



*Bustins Island Village Corporation*  
*Established 1913*

**BOARD OF OVERSEERS**

Policy Number: 109  
Policy Name: Community House Policy  
Version: 1.1  
Related Documents: CABI Community House Regulations

Approved: November 9, 2013  
Original/Prior: October 6, 2013

**Community House Policy**

The purpose of this policy is to provide regulations for the use and maintenance of the Community House located on lot B21 on Bustins Island

1. The Community House is owned by the Bustins Island Village Corporation (“BIVC”) and supervised by the Board of Overseers (“Board”).
2. The BIVC is responsible for interior and exterior structural maintenance and the maintenance of any permanently installed utilities e.g. water heaters, electrical and plumbing systems.
3. Through mutual agreement, the Cottagers Association of Bustins Island (“CABI”) assumes responsibility for the following:
  - a. Scheduling all events. Legally required BIVC events shall take precedence.
  - b. Maintaining and publishing a calendar of scheduled events.
  - c. Listing a” host” for all events who shall be present and responsible for seeing that the rules listed herein are followed.
  - d. Maintaining the cleanliness of the building July 1 through Labor Day.
  - e. Keeping the kitchen stocked with basic cleaning supplies.
  - f. Treating the floor as needed.
4. *No* smoking is permitted in the building or within 20 feet of the building.
5. *No* alcohol is permitted either in the building, its porches, or on its grounds.
6. *No* candles, kerosene lamps, fireworks or other flammable materials are allowed.
7. All events held at the Community House are open to the public. Uninvited islanders may enter and observe activities but do not have to be allowed to participate.
8. The host of an event is responsible for set-up, clean-up, repairs, securing the building by locking windows and doors afterward, and the removal of trash generated by the activity.
9. Casual use of the Community House is permitted provided there is no conflict with scheduled activities and that there is a designated “host” person present.
10. Casual use of the Community House is permitted only between the hours of 9:00 a.m. and 9:00 p.m.
11. The Community House is to remain locked between events.
12. The following are authorized to possess a key to the Community House: BIVC officials, CABI officials and the Superintendent.

The CABI may, at its discretion, require a security deposit in an amount it may determine to cover after-event repair and clean-up costs.