

BUSTINS ISLAND VILLAGE CORPORATION
Meeting of the Board of Overseers
June 11, 2022
Approved July 10, 2022

The Board of Overseers met at 10:01 AM via Zoom on Saturday, June 11 2022. Overseers present were: Hank **Rauch**, Chair; Mandy **Meyer**, Vice-Chair; Tanya **Sweatt**, Judy **Hayes**, and Craig **Allard**. Other officers/appointees/ contractors present were Sue **Spalding**, BIVC Clerk and Board of Overseers Secretary; Tony **DeBruyn**, Treasurer; Crawford and Candy **Taisey**, Straight Edge Construction (Superintendent). One other islander attended via Zoom.

1. Recording of the meeting was started.

2. MINUTES. *On a motion made and seconded it was VOTED 5-0 via roll call vote to approve the minutes of the May 7, 2022 Board of Overseers meeting as amended.*

3. PUBLIC COMMENT- Sue Spalding proposed that Bustins could become more aging-friendly by attending to ramps, railings, and benches where needed on BIVC- maintained property. She will solicit suggested needs from islanders.

4. CLERK'S REPORT – Sue Spalding

Sue reported that all required FOAA training has been completed.

The BIVC bulletin board needs to be accessible to others than just her and Crawford. Matthew will be given a key.

On a motion made and seconded it was VOTED 5-0 via roll call vote to direct the Clerk to post the Board of Overseers Annual Meeting Voting Procedure 2022.

In response to request from the CABI to use the BIVC database emails, Rob Boone will send notice in his Broadcast Blast notifying those who wish to be on CABI email list to contact Debbie Crane.

5. TREASURER'S REPORT – Tony DeBruyn

On a motion made and seconded it was VOTED 5-0 by roll call vote to authorize the payment of checks written and submitted by the Treasurer in the Register Report dated 6/9/2022 for the period 5/6/2022 through 6/9/2022.

There are a lot of beginning-of-season startup costs, e.g. a replacement AED.

On a motion made and seconded it was VOTED 5-0 via roll call vote to engage RHR Smith Auditors for FY 2022 at a cost of \$6,000.

Tony asked what we can expect as a final product from KMA Human Resources re succession planning.

We are still trying to find adequate cell reception for the truck phone. Tony is looking into installing signal boosters at the store, the Community House, and the Lilly B.

6. SUPERINTENDENT'S REPORT – Straight Edge Construction

GMC is coming back on the barge with the chipper. June 13 is chipping day. Mike Morse is looking at several areas of concern: Pidges Cove erosion, store drainage, hill down to the store. All wells tested good. Ben Dugan has offered to help Crawford. Ben is not licensed to drive, but maybe could use the ATV? The tractor forks bracing on the bottom are rusted. Will need to be replaced eventually (\$1200). We need a compacter for road materials. *On a motion made and seconded it was VOTED 5-0 via roll call vote to purchase a Husqvarna road compacter at a cost not to exceed \$2200.*

Reviewed Mike Morse report on Pidges Cove (option 2).

7. APPOINTED OFFICIALS' AND COMMITTEE REPORTS

- a. Administrative Assistant** - May report presented. There are still three outstanding Motor Vehicle permission requests.
- b. BAC** - no report at this time
- c. By-Laws Review Committee** – The revised document of recommendations has been sent for legal opinion. *On a motion made and seconded it was VOTED 5-0 via roll call vote to approve the proposed By-laws amendments document as revised.*
- d. CEO** - appointment documents signed
- e. Harbormaster** - Issue with communication and considerate behavior from Carter Becker concerning a freight delivery. Perhaps there are others who could deliver freight.
- f. Landscape Committee** - no report at this time
- g. Planning Board** – discussion re hearing requirement for proposed structures on Shore Reserve.
- h. Public Safety Committee**
 - i. Suggest AED training to be offered on island
 - ii. It is legal and advised by state to have Narcan available on the island, since it is not a controlled substance. Epipens – no.
- i. Water Commissioner** – Crawford Taisey
All wells tested satisfactory.
- j. Webmaster** – updating is ongoing
- k. Zoning Board of Appeals** – need to fill vacancy

8. CORRESPONDENCE OF NOTE – discussion tabled

9. ACTION ITEMS – Action items were reviewed and revised. Look into getting an earlier starting date for wi-fi at the Community House for Board meeting use.

10. CAPITAL PROJECTS – Discussed Pidges Cove bank restoration report and the need for a bid for the Library/Post office building drainage and underpinnings work.

11. OLD BUSINESS

a. Freeport Dinner – will take place on August 16. Jane Packer has volunteered to head this up.

b. Trash Policy – the new policy is working out OK so far. Clynk account has been set up for returnables. Mattresses and cushions put out for big trash pickup should be kept dry.

c. Succession Planning – Need to clarify our needs concerning a final recommendation product from KMA.

12. NEW BUSINESS

a. Ferry Disability/Medical Discount - A request for discounted ferry fares for transportation for medical procedures was denied. *On a motion made and seconded it was VOTED 5-0 via roll call vote to offer free ferry rides on the 11:40 and 3:00 trips for those attending Al Spalding's memorial service on June 25 as a tribute to him as designer of the ferry.*

b. Annual Meeting Preparation – discussion tabled until July 10 meeting.

c. Upcoming Meeting Schedule

July 10 – Shore Reserve Hearing at 9:00 followed by Board of Overseers meeting at 10:00

July 24 – Board of Overseers meeting to finalize Warrant

d. Any other new business - None

13. Next Meeting - Sunday, July 10, 10:00 am (following 9:00 hearing), Community House

Sunday July 10 @ 9:00 AM Community House

Sunday July 24 @ 9:00 AM Community House

Saturday August 6 @ 9:00 AM Annual Meeting @ Community House

Sunday August 7 @ 9:00 AM Community House

Saturday September 10 @ 10:00 AM Community House

Saturday October 15 @ 10:00 AM

Saturday November 19 @ 10:00 AM

Saturday December 10 @ 10:00 AM if necessary

Note: Meetings may be cancelled or additional meetings called with due notice. Please confirm by checking BIVC.net

14. EXECUTIVE SESSION - None needed

15. ADJOURN: The meeting adjourned at 12:18 PM.

Respectfully submitted,

M. Susan Spalding, Secretary