

BUSTINS ISLAND VILLAGE CORPORATION
Meeting of the Board of Overseers
February 12, 2022
Approved March 12, 2022

The Board of Overseers met at 10:00 AM via Zoom on Saturday, February 12, 2022. Overseers present were: Hank **Rauch**, Chair; Amanda **Meyer**, Vice-Chair; Tanya **Sweatt**, Judy **Hayes**, and Craig **Allard**. Other officers/appointees/ contractors present were Sue **Spalding**, BIVC Clerk and Board of Overseers Secretary; Tony **DeBruyn**, Treasurer; Crawford and Candy **Taisey**, Straight Edge Construction (Superintendent), and Matthew Rowe, Truck Driver. 3 other islanders attended via Zoom.

- 1. Recording of the meeting was started.** Meeting was virtual-only due to pandemic coronavirus omicron variant surge.
- 2. MINUTES.** *On a motion made and seconded it was VOTED 5-0 via roll call vote to approve the minutes of the January 8, 2022 Board of Overseers meeting as corrected.*
- 3. PUBLIC COMMENT-** none
- 4. CLERK’S REPORT** – The Clerk asked for guidance about voter eligibility for those benefitting from a life estate. The Board confirmed Freeport’s such designation as a non-owner. The Clerk asked for guidance about appointees who should complete FOAA training, other than those required by law: Boat Advisory Committee members. Trial electronic signatures for committee appointment/oath forms was successful.
- 5. TREASURER’S REPORT** – Tony DeBruyn
On a motion made and seconded it was VOTED 5-0 by roll call vote to authorize the payment of checks written and submitted by the Treasurer in the Register Report dated 2/10/2022 for the period 1/8/2022 through 2/10/2022.

There is not a lot of activity at this time of year. He is working on the audit for FY 20-21.
- 6. SUPERINTENDENT’S REPORT** – Straight Edge Construction
He will take the AED to the Freeport Fire Department to be checked.
- 7. APPOINTED OFFICIALS’ AND COMMITTEE REPORTS**
 - a. Administrative Assistant** - January report received. Judy is working on updating and reformatting these monthly lists.
 - b. BAC** – no report at this time
 - c. By-Laws Review Committee** – Sue is keeping a running list of possible By-Laws changes to propose at an Annual Meeting

- d. **CEO** - no report at this time
- e. **Harbormaster** – there is upcoming training needed for Harbormaster or Assistant Harbormaster
- f. **Landscape Committee** - no report at this time
- g. **Planning Board**
 - i. *On a motion made and seconded it was VOTED 5-0 via roll call vote to appoint Jeanne Santella as Associate Member of the Planning Board, term to end Oct. 31, 2022. Her term on the ZBA will consequently be ended.*
 - ii. Planning Board is working on DEP Chapter 1000 update required to the Zoning Ordinance. They might hire someone familiar with the requirements to do the update.
 - iii. They are working with John Wood to complete the Water and Sewage map.
- h,i,j,k- **Safety Committee, Water Commissioner, Zoning Board of Appeals, Webmaster** – no reports at this time

8. CORRESPONDENCE OF NOTE

- 01/12/2022 – EM from Sue Spalding re Campbell property voter eligibility
- 01/15/2022 – EM from Bob Canu re BAC ramping up for 2022
- 01/25/2022 – EM re DMR report for proposed Bailey Coffin Aquaculture Lease
- 02/02/2022 – EM re Clynk returnables proposal from Matthew Rowe
- 02/03/2022 – EM from Sue Spalding re 2021 Annual Meeting Minutes
- 02/04/2022 - EM from Sue Spalding re report of anticipated risk of hurricanes in New England for 2022

Email correspondence is stored in Google Mail.

9. ACTION ITEMS – Action items were reviewed and updated.

10. CAPITAL PROJECTS – Capital projects were reviewed. No updates at this time.

11. OLD BUSINESS

- a. **Bailey Coffin Aquaculture Lease** – waiting for the DMR to schedule a public hearing
- b. **Electronic signatures** - see Clerk's report
- c. **Personal Transportation Policy**
Reviewed proposed revision to Personal Transportation Policy to include needing Board of Overseers permission for use of electric personal transport vehicles on Bustins including, but not limited to, electric bikes, hover boards, scooters, skateboards and tricycles. *On a motion made and seconded it was VOTED 5-0 via roll call vote to amend the Motor Vehicle Policy #103 as discussed.*

Islanders will be notified in the annual spring letter and by email blast.
Question of how to enforce.

d. Short-Term Rental “Policy”– Issues were clarified. Property owner must be held responsible for any problems with their renters. Mandy will draft a policy document.

e. Trash Plan – Craig Allard for the Trash Committee
Craig reported the results of the Trash Committee meeting, which were reviewed and discussed. Agreed that education is key. Proposed charge for more than two bags, or mid-week bags. There are several habitual offenders, and renters need to be educated. Craig will draft a policy.

f. Succession Planning

We have engaged KMA to assist in success planning. A subgroup was selected to engage with KMA: Sue, Tanya, Judy, Mandy.

12. NEW BUSINESS

a. Calendar for rest of 2022. Calendar was set.

b. Any other new business – none at this time.

13. NEXT MEETING: Next meeting is Saturday, March 12, 2022 at 10:00 AM via Zoom.

2022 Schedule for Board of Overseers:

Saturday, March 12 @ 10:00 AM, Location in Freeport (?) & Zoom

Saturday, April 9 @ 10:00 AM, Location in Freeport & Zoom

Saturday, May 7 @ 10:00 AM, Location in Freeport & Zoom

June 11 or 12 location TBD

Sunday July 10 @ 9:00 AM location on Bustins TBD

Sunday July 24 @ 9:00 AM location on Bustins TBD

Saturday August 6 @ 9:00 AM Annual Meeting @ Community House

Sunday August 7 @ 9:00 AM location on Bustins TBD

Sunday September 11 @ 9:00 AM location on Bustins TBD

Saturday October 15 @ 10:00 AM

Saturday November 19 @ 10:00 AM

Saturday December 10 @ 10:00 AM if necessary

Note: Meetings may be cancelled or additional meetings called with due notice. Please confirm by checking BIVC.net

14. EXECUTIVE SESSION

On a motion made and seconded it was VOTED 5-0 via roll call vote to go into into executive session at 11:41 AM to consider the employment agreement of the Managing Captain for 2022 pursuant to 1 M.R.S.A. § 405(6)(A). The recording of the meeting was paused. The executive session ended at 11:47AM. The recording of the meeting was resumed.

On a motion made and seconded it was VOTED 5-0 via roll call vote to hire Painter Soule as Managing Captain for 2022 as proposed by the Boat Advisory Committee.

15. ADJOURN: The meeting adjourned at 11:50 AM.

Respectfully submitted,

M. Susan Spalding, Secretary