

BUSTINS ISLAND VILLAGE CORPORATION
BUSTINS ISLAND, MAINE
Meeting of the Board of Overseers
February 6, 2021
Approved March 6, 2021

Note: Meeting was held via ZOOM virtual meeting, authorized by the State of Maine under a state of Civil Emergency due to the coronavirus pandemic.

The Board of Overseers met at 9:02 AM via ZOOM virtual meeting on Saturday, February 6, 2021. Overseers present were: Hank **Rauch** - Chair, Mandy **Meyer** – Vice-Chair, Tanya **Sweatt**, Judy **Hayes**, and Craig **Allard**. Other officers/appointees/contractors present were Sue **Spalding**, Clerk of the BIVC/Secretary to the Board of Overseers; Tony **DeBruyn**, Treasurer; Crawford and Candy **Taisey** of Straight Edge Construction, Superintendent; Bob **Canu**, BAC Chair, and Rob **Taisey**. 3 other islanders attended via ZOOM.

1. MINUTES. On a motion made and seconded it was **VOTED 5-0** by roll call to approve the minutes of the January 9, 2021 Board of Overseers meeting, as amended.

2. CLERK’S REPORT – Sue Spalding
No report at this time.

3. TREASURER’S REPORT – Tony DeBruyn
On a motion made and seconded it was **VOTED 5-0 by roll call vote** to authorize the payment of checks written and submitted by the Treasurer in the Register Report dated 2/4/2021 for the period 1/7/2021 through 2/4/2021.

Discussion of BIVC mooring fee in Freeport, and how to e-sign documents.

4. SUPERINTENDENT’S REPORT – Straight Edge Construction
The Honeywagon bed refurbishing awaits warmer weather.

5. APPOINTED OFFICIALS’ AND COMMITTEE REPORTS

a. Administrative Assistant - February tasks were reviewed and revised as needed.

d. BAC – Bob Canu

Bob presented an updated “Managing Captain’s Job Description”, as well “Lilly B. Managing Captain Financial Projections and Summary for 2021”. The purpose of the update is to provide clarity. An intent is to have the managing captain captain the boat at least one day a week to keep in touch with operations and any issues that might need addressing.

Discussion followed concerning hourly pay rate of manager when captaining the boat. BAC provides oversight of record-keeping and tracking. **On a motion made** and seconded it was **VOTED 5-0** by roll call to authorize the BAC to move forward on their proposal, subject to final approval of the board of Overseers.

c. By-Laws Review Committee – Sue Spalding

The committee is re-activating, with an eye to a limited agenda for the 2021 Annual Meeting. New possible members: Rob Boone and Tony DeBruyn.

d. CEO – CEO unresponsiveness continues to be an issue.

e. Harbormaster - No report at this time.

f. Landscape Committee - No report at this time.

g. Planning Board – Needs to write a current Planning Board charter/job description.

h. Public Safety Committee – No report at this time.

i. Road Advisory Committee – Craig is in the process of contacting Lionel Plante re their experience with RAP on Peaks Island.

j. Trash Subcommittee – No report at this time.

k. Water Commissioner – No report at this time.

l. Webmaster – No report at this time.

m. ZBA - No report at this time

6. Correspondence of note

1/14/2021 - EM from Tony DeBruyn re 2020 Ferry Season financial summary

1/16/2021 - EM from Sue Spalding re new members of Freeport Town Council for welcome letter

1/16/2021 - EM from Tony DeBruyn re proposed 2021 Superintendent Contract

1/19/2021 – EM from Yvonne Duncan, USPS re postal transportation contract renewal

1/25/2021 – EM from Sue Spalding re 2012 Capital Projects List

1/27/2021 - EM from Yvonne Duncan, USPS re postal transportation contract renewal additional documents

1/28/2021 - EM from Charlotte Kahn re CCG Grant Agreement extension to June 30, 2021

2/2/2021 - EM from Sue Spalding re non-hazardous waste license renewal

Email correspondence is stored in Google Mail.

Discussion arising from correspondence:

- Re our postal transportation contract renewal, the USPS is unresponsive except by phone.
- The CCG Grant Agreement 6/30/21 deadline is for planning and design, not construction. Soil testing must be done before planning and design. Craig

reported his discussion with Charlotte that revealed that the water under the Municipal Building is due to roof runoff, not road runoff. We need to make a soil hole to test for drainage, plan for how to drain the water that is there, install roof gutters. Discussion re type of underpinnings to stabilize the building – need engineering advice? Specify sequence to get things done. Crawford will come back with a drainage mitigation proposal for Overseers.

7. Action items

Rob Taisey presented his recommendations for updating the solar system of the Community House, involving batteries and solar panels. Since it is probable that there will be limited use of the Community House in 2021 Rob will submit a proposal for 2022.

8. Capital Projects – Given the extensive discussion of drainage, underpinnings, gutters and other anticipated repairs at the Municipal Building, and review of the Community House solar batteries and panels earlier in the meeting, other capital project discussions were tabled until next meeting.

9. Old Business

a. Bailey Coffin Aquaculture proposal. Check LD 106 for revisions to licensing procedures.

b. Continued remote island meetings – Sue and Judy

Two bills are under consideration by the Maine legislature. One (LD 32) is for statewide permission to continue remote participation, another addresses increasing participation in island corporation meetings, in the event that the state-wise permission is not granted. Sue and Judy are monitoring.

c. Designated Mooring Area

Ass't. Harbormaster Andy Spalding will research and report.

d. Non-compete Agreements

Following discussion, Mandy was asked to amend our current agreement to include all island employees, and to include a provision for the Board of Overseers to release an employee from the agreement in specific cases benefitting the island. Legal counsel will need to be consulted, with a special eye to avoiding any island liabilities.

e. Letters to Freeport Town Council

Hank sent letters to the two new Freeport Town Councilors introducing them to Bustins.

f. RAP update - See update under Road Advisory Committee, item 5.i.

10. NEW BUSINESS

a. USPS contract renewal - Hank will call USPS

b. Superintendent Contract

On a motion made and seconded it was **VOTED 5-0** by roll call to accept
The Superintendent contract as proposed for 2021.

c. Any Other New Business - None.

11. PUBIC COMMENT - There was no public comment.

12. NEXT MEETING: Next meeting is Saturday, March 6, 2021– 9 AM via Zoom

2021 Schedule for Board of Overseers:

Saturday March 6, Zoom 9AM

Saturday April 10, Zoom 9AM

May 8, Zoom 9AM

June – December 2021 TBD

**Note: Meetings may be cancelled or additional meetings called with due notice. Please confirm
by checking BIVC.net**

13. EXECUTIVE SESSION - None

14. ADJOURN: The meeting adjourned at 11:00 AM.

Respectfully submitted,

M. Susan Spalding, Secretary