

**BUSTINS ISLAND VILLAGE CORPORATION**  
**BUSTINS ISLAND, MAINE**  
**Meeting of the Board of Overseers**  
**November 14, 2020**  
*Approved January 9, 2021*

**Note: Meeting was held via ZOOM virtual meeting, authorized by the State of Maine under a state of Civil Emergency due to the coronavirus pandemic.**

The Board of Overseers met at 9:01 AM via ZOOM virtual meeting on Saturday, November 14, 2020. Overseers present were: Hank **Rauch** - Chair, Mandy **Meyer** – Vice-Chair, Tanya **Sweatt**, and Judy **Hayes** . Other officers/appointees/contractors present were Sue **Spalding**, Clerk of the BIVC/Secretary to the Board of Overseers; Tony **DeBruyn**, Treasurer; and Crawford and Candy **Taisey** of Straight Edge Construction, Superintendent. 4 islanders attended via ZOOM.

**1. MINUTES. On a motion made** and seconded it was **VOTED 4-0 by roll call vote** to approve the minutes of the October 17, 2020 Board of Overseers meeting, as amended. Discussion followed re how to keep Board records. They will be kept physically as well as electronically.

**2. CLERK’S REPORT** – Sue Spalding

We need a way to use electronic signatures when necessary while we are not meeting in person. Tanya suggested Adobe e-Sign. There are two new members of the Freeport Town Council, and we need to welcome them. Sue will provide contact information.

**3. TREASURER’S REPORT**

Tony reported that financial activity has slowed down.

**On a motion made** and seconded it was **VOTED 4-0 by roll call vote** to authorize the payment of checks written and submitted by the Treasurer in the Register Report dated 11/12/2020 for the period 10/17/2020 through 11/12/2020.

**4. SUPERINTENDENT’S REPORT**

- The Honey Wagon has been taken off the island for the winter.
- Manifest has been submitted to the state.
- The public float has been hauled, and everything else is shut down. There are a few people still working on the island.
- All Community House batteries for the solar system may need to be replaced.

**5. APPOINTED OFFICIALS’ AND COMMITTEE REPORTS**

**a. Administrative Assistant** - November tasks were reviewed and revised as needed.

**d. BAC** – BAC is working on the model for next year.

- c. **By-Laws Review Committee** – no report at this time
- d. **CEO** – No report at this time.
- e. **Harbormaster** - Suggestion to put signs on the sides and back of the float re permitted boat tie-ups to the float. Andy Spalding suggested that the island look into declaring Bustins an official anchorage. He will look into the steps needed.
- f. **Landscape Committee** - No report at this time.
- g. **Planning Board** – Planning Board has submitted its annual report. The next Board request is for them to write a current Planning Board charter/job description.
- h. **Public Safety Committee** – No report at this time.
- i. **Road Advisory Committee** - No report at this time.
- j. **Trash Subcommittee** – No report at this time.
- k. **Water Commissioner** – No report at this time.
- l. **Webmaster** – Tony has reorganized the website.
- m. **ZBA** - No report at this time

## 6. Correspondence of note

- 10/19/2020 - EM from Bob Canu regarding Boat Advisory Committee thoughts for 2021
- 10/24/2020 - EM from TJ Martin regarding lack of CEO response to permit application
- 10/28/2020 - VM from Crawford Taisey to Hank Rauch regarding completion of seasonal shut-down
- 11/1/2020 - EM from Tony DeBruyn regarding BIVC web page updates including annual reports posted

*Email correspondence is stored in Google Mail.*

**7. ACTION ITEMS** – The Board reviewed and revised as needed.

**8. CAPITAL PROJECTS** - The work on the Historical Society building has been completed. The Project list was reorganized. A long-term painting schedule will be created.

## 9. OLD BUSINESS

- a. **Annual Meeting reports** – all reports are in except for the Harbormaster and the CEO
- b. **Continue remote island meetings**  
Sue and Judy will reach out to the newly elected state senator and representative in December, when the Legislature reconvenes.
- c. **Postal payments** – There is still no response from the USPS.
- d. **RAP update** – no report yet, as Craig is absent

**10. NEW BUSINESS** – There was no new business.

**11. PUBLIC COMMENT** - There was no public comment.

**12. NEXT MEETING:** December's meeting is cancelled, as there is insufficient known business. Next meeting is Saturday, January 9, 2021– 9 AM via Zoom

**2021 Schedule for Board of Overseers:**

Saturday January 9, Zoom 9AM  
Saturday February 6, Zoom 9AM  
Saturday March 6, Zoom 9AM  
Saturday April 10, Zoom 9AM  
May – December 2021 TBD

**Note: Meetings may be cancelled or additional meetings called with due notice. Please confirm by checking BIVC.net**

**13. EXECUTIVE SESSION** - None

**14. ADJOURN:** The meeting adjourned at 9:53 AM.

Respectfully submitted,

M. Susan Spalding, Secretary