

**BUSTINS ISLAND VILLAGE CORPORATION**  
**BUSTINS ISLAND, MAINE**  
**Meeting of the Board of Overseers**  
**March 14, 2020 – 10:00 AM**  
*Approved April 4, 2020*

**Note: The USA is currently under a State of Emergency due to the corona virus pandemic.**

The Board of Overseers met at 10:00 AM at the Freeport Public Safety Building on Saturday, March 14, 2020. Overseers present were: Tanya **Sweatt** – Chair, Hank **Rauch** - Vice Chair, Judy **Hayes**, and Craig **Allard**. Other officers/appointees/contractors present were Sue **Spalding**, Clerk; Tony **DeBruyn**, Treasurer, and Crawford and Candy **Taisey** of Straight Edge Construction, Superintendent.

**1. MINUTES. On a motion made** and seconded it was **VOTED** 4-0 to approve the minutes of the February 5, 2020 Board meeting.

**2. PUBLIC COMMENTS**

- An islander suggested that we keep Narcan at the First Aid Room. A review of consultation with Dr. Dave Dickison revisited the problematic issues involved with doing so.
- An islander requested that the Pidges Cove stairs be inspected for safety. Crawford will do this.

**3. CLERK’S REPORT – Sue Spalding**

Sue’s meeting with the Deputy Clerks to justify the various BIVC lists was canceled due to the corona virus outbreak. It will be rescheduled when possible. She will work with Judy to notify islanders about updating directory listings, trusts, etc.

**4. TREASURER’S REPORT**

There has been very little activity this month. **On a motion made** and seconded it was **VOTED** 4-0 to authorize the payment of checks written and submitted by the Treasurer in the Register Report dated 3/12/2020 for the period 2/7/2020 through 3/12/20. Tony has taken \$6000 from the Capital Fund for tractor repairs. He has completed the audit.

**5. APPOINTED OFFICIALS’ AND COMMITTEE REPORTS**

- a. Administrative Assistant** - Reminders of upcoming tasks
- b. Superintendent** – Crawford has been to the island and reported that things look OK; roads look OK.
- c. CEO** – No report at this time.
- d. BAC** – Will be reviewing Abe’s “Request for review and resolution of challenging issues”, dated March 4, 2020.

- e. By-Laws Review Committee, f. Finance Committee, g. Harbormaster, h. Landscape Committee** - No reports at this time.
- i. Planning Board** – is considering names to fill two open associate positions. The state now requires a Zoning Ordinance update. The PB might need to hire a consultant to help with wording to correct ordinances and By-Laws as they relate to codes and liability.
- j. Public Safety/First Aid** - No report at this time.
- k. Water Commissioner** – Submitted BIVC well schedules.
- l. Webmaster** – has been getting requests for information about rentals. Will offer a link to another non-BIVC website listing rentals.
- m. ZBA, n. Subcommittee Reports: Trash Handling** – No reports at this time.

## 6. Correspondence of note

- 2/15/20 EM Kim Anania- KMA- Questions about maritime employee overtime laws via BAC [L] [SEP]
- 2/23/20 EM Anita Krieg, KMA – Maritime employee overtime vs standard employee overtime clarity [L] [SEP]
- 2/27/20 EM Mike Morse, Environmental Consulting – Request for authorization for Kirkland/Martin shoreline [L] [SEP]stabilization and ramp project [L] [SEP]
- 3//320 EM Dori Martin – Noting joint ownership in regards to shore land request [L] [SEP]
- 3/4/20 EM T. Sweatt, Chair – To Mike Morse regarding hearing to be scheduled Policy 117 [L] [SEP]
- 3/4/20 EM T. Sweatt, Chair – To Mark Bower, JB, D Gosnell, PB ordinances, by-laws, codes and liability [L] [SEP]
- 3/12/20 EM Lyn McElwee, Postmistress – Opening PO Friday, June 26<sup>th</sup> [L] [SEP]
- 3/12/20 EM Mark Bower, Attorney – FOAA rules and emergency provisions for C-19 preparedness [L] [SEP]

*Email correspondence is stored in Google Mail.*

**7. ACTION ITEMS** – The Board reviewed and revised as needed.

**8. CAPITAL PROJECTS** - The Board reviewed and revised as needed.

## 9. OLD BUSINESS

- a. RAP update – No new information re soil testing
- b. Employment contracts
  - Abe will be returning this year as Lilly B. Managing Captain
  - On a motion made** and seconded it was **VOTED** 4-0 to hire Matthew Rowe as truck driver for the 2020 season.
  - On a motion made** and seconded it was **VOTED** 4-0 to hire Dan Adam, Jr. as trash collector the 2020 season at the same rate as 2019.
  - On a motion made** and seconded it was **VOTED** 4-0 to hire Matthew Rowe as Transport Assistant for 2020 season (Memorial Day – Columbus Day) at the rate of \$100 per week.

## 10. NEW BUSINESS

- a. **On a motion made** and seconded it was **VOTED** 4-0 to approve the “2020 Lilly B. Schedule and Fares, v. 1.3”
  - The five-year Coast Guard Inspection of the Lily B. is due this year
  - There are far too many packages being sent to Bustins through USPS for the captains to be handling. BAC will address this issue and make recommendations.
- b. COVID 19 (corona virus) preparedness – the BIVC will be following state recommendations. BIVC meetings and other functions may be disrupted for an unknown period of time. **On a motion made** and seconded it was **VOTED** 4-0 to allow the Chair to use her discretion to make financial and other decisions on behalf of the Board until such time as the Board can meet again.
- c. Pursuant to Board of Overseers Policy #117, “Permission for Construction on the Shore Reserve” a hearing on the Kirkland/Martin request to construct a gangway and float on Shore Reserve is tentatively scheduled for May 23, 2020 at 1:00 PM at the Community House, preceded by a site walk at 12:00, **OR** on June 13 after the Planning board CUP hearing at the Brewer Cottage, also to include a site walk. The Applicants must provide a plan of the intended work.

## 11. NEXT MEETINGS: 2020 Schedule for Board of Overseers:

Saturday, April 4, 2020 – 10 AM at the Freeport Safety Building, Freeport, ME  
Sunday, May 24, 2020 – **12 PM** at the Brewer Cottage, Bustins Island, ME  
Sunday, June 21, 2020 – 9 AM at the Brewer Cottage, Bustins Island, ME  
Sunday, July 5, 2020 – 9 AM at the Brewer Cottage, Bustins Island, ME  
Sunday, July 12, 2020 (approve budget and warrant) – 9 AM at the Brewer Cottage, Bustins Island, ME  
Saturday, August 1, 2020 (Annual Meeting) – 9 AM at the Community House, Bustins Island, ME  
Sunday, August 2, 2020 – 9 AM at the Brewer Cottage, Bustins Island, ME

Tuesday, August 18, 2020 (Freeport Dinner) – 6 PM at the Community House, Bustins Island, ME

Saturday, September 12, 2020 – 10 AM at the Brewer Cottage, Bustins Island, ME

Saturday, October 17, 2020 – 10 AM at the Freeport Safety Building, Freeport, ME

Saturday, November 14, 2020 – 10 AM at the Freeport Safety Building, Freeport, ME

Saturday, December 12, 2020 – 10 AM at the Freeport Safety Building, Freeport, ME

Note: Meetings may be cancelled or additional meetings called with due notice. Please confirm by checking BIVC.net

**12. ADJOURN. On a motion made** and seconded it was **VOTED** 4-0 to adjourn the meeting at 12:27 PM.

Respectfully submitted,

M. Susan Spalding, Acting Secretary