

BUSTINS ISLAND VILLAGE CORPORATION
Meeting of the Board of Overseers
October 19, 2019 – 10:00 AM
Approved January 4, 2020

The Board of Overseers met at 10:00 AM at the Freeport Public Safety Building in Freeport, ME on Saturday, October 19, 2019. Overseers present were: Tanya **Sweatt**, Chairman; Hank **Rauch**, Vice Chairman; and Judy **Hayes**. Other officers/appointees/ contractors present were Tony **DeBruyn**, Treasurer; Linda **Sweatt**, Secretary; and Crawford and Candy **Taisey** of Straight Edge Construction, Superintendent.

PUBLIC COMMENTS

Tony DeBruyn mentioned the Freeport property re-assessment. The tax rate went down only a little. Supposedly, the end result would be a reasonably assessed value for sale purposes. He also stated that there was an increase in property insurance and noted our fire rating went from 4 to 10 – an issue for the Public Safety Committee.

CLERK’S REPORT – Sue Spalding

No report due to Sue’s absence.

TREASURER’S REPORT – Tony DeBruyn

Tony presented the Check Register Report for 9/4/2019 through 10/16/2019 noting a few expenses such as Hanover Insurance for business auto and commercial package for buildings and piers, as well as Acadia Insurance for the boat insurance.

- (1) **ACTION: A motion was made** (Sweatt), seconded (Rauch), and unanimously voted to authorize the payment of checks written and submitted by the Treasurer in the Register Report dated 10/16/2019 for the period 9/4/2019 through 10/16/2019.

Tony noted little change in the Balance Sheet and Funds Activity. He reviewed the Statement of Revenues, Expenditures and Transfers noting a significant increase in the ferry payroll due to hiring new captain and crew members last month and higher cost for the drug testing. Tony suggested the Boat Advisory Committee do more monthly supervision of labor, review hiring, work hours for captains, and post schedules.

Tony said he received the annual proposal for the annual audit.

- (2) **ACTION: A motion was made** (Sweatt), seconded (Hayes), and unanimously voted to approve hiring RHR Smith to complete the Audit for the 2018 - 2019 Fiscal Year.

APPOINTED OFFICIALS’ and COMMITTEE REPORTS:

ADMINISTRATIVE ASSISTANT

Judy Hayes reviewed the following reminders:

- (1) Reminder to set dates for future meetings.
- (2) Bustins Road Closing should be posted on Bustins and in Freeport.
- (3) Reminder to post off-season meetings.
- (4) Reminder that all new appointments and reappointments to Boards and Committees must be approved.
- (5) Reminder to the Superintendent regarding motor vehicle registrations.

SUPERINTENDENT – Crawford Taisey

Public Float – The public float will be pulled before the predicted storm.

Fallen Trees – Crawford reported that some trees are down and clean up will be done.

Propane – Maine Island Energy will barge over an old truck filled with propane to fill the new, individual, larger, propane tanks.

Colorado Truck – The Colorado needs the gas gage fixed but Crawford will wait to have it fixed.

CEO/LPI – Barbara Skelton

No report at this time.

BOAT ADVISORY COMMITTEE

No report at this time.

BY-LAWS REVIEW COMMITTEE

No report at this time.

FINANCE COMMITTEE

No report at this time.

HARBORMASTER

No report at this time.

LANDSCAPE CHARTER COMMITTEE

No report at this time.

PLANNING BOARD

No report at this time.

PUBLIC SAFETY COMMITTEE

Five members of the committee got all the Indian pumps in and got all the vehicles drained and winterized.

WATER COMMISSIONER

No report at this time.

WEBMASTER

No report at this time.

ZONING BOARD OF APPEALS

No report at this time.

CORRESPONDENCE:

9/7/19 Email from Charlotte Kahn, Planning Board re: First site visit for ME Coastal Community Program.

9/10/19 Email from Lyn McElwee, BIHS re: Inquiry about maintenance work on BIHS for next spring.

9/23/19 Email from T. Sweatt, Chair re: Committee/Board rosters to Chairs for review.

10/10/19 Email from Charlotte Kahn, Planning Board re: Signature needed for grant work.

10/15/19 Email from Jessica Petrie re: Inquiry about Community House use offseason next year.

10/15/19 Email from Crawford Taisey, Superintendent re: Public runway pulled for storm.

10/16/19 Email from T. Sweatt, Chair re: 2019 Bustins submission for Freeport Town Report.

10/17/19 Email from Mark Bower, Legal re: Clarity on remote participation.

10/18/19 Email from Charlotte Kahn, Planning Board re: Water testing.

Email correspondence is stored on Google Drive.

