

BUSTINS ISLAND VILLAGE CORPORATION
BUSTINS ISLAND, MAINE
Meeting of the Board of Overseers
April 10, 2021
Approved May 8, 2021

Note: Meeting was held via ZOOM virtual meeting, authorized by the State of Maine under a state of Civil Emergency due to the coronavirus pandemic.

The Board of Overseers met at 9:00AM via ZOOM virtual meeting on Saturday, April 10, 2021. Overseers present were: Hank **Rauch** - Chair, Mandy **Meyer** – Vice-Chair, Tanya **Sweatt**, Judy **Hayes**, and Craig **Allard**. Other officers/appointees/contractors present were Sue **Spalding**, Clerk of the BIVC/Secretary to the Board of Overseers; Tony **DeBruyn**, Treasurer; and Crawford and Candy **Taisey** of Straight Edge Construction, Superintendent. 5 other islanders attended via ZOOM.

1. MINUTES. On a motion made and seconded it was **VOTED 5-0 by roll call vote** to approve the minutes of the March 6, 2021 Board of Overseers meeting as amended.

2. CLERK’S REPORT – Sue Spalding

Discussion about island Directories this year. Sue will send out a request for updates. She will be meeting with Deputy Clerks to create Annual Meeting voter list for Board approval, and to justify the various lists kept.

3. TREASURER’S REPORT – Tony DeBruyn

On a motion made and seconded it was **VOTED 5-0 by roll call vote** to authorize the payment of checks written and submitted by the Treasurer in the Register Report dated 4/8/2021 for the period 5/5/2021 through 4/8/2021.

The 2020 audit is in progress.

4. SUPERINTENDENT’S REPORT – Straight Edge Construction

The public float is about to be installed. Crawford has worked with Freeport rescue about our AED and First Aid Room supplies. The Honey Wagon has been refinished.

5. APPOINTED OFFICIALS’ AND COMMITTEE REPORTS

a. Administrative Assistant - April tasks were reviewed and revised as needed.

d. BAC – Craig Allard

The target date to start ferry service is the weekend before Memorial Day. The BAC is working on schedule and fares to present to the Board, and also coronavirus safety protocol pursuant to Maine state guidelines.

c. By-Laws Review Committee – Sue Spalding

The committee has reviewed possible By-Law updates, but not for this year's Annual Meeting unless critical. A By-Law may be necessary concerning a policy to allow remote participation in meetings.

d. CEO – No report at this time.

e. Harbormaster - No report at this time.

f. Landscape Committee - No report at this time.

g. Planning Board – No report at this time.

h. Public Safety Committee – Ken Barrows

The committee is working on new safety guidelines for public spaces in accord with new Maine state guidelines.

i. Road Advisory Committee – Craig Allard

No information is available about RAP from Freeport or Peaks Island. Craig will review compilation of RAP information. Soil testing, which was postponed during the pandemic, is anticipated for the spring.

j. Trash Subcommittee – No report at this time.

k. Water Commissioner – No report at this time.

l. Webmaster – No report at this time.

m. ZBA - No report at this time

6. Correspondence of note

3/11/2021 – HR phone call with Dave Gosnell re PB meetings

3/12/2021 – EM from Representative Melanie Sachs re LD 32

3/19/2021 – EM from Yvonne Duncan, USPS re final approval documents for transport contract

3/20/2021 – BAC planning meeting w/Painter Soule – season prep

3/23/2021 – EM from Ali Bushman re Airboat Noise legislation

3/26/2021 – EM from HR to Matthew Rowe re Truck & trash positions & feedback for 2021

3/28/2021 – EM from Sue Spalding re Household Hazmat Disposal

3/30/2021 – EM Chris Branch, Portland PW Director re use of RAP

3/31/2021 - EM from Christine Wolfe, Town of Freeport, re BI contacts

4/4/2021 – EM from Ali Bushman re Airboat Noise update

4/8/2021 – EM from Sue Spalding to Senator Stewart re LD 32

Email correspondence is stored in Google Mail

7. Action items

Discussed and updated.

8. Capital Projects

Discussed and updated. There are no plans for a large trash pick-up this summer. Individuals who wish to may hire Crawford or other contractors to remove their large trash from the island.

9. Old Business

- a. **Airboat noise** – Updates have been received regarding activities of mainland group opposed to excessive noise on the water.
- b. **Bailey Coffin Aquaculture** - no updates or revisions
- c. **Designated Mooring Area** - Ass't. Harbormaster Andy Spalding will review information gathered by former Harbomaster Bob Ewing.
- d. **Non-compete Agreements** – **On a motion made** and seconded it was **VOTED 5-0 by roll call vote** to approve the Non-Competition and Non-Disclosure Agreement dated 4.10.2021.
- e. **Remote island meetings** – Sue and Judy
LD 32 is progressing through the legislature and will likely be voted upon this legislative session.
- f. **RAP update** – Soil testing needs to be scheduled.
- g. **USPS transportation contract** – Paperwork for BIVC transportation contract for mail is in progress.

10. NEW BUSINESS

- a. **Hire Truck and Trash** - **On a motion made** and seconded it was **VOTED 5-0 by roll call vote** to extend the offer to Matthew Rowe as Truck Driver for the summer of 2021 as presented in “Truck Driver 2021 Employment Agreement”.
On a motion made and seconded it was **VOTED 5-0 by roll call vote** to extend the offer to Matthew Rowe as Trash Collector for the summer of 2021 as presented in “Trash Collector 2021 Employment Agreement”.
- b. **Hazardous materials disposal** – Sue Spalding
Sue presented her findings for the choices for disposal of Bustins household hazardous materials. She recommended that action be deferred until summer of 2022.
- c. **New Season Letter**
Content of spring 2021 letter will be determined as we consult updated coronavirus guidelines from the state.
- d. **Annual Meeting Prep**
Topics to address include writing of the Warrant (Mandy and Sue), compilation of Voting List (Clerk), physical use of Community House (Ken Barrows), logistics (Sue and all), terms of election of Overseers.
- e. **Summer Overseers Meetings**
Issues to consider: Zoom or in-person location (Community House or outside), possibility of vaccination requirement for attendance; meetings will be on Sundays.
- f. **Any other new business** – None.

11. Public Comment - There was no public comment.

12. Next Meeting Saturday, May 8, 2021, 9:00 AM online, Zoom

2021 Schedule for Board of Overseers:

Saturday, May 8, Zoom 9AM

Saturday, June 5, Zoom 9AM

July – December 2021 TBD

Saturday, August 7 Annual Meeting date as per By-Laws. **Tentative.**

Note: Meetings may be cancelled or additional meetings called with due notice. Please confirm by checking BIVC.net

13. Executive Session if necessary – None needed.

14. ADJOURN: The meeting adjourned at 10:35 AM.

Respectfully submitted,

M. Susan Spalding, Secretary