

BUSTINS ISLAND VILLAGE CORPORATION
BUSTINS ISLAND, MAINE
Meeting of the Board of Overseers
April 4, 2020 – 10:00 AM
Approved April 18, 2020

Note: The USA is currently under a State of Emergency due to the coronavirus pandemic. Meeting was held via ZOOM virtual meeting, authorized by the State of Maine.

The Board of Overseers met at 10:02 AM via ZOOM virtual meeting on Saturday, April 4, 2020. Overseers present were: Tanya **Sweatt** – Chair, Hank **Rauch** - Vice Chair, Judy **Hayes**, Craig **Allard**, and Mandy **Meyer**. Other officers/appointees/contractors present were Sue **Spalding**, Clerk; Tony **DeBruyn**, Treasurer, and Crawford and Candy **Taisey** of Straight Edge Construction, Superintendent. 23 islanders attended via ZOOM.

1. MINUTES. On a motion made and seconded it was **VOTED 4-0:** Tanya-yes, Hank-yes, Judy-yes, Craig-yes, Mandy-abstain (she was not present at that meeting), to approve the minutes of the March 14, 2020 Board meeting.

2. PUBLIC COMMENTS - none

3. CLERK’S REPORT – Sue Spalding

Sue is researching the procedures for various scenarios concerning the Annual Meeting if it cannot be held as scheduled. She will also send any critical Board communications concerning the Bustins and the coronavirus via USPS to those few voters without email.

4. TREASURER’S REPORT

There has been very little activity this month. **On a motion made** and seconded it was **VOTED 5-0:** Tanya-yes, Hank-yes, Judy-yes, Craig-yes, Mandy-yes, to authorize the payment of checks written and submitted by the Treasurer in the Register Report dated 4/2/2020 for the period 3/13/2020 through 4/22/2020.

5. APPOINTED OFFICIALS’ AND COMMITTEE REPORTS

a. Administrative Assistant - Reminders of upcoming tasks

b. Superintendent – The public float and the Lilly B. mooring will be going in soon. The tractor and the ATV will be returned to the island 4/3/2020.

c. CEO – No report at this time.

d. BAC – Proceeding as normal, but working on a contingency plan if there is a delay in using the Lilly B.

e. By-Laws Review Committee, f. Finance Committee, g. Harbormaster,

h. Landscape Committee - No reports at this time.

- i. Planning Board** – Charlotte reported that the Planning Board has requested an extension for the Bustins Island Green Infrastructure Project. CUPs and a septic proposal may need to be postponed.
- j. Public Safety/First Aid** – Crawford noted that the seal on the fire pump at La Fleur’s is leaking and needs replacing. It was noted that the Planning Board will meet this week to discuss chipping and coronavirus response.
- k. Water Commissioner** – no report at this time
- l. Webmaster** – continual updating in response to the coronavirus’s impact on the island.
- m. ZBA, n. Subcommitte Reports: Trash Handling** – No reports at this time.

6. Correspondence of note

3/18/20 EM Patrice Kastenholz, BIHS – Inquiring about pandemic issues and BIHS season

3/18/20 EM Mark Bower, Attorney – LD 2167 emergency provisions for FOAA rule

3/31/20 EM Lyn McElwee, Postmaster – Inquiring about BI PO and possible issues due to pandemic [REDACTED]

3/29/20 EM Dave McCoy, PB – Annual Warrant deadline and process inquiry

3/31/20 EM John Abramson, Safety – Concerns around pandemic issues and Bustins Operations [REDACTED]

3/31/18 EM Anita Krieg, KMA – Employment questions relating to 2020 season [REDACTED]

4/1/20 EM Antoine Slaughter, USPS – Essential service, employee safety notices [REDACTED]

4/2/20 TC T.Sweatt, Chair – To Belle Gentry, USPS, options surrounding Island contract amid state of emergency [REDACTED]

Email correspondence is stored in Google Mail.

7. ACTION ITEMS – The Board reviewed. Completion dates will need to change.

8. CAPITAL PROJECTS - The Board needs a cost estimate for BIHS gable end repairs.

9. OLD BUSINESS

- a. RAP update** – No new information re soil testing. In process; on hold.
- b. Employment contracts**
Abe’s contract not yet signed. Truck and trash contracts have not yet been sent out.

c. COVID 19 Preparedness/Response/Communications to islanders

At length the Board reviewed the chair's draft of the Bustins Island Coronavirus Response for distribution to islanders, for which Tanya had done much research of federal, state, and local conditions and readiness.

In discussion it was noted that some island services are linked to the ferry and employment, e.g. wells, honey wagon, trash. Other restrictions are consistent with federal and state mandates and recommendations.

On a motion made and seconded it was **VOTED 4-0:** Tanya-yes, Hank-yes, Judy-yes, Craig-yes, to authorize the release of the Bustins Island Coronavirus Response as amended.

It will be sent via email, Facebook, bivc.net and posted on the island and at the South Freeport dock. **The document will be updated and distributed as information changes.**

Employment issues were discussed: how to maintain Abe, Matthew, Dan Adams, and boat hourly crew and captains to the extent that we can be prepared. Everything is on pause right now as information changes rapidly. We want to be prepared to start the Lilly B. as soon as it is possible, and will start work on her as soon as Brewer's opens.

10. NEW BUSINESS

- a. Meeting schedule adjustments. Saturday, April 18 and Saturday, May 2 via ZOOM.
- b. New business – Craig reported extreme difficulty in contacting Maine Island Energy regarding the need to have a regulator in order to have gas. Bob Dugan inquired about the island's response to the 1918 flu, but for the time being we do not have access to our records, which are in a storage facility.

11. NEXT MEETINGS: 2020 Schedule for Board of Overseers:

Saturday, April 18, 2020 – 10 AM via ZOOM

Saturday, May 2, 2020 – 10 AM via ZOOM

The following meetings are subject to change, depending on coronavirus response needed:

Sunday, May 24, 2020 – **12 PM** at the Brewer Cottage, Bustins Island, ME

Sunday, June 21, 2020 – 9 AM at the Brewer Cottage, Bustins Island, ME

Sunday, July 5, 2020 – 9 AM at the Brewer Cottage, Bustins Island, ME

Sunday, July 12, 2020 (approve budget and warrant) – 9 AM at the Brewer Cottage, Bustins Island, ME

Saturday, August 1, 2020 (Annual Meeting) – 9 AM at the Community House, Bustins Island, ME

Sunday, August 2, 2020 – 9 AM at the Brewer Cottage, Bustins Island, ME

Tuesday, August 18, 2020 (Freeport Dinner) – 6 PM at the Community House, Bustins Island, ME

Saturday, September 12, 2020 – 10 AM at the Brewer Cottage, Bustins Island, ME

Saturday, October 17, 2020 – 10 AM at the Freeport Safety Building, Freeport, ME

Saturday, November 14, 2020 – 10 AM at the Freeport Safety Building, Freeport, ME

Saturday, December 12, 2020 – 10 AM at the Freeport Safety Building, Freeport, ME

Note: Meetings may be cancelled or additional meetings called with due notice. Please confirm by checking BIVC.net

12. ADJOURN. The meeting adjourned at 11:43

Respectfully submitted,

M. Susan Spalding, Acting Secretary