 2019 contract
- 1/31/19 EM Dave Gosnell, Planning Board - Not using CH the weekend of Petrie request
- 2/3/19 EM Sue Spalding, Clerk – Conversation with Lissa Bitterman at EcoMaine regarding Silver Bullet
- 2/3/19 SM Sue Spalding, Clerk – Donation from Soules
- 2/7/19 TM T.Sweatt, Chair – J. Petrie regarding CH in June
- 2/9/19 EM T. Sweatt, Chair – Sent Emp contract to Abe and BAC
- 2/9/19 EM T. Sweatt, Chair – Sent MacDonald copy of MV/LE approval, requested copy of liability insurance

Email correspondence is stored in Google Mail.

7. **ACTION ITEMS** – The Board reviewed and revised as needed.

8. **CAPITAL PROJECTS** - The Board reviewed and revised as needed.

9. **OLD BUSINESS**

- a. Ramp rebuild, planks update - deposit has been paid
- b. Bustins Broadcast policy, lawyer check - Rob will follow up with BIVC counsel
- c. Employment for 2019 – CEO/LPI contract. **On a motion made** and seconded it was **VOTED** 3-0 to approve the CEO/LPI 2019 Employment Agreement as presented
- d. Trash policy – Updates to the 12/15/2012 Trash Disposal Guidelines were discussed. A trash collection calendar will be created as part of a master calendar for all island events.

10. **NEW BUSINESS**

- a. Recycling – Silver Bullet. Sue researched through EcoMaine the feasibility of renting a Silver Bullet for single stream recycling. It is not a good match for Bustins. The Board discussed ways to educate and encourage islanders about recycling and compositing.
- b. Other new business - None.

11 **NEXT MEETINGS: 2019 Schedule for Board of Overseers:**

Saturday March 9	Freeport Safety Building	10AM
Saturday April 6	Freeport Safety Building	10AM
Sunday May 26	Brewer Cottage, Bustins Island	12PM
Sunday June 23	Brewer Cottage, Bustins Island	9AM
Sunday July 7	Brewer Cottage, Bustins Island	9AM
Sunday July 14, Approve budget, warrant	Brewer Cottage, Bustins Island	9AM
Saturday August 3, Annual Meeting	Community House, Bustins Island	9AM
Sunday August 4	Brewer Cottage, Bustins Island	9AM
Tuesday August 20, Freeport Dinner	Community House, Bustins Island	6:00 PM
Sunday September 7	Brewer Cottage, Bustins Island	12PM
Saturday October 19	Freeport Safety Building	10AM
Saturday November 16	Freeport Safety Building	10AM
Saturday December 14	Freeport Safety Building	10AM

Note: Meetings may be cancelled or additional meetings called with due notice. Please confirm by checking BIVC.net

12. **ADJOURN.** The meeting adjourned at 11:53 AM.

Respectfully submitted,

M. Susan Spalding, Acting Secretary