

Planning Board

Bustins Island Village Corporation

To: Planning Board

From: James Boone Secretary

Copies To: CEO, Appeals Board, Board of Overseers, Clerk

Subject: Minutes of the February 5, 2017 meeting

Date: February 15 2017

Corrected: March 11 2017

Approved: March 11 2017

Approved Minutes by the Planning Board

The meeting was held at Freeport Public Safety Building in Freeport. Present were members Chairmen Bill Cooper, Charlotte Kahn, James Boone, Jeff land, Associate Member, Craig Allard, Barbara Shelton CEO and Sue Spalding. The meeting was called to order at 10:01 a.m. The chair appointed associates James Boone and Craig Allard as voting members for the meeting. The chair distributed an agenda and draft minutes from the January 5, 2016 meeting.

1. **Approval of Minutes** – The minutes from the January 5, 2016 were approved as submitted with corrections

2. **Review of follow up action items** – Several action items were discussed and removed from the list having been completed or no progress made.
 - 1) **Charlotte Kahn** to contact Ali Taisey to inquire as to whether she is still available to work on management plan for invasive species. Reference Bustins Island Comprehensive Plan (page 44 section 9)
 - 2) **Charlotte Kahn** and **Jim Boone** to update Overview for new member document.
 - 3) **Dave Gosnell** will contact John Wood to arrange a “walk around” to assist in well locations this spring.
 - 4) **Rodger Leland** and **Jeff Leland** to prepare a letter to John Wood on the Engineering Data Continuity Plan and IP Rights.
 - 5) **Bill Cooper** will forward a copy of the Action Item Comp Plan by year list as originally distributed by former Chair Christine Martens on 1/15/17.
 - 6) **Jeff Leland** will work with **Chris Martins** and **Charlotte Kahn** to pull out on-going Action Items, not listed by year.
 - 7) **Jeff Leland** to inquire with Rodger Leland and John Wood to confirm that all paper work and deed filings for the road acceptance program are complete leaving only the “unacceptance” of some sections.
 - 8) **Charlotte Kahn** to meet with Jim Boyko and the Cumberland County Water and Soil Officials to discuss the shoreline stabilization.

3. **CEO/LPI Status Report** – Barbara discussed Chapter 1000 and how it applied to Bustins Island. A timetable was discussed and she stated that at this time there is no hard deadline for adoption. She discussed what sections she feels would be priorities for Bustins to adopt. On page 5, Non-Conforming Structures. On page 29, Timber standards. On page 41, Hazard Trees, Storm Damaged Trees, and Dead Tree removal.

Barbara noted there may be a need for a “disability variance” to permit rapid response by a property owner to provide adaptations to deal with the sudden impact of accident or illness.

For upcoming issues Barbara stated that she had received a request for a septic replacement by Fredrick Pease on Lots B27 and B27B. Permission from the Overseers should be confirmed for a pipe to cross BIVC property between these lots.

Sue Spalding appeared before the Board to discuss cutting within the Shoreland District and Shore Reserve where it exists within it. The board noted the property owner is responsible for contacting the CEO to be sure proposed cutting conforms to state guidelines and to document with the CEO what is to be done. The discussion revolved around, whose approval ~~was~~ is needed and how to go about getting approval. The board agreed that the final approval should be from the CEO. Barbara stated for her to give any approval, the request must come from the land owner. If the land owner is the BIVC, then the request should come from the Overseers as would be the case for the Shore Reserve.

4. **Engineering Data Continuity Plan, IP Rights**- Jeff Leland informed the board that Rodger Leland and John Wood have had some discussion on the issue. Rodger is preparing paperwork to be submit to John Wood and get his feedback. Jeff and Rodger will continue with this effort to secure an agreement.
5. **Shore stabilization update**- Charlotte discussed the appearance of several caves along the shore of the island. These need to be addressed for safety and stabilization of the shoreline. She is working towards making Bustins a case study for shoreline stability. She discussed how making several rain gardens in key areas would help keep the water in the soil and not run off into the ocean.
6. **New Business** – No new business was brought before the Board at this time.
7. **Review 2017 Meeting Schedule** – The next meeting will Saturday, March 11 at 10am. .

The meeting was adjourned at 12:57 p.m.

Respectfully submitted,

James Boone, Secretary