

BUSTINS ISLAND VILLAGE CORPORATION
BUSTINS ISLAND, MAINE
Meeting of the Board of Overseers
June 23, 2019 – 9:00 AM
Approved July 7, 2019

The Board of Overseers met at 9 AM at the Brewer Cottage, Bustins Island on Sunday, June 23, 2019. Overseers present were: Tanya **Sweatt** – Chair, Rob **Boone** - Vice-Chair, Judy **Hayes**, and Mandy **Meyer**. Other officers/appointees/contractors present were Sue **Spalding**, Clerk; Tony **DeBruyn**, Treasurer; Pat **LaFleur**, Administrative Assistant; and Crawford and Candy **Taisey** of Straight Edge Construction.

1. MINUTES. On a motion made and seconded it was **VOTED** 4-0 to approve the minutes of May 26, 2019, as amended.

2. PUBLIC COMMENTS – Dave McCoy, citing a study from the University of Wisconsin, informed the board that the Reclaimed Asphalt Pavement (RAP) used on island roads contains potentially hazardous materials that could impact the aquifer. He asked that it ceased being used on the island. The Board previously researched this issue and found no problems but will do further research and discuss at a future meeting. Charlotte Kahn updated the board on the grant application for a coastal erosion mitigation plan. She was able to meet the application deadline. Charlotte seconded Dave’s concerns about RAP.

3. CLERK’S REPORT – Sue Spalding

- The Directory has been printed.
- After discussion it was decided that the Board does not use its printer enough to keep the ink fresh and usable. It will be offered to the schoolhouse.
- Clerk is preparing for the Annual Meeting

4. TREASURER’S REPORT – Tony DeBruyn

Tony reviewed action since the last meeting. **On a motion made** and seconded it was **VOTED** 4-0 to authorize the payment of checks written and submitted by the Treasurer in the Register Report dated 6/20/2019 for the period 5/24/2019 through 6/20/2019. Tony reviewed Revenues and Expenditures from the Treasurer’s reported dated 6/20/2019. He bought a new phone for the truck. Donated phones were unusable for various reasons. The 201702018 audit has been completed.

2019-2020 Budget draft reviewed

Large trash and log disposal – try every 3rd year

Problems with gasoline delivery to Bustins – responsiveness of provider.

Discussed alternatives.

Discussion re tennis courts usage and maintenance costs. Board request to see the CABI budget.

Discussion re drainage under the library building – underpinnings are shifting,.

Board will view area at the beginning of July 7 meeting.

Discussion re capital projects.

Tony will finalize budget for Board approval on July.

5. APPOINTED OFFICIALS' AND COMMITTEE REPORTS

- a. **Administrative Assistant** – Pat LaFleur reminded Board of tasks to be completed in June.
- b. **Superintendent** – Crawford and Candy Taisey
 - Firewise chipping date has been changed to July 1 and 2.
 - Discussed the possibility of moving the gasoline tank to the transfer station.
 - Will purchase a dust cover for the ATV. **On a motion made** and seconded it was **VOTED 4-0** to approve the purchase of a windshield for the ATV at a cost not to exceed \$750.
 - Looking for an alternative to propane service.
- c. **CEO** – **On a motion made** and seconded it was **VOTED 4-0** to appoint Barbara Skelton as Code Enforcement Office and Local Plumbing Inspector, and Nick Adams as alternate CEO/LPI for the period July 1, 2019 ending June 30, 2020.
- d. **BAC** – The schedule of freight charges has been posted on the Lilly B.
- e. **By-Laws Review Committee** - Review is in progress.
- f. **Finance Committee** – No report at this time.
- g. **Harbormaster** – No report at this time.
- h. **Landscape Committee** – No report at this time.
- i. **Planning Board** – Dave Gosnell
 - No report at this time. Upcoming hearing on June 30.
- j. **Public Safety/First Aid Coordinators** - No report at this time
- k. **Water Commissioner** – All wells have tested safe for drinking.
- l. **Webmaster** – Updated as necessary.
- m. **ZBA** – Approved the variances that were requested.

6. Correspondence of note

- 5/24/19 EM Charlotte Kahn, PB – Cumberland County Soil & Water Conservation information surrounding grant perusal
- 5/25/19 IP T. Sweatt, Chair & R. Boone, VC visit Whittings to view shoreland tree that needs removal
- 5/27/19 IP Patrice Kastenholtz – T. Sweatt placement of refurbished gas tank and tree issue
- 5/29/19 EM Sue Spalding, Clerk – To Patrice Kastenholtz regarding returned mailing and address usage
- 5/27/19 EM Faith Baker – To Board regarding Freeport removing Silver Bullets, not sure about S. Freeport
- 6/3/19 EM Charlotte Kahn, PB – Proposal for Grant submitted
- 6/4/19 EM Bob Konczal, Freeport Assessor – To S. Spalding about island visit for photos
- 6/8/19 EM T. Sweatt, Chair – To Bob Dugan, BAC freight list sent and posted on Lilly B
- 6/9/19 EM T. Sweatt, Chair – To CEO regarding 2 small trees being removed near gas pump location
- 6/11/19 EM Lucy Lloyd, Creative Cottages – MV/LE request & COI to get supplies to BI 6/17/19

- 6/16/19 EM Tom Maurier – Golf Course Spring cleanup complete

6/18/19 EM Adam Bliss, Freeport Engineer – To R. Boone regarding grant check being ready and sign needing to be posted at new ramp, R. Boone order with Jeff Carrier

6/19/19 EM T. Sweatt, Chair – TO CE/LPI follow up for confirmation of trees option in BIVC property
Email correspondence is stored in Google Mail.

7. ACTION ITEMS – The Board reviewed and revised as needed.

8. CAPITAL PROJECTS - The Board reviewed and revised as needed.

9. OLD BUSINESS

a. Voting: **On a motion made** and seconded it was **VOTED** 4-0 to certify the voting list for the 2019 Annual Meeting as of June 6, 2019, subject to any changes deemed necessary by the Clerk. **On a motion made** and seconded it was **VOTED** 4-0 to direct the Clerk to post the Annual Meeting Voting Procedure 2019. These documents, along with the Voting Eligibility Policy, as approved by the Board of Overseers on April 7, 2019, will be posted by the Clerk.

b. Warrant Draft - reviewed

c. Whiting Tree Removal – approved and taken care of

d. Broadcasts – Email preferences survey is being created for distribution

10. NEW BUSINESS

a. Freeport Silver Bullet Recycling

b. Any other new business – Tony DeBruyn reported receiving inquiries about rental opportunities.

11. NEXT MEETINGS: The next meeting will start at the store building.

2019 Schedule for Board of Overseers:

Sunday July 7 (start at store)	Brewer Cottage, Bustins Island	9AM
Sunday July 14, Approve budget, warrant	Brewer Cottage, Bustins Island	9AM
Saturday August 3, Annual Meeting	Community House, Bustins Island	9AM
Sunday August 4	Brewer Cottage, Bustins Island	9AM
Tuesday August 20, Freeport Dinner	Community House, Bustins Island	6:00 PM
Sunday September 8	Brewer Cottage, Bustins Island	12PM
Saturday October 19	Freeport Safety Building	10AM
Saturday November 16	Freeport Safety Building	10AM
Saturday December 14	Freeport Safety Building	10AM

Note: Meetings may be cancelled or additional meetings called with due notice. Please confirm by checking BIVC.net

12. ADJOURN. The meeting adjourned at 12:08 PM.

Respectfully submitted,

M. Susan Spalding, Acting Secretary