



*Bustins Island Village Corporation*  
*Established 1913*

**BOARD OF OVERSEERS**

Approved: February 21, 2015  
Version: 2.0

**Water Commissioner Job Description**

1. Coordinate and ensure the proper testing and treatment of public wells on a timely basis, as required.
2. Receive and post reports from yearly and monthly testing of public wells.
3. Receive and keep reports from individuals sharing their water testing results.
4. Receive and keep reports from required new well testing.
5. Record and keep data from informal reporting of water quality or quantity.
6. Keep copies of all water studies done.
7. By December 31 of each year, submit to the Clerk for filing all that year's reports and records
8. Report public well water quality status at the Annual Meeting each year.
9. Report to Board of Overseers as they occur, difficulties and any problems with the public wells.
10. Attend public hearings dealing with construction or other activities that may affect water quality and express any concerns about possible adverse effects on the island's water supply and also report these concerns to the Overseers.