OLD BUSINESS

Review Action Items and Capital Projects – The Board reviewed items on the action items list and Capital Projects.

RAP Update – The Board received the results from the water testing. There were no problems – all tested fine. The Chair has posted the water test results in Research Docs. Soil testing will be done in the early spring. The Chair has reached out to Adam Bliss, the Town Engineer, regarding soil testing options. The roadside soil to be tested should be on public property along the roads. The RAP is not to be tested.

After all testing is completed, all the paperwork on research, water test results and soil test results will be compiled in preparation for the Board's decision.

Board/Committee Appointments – The Board reviewed all the recommended appointments to be made and the following action was taken.

(3) ACTION: A motion was made (Rauch), seconded (Hayes), and unanimously voted to appoint the slate of appointees as follows:

David McCoy appointed as a Member of the **Planning Board** for a five-year term to expire in 2024;

Simone Shields reappointed as Associate Member of the **Planning Board** for a five-year term to expire in 2024;

Warren Baker reappointed as a Member of the **Zoning Board of Appeals** for a three-year term to expire in 2022;

Scott Bonney reappointed as Associate Member of the **Zoning Board of Appeals** for a three-year term to expire in 2022;

Hank Rauch reappointed as a Member of the **Finance Committee** for a three-year term to expire in 2022;

David Larrabee appointed a Member of the **Finance Committee** for a three-year term to expire in 2022;

Jim Boyko reappointed as a Member of the **Public Safety Committee** for a three-year term to expire in 2022;

David Dickison appointed as a Member of the **Public Safety Committee** for a three-year term to expire in 2022;

Rob Boone appointed as a Member of the **Public Safety Committee** for a three-year term to expire in 2022;

Matthew Rowe reappointed as a Member of the **Public Safety Committee** for a three-year term to expire in 2022;

Bob Canu reappointed as a Member of the **Boat Advisory Committee** for a three-year term to expire in 2022;

Jim Boone reappointed as a Member of the **Boat Advisory Committee** for a three-year term to expire in 2022;

Megan MacDonald appointed as a Member of the **Landscape Committee** for a three-year term to expire in 2022;

Amanda Meyer reappointed as a Member of the **Landscape Committee** for a three-year term to expire in 2022; and

Becky Piecewicz reappointed as a Member of the **Landscape Committee** for a three-year term to expire in 2022.

(4) ACTION: A motion was made (Rauch), seconded (Hayes), and unanimously voted to appoint the slate of annual appointments as follows:

Dr. John Abramson reappointed as **First Aid Coordinator** for a one-year term to expire in 2020;

Rob Taisey reappointed as **Harbormaster** for a one-year term to expire in 2020;

Andy Spalding reappointed as **Assistant Harbormaster** for a one-year term to expire in 2020;

Sue Spalding reappointed as **Public Access Officer** for a one-year term to expire in 2020;

Crawford Taisey reappointed as **Water Commissioner** for a one-year term to expire in 2020; and

Tony DeBruyn reappointed as **Webmaster** for a one-year term to expire in 2020.

Road Closure – The following action was taken to close the Bustins Island roads.

(5) ACTION: A motion was made (Sweatt), seconded (Hayes), and unanimously voted to close the Bustins Island roads according to the following Order of Closing:
Following a public hearing pursuant to Title 23 MRSA section 2953(2), and authorized by the voters of the Bustins Island Village Corporation at their Annual Meeting on et 19th of October, 2019, the undersigned Chair of the Board of Overseers of the Bustins Island

Village Corporation, Maine hereby orders all Bustins Island roads closed from November 1, 2019 through April 30, 2020.

NEW BUSINESS

Chimney Concerns – The Public Safety Committee will help to get information about chimney sweeps, the push for chimney liners, and to cap the top of the chimneys. It is important to educate the public for everyone’s safety.

BIHS Repairs and Windows – The BIHS emailed a list of work which should be done to the museum building. They are requesting a quote from Ben MacDonald. Crawford will speak to Ben about the new windows needed, the use of trim kits for the windows, the fire escape stairs, and siding.

Job Descriptions – The Board discussed the need to update job descriptions for the Truck Driver and Trash Collector and the BAC will work on the ferry employees’ job descriptions.

AJOURNMENT (11:43 AM)

FUTURE MEETING SCHEDULE

Saturday, November 16, 2019 – 10 AM at the Freeport Public Safety Building, Freeport, ME

Saturday, December 14, 2019 – 10 AM at the Freeport Public Safety Building, Freeport, ME

Meetings may be cancelled, rescheduled, or additional meetings called with due notice. Please check for any changes online at http://www.bivc.net/docs/Meeting_Schedule.pdf

Respectfully submitted,

Linda E. Sweatt
Board Secretary