



Bustins Island Village Corporation
Established 1913

BOARD OF OVERSEERS

Approved: 2/15/2020
Version: 1.1

Transport Assistant Job Description

The Island Transport Assistant is appointed annually by the Board of Overseers and is responsible to the Board of Overseers.

- 1) Job Requirements:
 - a) Must be at least 16 years of age
 - b) Must be able to lift 40lbs and move full rolling barrels up and down ramps at all tides
 - c) Must wear work boots and work gloves when handling trash

- 2) Schedule:
 - a) Once a week during regular season and once a week off-season as long as the Island ferry is running; twice a week if needed for holiday weekends
 - b) This general schedule may be adjusted by the Board of Overseers

- 3) Duties and Responsibilities:
 - a) Work with the Trash Collector to handle trash barrels to and from mainland
 - b) Transport trash in barrels from Island onto ferry and from ferry to the contracted trash collector on mainland*
 - c) Clean and return barrels from mainland onto ferry and from ferry to Island storage
 - d) Assist maintaining a clean transit line

- 4) Alternate Transporters:
 - a) Must meet all the requirements of the Transport Assistant's job
 - b) Must be willing to perform all the duties of the Transport Assistant
 - c) Notify Superintendent

*Island Ferry personnel do not handle transport, loading or unloading of trash barrels. No riders on ferry when trash is being transported.