

BUSTINS ISLAND VILLAGE CORPORATION
BUSTINS ISLAND, MAINE
Meeting of the Board of Overseers
April 26, 2020 – 9:00 AM
Approved May 2, 2020

Note: The USA is currently under a State of Emergency due to the coronavirus pandemic. Meeting was held via ZOOM virtual meeting, authorized by the State of Maine.

The Board of Overseers met at 9:05 AM via ZOOM virtual meeting on Sunday, April 26, 2020. Overseers present were: Tanya **Sweatt** – Chair, Hank **Rauch** - Vice-Chair, Judy **Hayes**, Craig **Allard**, and Mandy **Meyer**. Other officers/appointees/contractors present were Sue **Spalding**, Clerk; Tony **DeBruyn**, Treasurer, and Crawford and Candy **Taisey** of Straight Edge Construction, Superintendent. 7 islanders attended via ZOOM.

- 1. MINUTES. On a motion made** and seconded it was **VOTED 4-0:** Tanya-yes, Hank-yes, Judy-yes, Mandy-yes, Craig-absent, to approve the minutes of the April 4, 2020 Board meeting as edited.

- 2. PUBLIC COMMENTS** – Question as to whether Maine Island Energy is active at the island. Crawford responded that they are planning to work there this week. There has been a delay at the boatyard in launching the public float. Bob Canu offered that he is seeing a better response from the MIE office.

- 3. CLERK’S REPORT** – Sue Spalding
None at this time.

- 4. TREASURER’S REPORT**
There have been very few bills this month. No report at this time since we are still in the same month as the last report.

- 5. APPOINTED OFFICIALS’ AND COMMITTEE REPORTS**
 - a. Administrative Assistant** - No new reminders of upcoming tasks
 - b. Superintendent** –The tractor and the ATV have been returned to the island after repair. No damage reported from the windstorms. The railing at the culvert by Pidges Cove has been damaged. He will put caution tape around the playground to discourage use.
 - c. CEO, d. BAC, e. By-Laws Review Committee, f. Finance Committee, g. Harbormaster, h. Landscape Committee** - No reports at this time.
 - i. Planning Board** – Scheduled hearing may need to be postponed.

j. Public Safety/First Aid – Ken Barrows

Ken has communicated with Freeport Fire Chief Charlie Jordan and town Manager Peter Joseph about emergency response. There will be no new rescue boat for the Police Chief, who will need to use the Harbormaster boat as necessary. We need more masks and gloves for our First Aid Room. Chipping is on hold.

k. Water Commissioner – no report at this time

l. Webmaster – continual updating in response to the coronavirus’s impact on the island.

m. ZBA, n. Subcommitte Reports: Trash Handling – No reports at this time.

6. Correspondence of note

- 4/7/20 TC T. Sweatt, Chair – To Abe Whittaker regarding employment and COVID response [REDACTED]
- 4/9/20 EM M. Rowe, truck – Check in for upcoming season [REDACTED]
- 4/9/20 EM Abe Whitaker, Mang Capt – 2020 signed contract [REDACTED]
- 4/14/20 EM Eric Hamlin, MDEP – To J. Hayes regarding transfer station and how trash/debris is being handled [REDACTED]
- 4/15/20 EM Antonie Slaughter, USPS – HRC screening update [REDACTED]
- 4/23 EM Lyn McElwee re finale estimate for work at the BIHS building

• *Email correspondence is stored in Google Mail.*

7. ACTION ITEMS – The Board reviewed. Completion dates will need to change.

8. CAPITAL PROJECTS – Updated BIHS building projected cost and schedule of work on windows and siding.

9. OLD BUSINESS

a. RAP update – No new information re soil testing. In process; on hold.

b. Employment contracts

Abe has signed his contract.

c. COVID 19 Preparedness/Response/Communications to islanders.

The Board reviewed a few updates to the Bustins Island Coronavirus Response. The Maine State of Emergency has been extended to May 15, and a state mandate has been issued prohibiting short-term/seasonal rentals. New dates or solid directives will be posted on bive.net and also broadcast via email to refer to the website. If there are significant or extensive changes, the document will be rewritten and sent via email to islanders and posted on bive.net.

On a motion made and seconded it was **VOTED 5-0:** Tanya-yes, Hank-yes, Judy-yes, Craig-yes, Mandy-yes to authorize the release of the Bustins Island Coronavirus Response as updated April 26, 2020.

The document will be updated and distributed as information changes.

- i. Employment issues were discussed: Abe has been hired as usual as Managing Captain; his scheduling hours may need to be adjusted. Contracts for Matthew and Dan Adams will be adjusted to start when the Lilly B. starts. CEO – wait for Planning Board recommendation to hire. Lilly B.- tickets will be printed; schedule may need to be adjusted.
- ii. Emergency services – In the event of a Covid-19 illness on Bustins, Freeport recommends calling your doctor first, then 211, then 911 in the event of any emergency. Local hospitals will be consulted first to determine if they can accommodate new patients.

10. NEW BUSINESS

- a. Directory. The Directory will be printed as usual. Method and timing of distribution will depend on safety conditions.
- b. Meeting schedule adjustments. Next meeting will be Saturday, May 2 (with an abridged agenda) **or** Saturday, May 9 via ZOOM at 9AM.

11. NEXT MEETINGS: 2020 Schedule for Board of Overseers:

Saturday, May 2 **or** 9, 2020 – 9 AM via ZOOM

The following meetings are subject to change, depending on coronavirus response as needed:

Sunday, May 24, 2020 – **12 PM** at the Brewer Cottage, Bustins Island, ME

Sunday, June 21, 2020 – 9 AM at the Brewer Cottage, Bustins Island, ME

Sunday, July 5, 2020 – 9 AM at the Brewer Cottage, Bustins Island, ME

Sunday, July 12, 2020 (approve budget and warrant) – 9 AM at the Brewer Cottage, Bustins Island, ME

Saturday, August 1, 2020 (Annual Meeting) – 9 AM at the Community House, Bustins Island, ME

Sunday, August 2, 2020 – 9 AM at the Brewer Cottage, Bustins Island, ME

Tuesday, August 18, 2020 (Freeport Dinner) – 6 PM at the Community House, Bustins Island, ME

Saturday, September 12, 2020 – 10 AM at the Brewer Cottage, Bustins Island, ME

Saturday, October 17, 2020 – 10 AM at the Freeport Safety Building, Freeport, ME

Saturday, November 14, 2020 – 10 AM at the Freeport Safety Building, Freeport, ME
Saturday, December 12, 2020 – 10 AM at the Freeport Safety Building, Freeport, ME

Note: Meetings may be cancelled or additional meetings called with due notice. Please confirm by checking BIVC.net

12. ADJOURN. The meeting adjourned at 10:35 AM.

Respectfully submitted,

M. Susan Spalding, Acting Secretary