

BUSTINS ISLAND VILLAGE CORPORATION
Meeting of the Board of Overseers
January 8, 2022
Approved February 12, 2022

The Board of Overseers met at 10:00 AM via Zoom on Saturday, January 8, 2022. Overseers present were: Hank **Rauch**, Chair; Amanda **Meyer**, Vice-Chair; Tanya **Sweatt**, Judy **Hayes**, and Craig **Allard**. Other officers/appointees/ contractors present were Sue **Spalding**, BIVC Clerk and Board of Overseers Secretary; Tony **DeBruyn**, Treasurer; Crawford and Candy **Taisey**, Straight Edge Construction (Superintendent). 3 other islanders attended via Zoom.

- 1. Recording of the meeting was started.** Meeting was virtual-only due to pandemic coronavirus omicron variant surge.
- 2. MINUTES. On a motion made** and seconded it was **VOTED 5-0 via roll call vote** to approve the minutes of the December 4, 2021 Board of Overseers meeting as amended.
- 3. PUBLIC COMMENT-** none
- 4. CLERK’S REPORT** – None
- 5. TREASURER’S REPORT** – Tony DeBruyn
On a motion made and seconded it was **VOTED 5-0 by roll call vote** to authorize the payment of checks written and submitted by the Treasurer in the Register Report dated 1/7/2022 for the period 12/3/2021 through 1/7/2022.

Reviewed insurance on items in storage. The name has now changed to Devon Self-Storage. The items stored there include records management, historical documents, and deeds, and do not have a monetary replacement value.
- 6. SUPERINTENDENT’S REPORT** – Straight Edge Construction
Quiet at the island with nothing to report.
- 7. APPOINTED OFFICIALS’ AND COMMITTEE REPORTS**
 - a. Administrative Assistant** - January report received. Judy noted there is a need to edit these monthly reports.
 - b. BAC** – the BAC needs to write a contract for the managing captain, and needs to report recommendations for fares and schedule in March, with a focus on reducing fares.
 - c. By-Laws Review Committee** – no report at this time
 - d. CEO** – there was an issue with timely response reported

- e, f, g, h, i, j, l - . Harbormaster, Landscape Committee, Planning Board, Public Safety Committee, Trash sub-committee, Water Commissioner, Zoning board of Appeals - no reports at this time
- k. Webmaster – web is updated regularly

8. CORRESPONDENCE OF NOTE

12/6 – from Nicole Haygazian re unresponsiveness of CEO re depositing her check.

12/6/2021 – Hank Rauch call with Bailey Coffin re scheduling meeting to discuss aquaculture lease

12/10/2021 – EM re zoom meeting with key parties re Bailey Coffin aquaculture lease

12/15/2021 – Zoom with Bailey & Chad Coffin re aquaculture lease

Email correspondence is stored in Google Mail.

9. ACTION ITEMS – Action items were reviewed and updated.

10. CAPITAL PROJECTS – Capital projects were reviewed and updated.

11. OLD BUSINESS

a. Bailey Coffin Aquaculture Lease

The 12/15/2021 meeting with Bailey Coffin resulted in changes favorable to Bustins in the offing. There is still a lengthy process ahead.

b. Electric bike policy research

Judy presented draft of policy. Brief discussion and will review at next meeting.

c. Short-Term Rental “Policy” goals – Nothing to report at this time

d. Electronic signatures – We need the minimum program to meet our infrequent needs. Hank can manage this currently.

e. Succession Planning

i. To assist us in this effort, **on a motion made** and seconded it was **VOTED 5-0 via roll call vote** to authorize Mandy to sign the proposed contract with KMA.

ii. Tabled until the above is completed.

12. NEW BUSINESS – No new business at this time.

13. NEXT MEETING: Next meeting is Saturday, February 12, 2022 at 10:00 AM via Zoom.

2022 Schedule for Board of Overseers:

Saturday, February 12 @ 10:00 AM, via Zoom

Saturday, March 12 @ 10:00 AM, Location in Freeport & Zoom

Saturday, April 9 @ 10:00 AM, Location in Freeport & Zoom

Saturday, May 7 @ 10:00 AM, Location in Freeport & Zoom

Note: Meetings may be cancelled or additional meetings called with due notice. Please confirm by checking BIVC.net

14. EXECUTIVE SESSION

On a motion made and seconded it was **VOTED 5-0 via roll call vote** to go into executive session at 11:08 AM to consider the employment agreement of the Island Superintendent pursuant to 1 M.R.S.A. § 405(6)(A). *The recording of the meeting was paused.* The executive session ended at 11:10 AM. *The recording of the meeting was resumed.*

On a motion made and seconded it was **VOTED 5-0 via roll call vote** to renew the island Superintendent contract for 2022 with Straight Edge Construction at the agreed salary.

15. ADJOURN: The meeting adjourned at 11:15 AM.

Respectfully submitted,

M. Susan Spalding, Secretary