

BUSTINS ISLAND VILLAGE CORPORATION
BUSTINS ISLAND, MAINE
Meeting of the Board of Overseers
September 12, 2020
Approved October 17, 2020

Note: The State of Maine is currently under a state of Civil Emergency due to the coronavirus pandemic. Meeting was held via ZOOM virtual meeting, authorized by the State of Maine.

The Board of Overseers met at 9:02 AM via ZOOM virtual meeting on Saturday, September 12, 2020. Overseers present were: Hank **Rauch** - Chair, Mandy **Meyer** – Vice-Chair, Tanya **Sweatt**, Judy **Hayes**, and Craig **Allard**. Other officers/appointees/contractors present were Sue **Spalding**, Clerk; Tony **DeBruyn**, Treasurer, and Crawford and Candy **Taisey** of Straight Edge Construction, Superintendent. 4 islanders attended via ZOOM.

1. MINUTES. On a motion made and seconded it was **VOTED 5-0**: Tanya-yes, Hank-yes, Judy-yes, Mandy-yes, Craig-yes to approve the minutes of the August 8, 2020 Board meeting.

2. CLERK’S REPORT – Sue Spalding

On the BIVC bulletin board at the island Sue has posted notice of off-season Board meetings.

All BIVC committee chairs and appointees have been asked to submit an annual report for BIVC records.

3. TREASURER’S REPORT

Tony presented the Treasurer’s report dated 9/11/2020. He noted that our tax revenue share from Freeport is up somewhat from last year.

The fiscal year 2019 audit has been completed. **On a motion made** and seconded it was **VOTED 5-0**: Tanya-yes, Hank-yes, Judy-yes, Mandy-yes, Craig-yes to hire RH Smith to do an audit for the 2020 fiscal year.

On a motion made and seconded it was **VOTED 5-0**: Tanya-yes, Hank-yes, Judy-yes, Mandy-yes, Craig-yes to authorize the payment of checks written and submitted by the Treasurer in the Register Report dated 9/11/2020 for the period 8/5/2020 through 9/11/2020.

4. SUPERINTENDENT’S REPORT

Crawford has been working on the roads.

The tree cutter will be going over to work for individuals and for the BIVC.

The fire pumps at LaFleur’s and Leland’s are inoperative. He may take them ashore for service.

There was a question about the brush piles that appeared after the Firewise chipping. The BIVC ones may be chipped. Individuals will have to make arrangements for their own.

5. APPOINTED OFFICIALS' AND COMMITTEE REPORTS

- a. Administrative Assistant** - September tasks were reviewed and adjusted as needed. Large trash pickup is scheduled for August 2021.
- b. Superintendent** – see item #4
- c. CEO** – No report at this time. She is reported to have been over to review tree cutting requests.
- d. BAC** – Question as to feasibility of freight runs off-season. Alternatives were cited. May need to review Xola pertaining to canceling reservation close to boat time.
- e. By-Laws Review Committee, f. Finance Committee, g. Harbormaster, h. Landscape Committee** - No reports at this time.
- i. Planning Board** – Planning Board has been asked to write a current charter/job description for the Planning Board.
- j. Public Safety Committee** – No report at this time.
- k. Trash Committee** – No report at this time.
- l. Water Commissioner** – The pump at the Ewing well needed repair
- m. Webmaster** – No report at this time
- n. ZBA** - No report at this time

6. Correspondence of note

- 8/11/2020 – Kristina Hewey EM to BIVC Chair re possible ferry transport to Crab Island
- 8/21/2020 – Charlotte Kahn EM to BIVC Chair re Mactec groundwater study reports from Bill Cooper
- 8/23/2020 – EM from Sue Spalding re ongoing payments from USPS
- 8/30/2020 – EM sent by Sue Spalding to committee chairs re publishing annual report for FY2020
- 9/3/2020 - EM from Lyn McElwee re concerns about Post Office roof and possible short term repair
- 9/5/2020 - Dori Martin EM to BOO regarding letter of approval for dock proposal
- 9/7/2020 – EM from Amy McCoy re renewed use of RAP and request for testing results to be posted
- 9/8/2020 – EM from Sue Spalding re letter to state of Maine requesting ability to continue remote meetings
- 9/8/2020 – EM from Sue Spalding re need to possibly update ferry crew non-compete agreement

Email correspondence is stored in Google Mail.

- 7. CAPITAL PROJECTS/ACTION ITEMS** – The Board reviewed. Discussion on options for handling the many logs from fallen trees.

8. OLD BUSINESS

- a. **COVID 19 Preparedness/Response/Communications** – no updates needed
- b. **Archie Ross Memorial** – no new information from the committee
- c. **Kirkland/Martin dock** – Secretary will send them the final minutes of Board meeting 8/8/2020
- d. **Annual Meeting reports** – a request has been made to committee chairs and appointees for their annual reports for Annual Meeting records.
- e. **Postal payments** – we have contacted the USPS re payments made to us for summer mail transportation services we could not deliver.
- f. **Continue remote island meetings** – a letter will be sent to the state requesting that we be allowed to continue remote meeting participation in perpetuity.
- g. **RAP update**
 - i. **Soil testing** – Soil testing is underway. Contact has been made with ESS Laboratories in MA, and also Chris Baldwin, in ME. As requested, the results of the water testing will be made available.
 - ii. **Proposed delivery at Morgan Moore location** – request for new RAP delivery for emergency use in spots. Denied – we will work with what is already on the island until the soil testing is done.
 - iii. **Road Advisory Committee** – The committee will work on long-term plan for roads and drainage. Committee job description/direction is needed.

9. NEW BUSINESS

- a. **Non-Compete Agreement** – will look at updating Non-Compete Agreement for Lilly B. crew
- b. **Any other new business** – None at this time

10. PUBIC COMMENT

David Garfield asked for clarification of Non-Compete agreement.

11. NEXT MEETING: Saturday, October 17, 2020 – 9 AM via Zoom

2020 Schedule for Board of Overseers:

Saturday October 17, Zoom 9AM

Saturday November 14, Zoom 9AM

Saturday December 12, Zoom 9AM

Note: Meetings may be cancelled or additional meetings called with due notice. Please confirm by checking BIVC.net

12. EXECUTIVE SESSION - None

13. ADJOURN: The meeting adjourned at 10:45 AM.

Respectfully submitted,

M. Susan Spalding, Acting Secretary