

Planning Board

Bustins Island Village Corporation

To: Planning Board

From: James Boone, Secretary

Copies To: CEO, Appeals Board, Board of Overseers, Clerk

Subject: Minutes of the meeting December 8, 2018

Date: 01/08/2019

Corrected: 01/08/2019

Approved: 01/08/2019

Approved Minutes by the Planning Board

The meeting was held at Freeport Public safety Building in Freeport Maine. Present were members Chairman Dave Gosnell, Secretary James Boone, Members Craig Allard, Jeff Leland and associate member Dave McCoy. Bustins Island CEO Barbara Shelton was also present. The meeting was called to order at 9:33am. The chair appointed associate Dave McCoy as voting member for the meeting. The chair distributed an agenda for the meeting.

1) Approval of Minutes – The minutes from the October 7th 2018 meeting were approved with no corrections.

2) Action Items –

A) **All Board Members** to research and discuss what we must keep and what must be replaced in our current ordinance. In reference to Chapter 1000, non-conforming structures.

B) **All Board Members** to review the revised Non-Conforming Structures statute and have prepared comments for the next meeting. The approach of the revision was to examine the state's version and apply to the areas that are applicable to Bustins Island. Keeping in mind that ours can be more restrictive than the state's but not less restrictive.

C) **Dave Gosnell** is to talk to Mike Morris about the 30 foot height for seasonal structures as opposed to 25 height with a 75 foot set back.

D) **Jeff Leland** to look at revised Chapter 1000 from the legal aspect

E) **Jim Boone** to arrange the use of the Public Safety meeting room for the next meeting.

3) CEO Report – Barbara explained some changes to the building permit. The discussion of septic systems was explained when a permit is needed from a Plumbing Inspector. All new systems need a permit. Most would need a CUP due to the amount of earth that would be displaced. Most repairs that do not include expansion would not need a permit. Any repair that requires a vehicle to be brought to the island would require the BOO approval. Barbara also informed the board that issued permits are only valid for two years. Barbara also explained the difference of Certificate of Use verses Certificate of Occupancy.

4) Comp Plan – The 2017 section of the comp plan was discussed. Below is an update on progress made on each section.

Section #1 which deals with the buildup of dead vegetation and brush waste is an ongoing program. The Island has been a very active member of *Firewise Program* and for further information on the *Firewise Program* contact Pam Lavoie or Charlotte Khan.

Section #2 is a project that is ongoing and being led by the Landscaping Committee.

Section #3 is try to maximize the use of construction equipment and ferrying of raw materials. The Planning Board discussed the planning of barge and truck usage to maximize the payload and in turn reduce the number of trips and trucks coming to the island. The Planning Board would like to see approvals of construction vehicles and barges to be scheduled thru Crawford Taisey to assure efficiency of this effort.

Section #4 is to deal with an acceptable use type of transportation for handicap and elderly islanders. Currently there is a buggy type of vehicle that is privately owned and has been made available to Islanders in need of assistance.

Section #5 dealing with solar systems in whether the system should be inspected by an electrician, even if done by the home owner. Currently the building would be inspected to confirm that it is not a fire hazard during the building inspection phase. Once the inspection is complete a certificate of use would be issued. The Planning Board is still studying this issue.

Section #6 deals with a recycling program and should the Island have a separate recycling collection box. This issue is still be studied; however, it was noted that the Island has made great strides in this effort and is recycling a much higher volume that it had in the past.

5) New Business – The map of the Island’s wells and waste sites was review and is close to completion. The planning Board would like the map completed in the summer of 2019

The Board scheduled the next meeting for January 19, 2019 at 9:30am. The Board then voted to close the meeting at 11:25am.

The meeting was adjourned at 11:25am.

Respectfully submitted,

James Boone, Secretary