

**BUSTINS ISLAND VILLAGE CORPORATION**  
**Meeting of the Board of Overseers**  
**May 7, 2022**  
*Approved June 11, 2022*

The Board of Overseers met at 10:00 AM via Zoom on Saturday, May 7, 2022. Overseers present were: Hank **Rauch**, Chair; Tanya **Sweatt**, Judy **Hayes**, and Mandy **Meyer**. Other officers/appointees/ contractors present were Tony **DeBruyn**, Treasurer; Crawford and Candy **Taisey**, Straight Edge Construction (Superintendent). 4 other islanders attended via Zoom.

**1. Recording of the meeting was started.**

**2. MINUTES.** *On a motion made and seconded it was VOTED 4-0 via roll call vote to approve the minutes of the April 9, 2022 Board of Overseers meeting.*

**3. PUBLIC COMMENT-** None.

**4. CLERK’S REPORT** – Hank Rauch

Voter Eligibility Policy discussion re including Life Estate Owner and Personal Representative as voter. Will review policy at next Overseers meeting.

**5. TREASURER’S REPORT** – Tony DeBruyn

*On a motion made and seconded it was VOTED 4-0 by roll call vote to authorize the payment of checks written and submitted by the Treasurer in the Register Report dated 5/7/2022 for the period 4/8/2022 through 5/5/2022.*

Payroll has been started. KMA has been paid.

**6. SUPERINTENDENT’S REPORT** – Straight Edge Construction

Community House’s water is on. Community House’s kitchen stairs need to be replaced. Public float is in with the help of Phil Taisey, David Dickison and Jim Boyko. The road to the Store in front of Jim Boyko is washed out. Ron Tozier will work on it with his excavator. Crawford will be taking Mike Morse over to island on May 17th to evaluate Pidges Cove and drainage around swings and play set. Chipping date is set for June 13<sup>th</sup>

**7. APPOINTED OFFICIALS’ AND COMMITTEE REPORTS**

**a. Administrative Assistant** - May report presented. Judy has still received only one request for renewal of large equipment permits. She will resend requests for renewals. The Annual Solid Waste Report has been sent in and received.

*On a motion made and seconded it was VOTED 4-0 by roll call vote to appoint Barbara Skelton as CEO/LPI and Nick Adams as the Assistant CEO/LPI for the term July 1, 2022 to June 30, 2023.*

**b. BAC** – Information regarding Lilly B reservations and making payment on the boat can be found on the website.

**c. By-Laws Review Committee** – Hank reviewed proposed by-law changes. Key changes include gender neutrality, voting by voting cards only, removal of jet ski prohibition and updated motor vehicle rules. The Overseers discussed some other potential changes to the by-laws.

*On a motion made and seconded it was VOTED 4-0 by roll call vote to accept the proposal changes to the By-Laws and to bring them forward to the Annual Meeting after our lawyer has reviewed the changes.*

**d. CEO** - no report at this time

**e. Harbormaster** - Coastal Waters Commission of Freeport is meeting May 11<sup>th</sup> to discuss changing anchorage rules beyond the Harraseeket River.

**f. Landscape Committee** - no report at this time

**g. Planning Board** – no report at this time

**h. Public Safety Committee** – no report at this time

**i. Water Commissioner** – Crawford Taisey

Testing of wells will be done before Memorial Day Weekend. Jeff Carrier is printing signs for 2022 Well Schedules

**j. Webmaster** – updating history. Emergency information has been added on the top of the website. Fire procedures needs to be updated.

**k. Zoning Board of Appeals** – no report at this time

## **8. CORRESPONDENCE OF NOTE**

04/11/2022 – EM from Yvonne Duncan USPS re start of transport contract this season

04/11/2022 – EM from Sue Spalding re Hazmat disposal info

04/14/2022 – EM from Peter Shepard (Flying Point) re Bailey Coffin aquaculture lease

04/16/2022 – EM from Painter Soule re signed agreements for 2022

04/18/2022 – EM from Sue Spalding to Gina Cronin re Lahanas estate

04/18/2022 – EM from Ken Barrows re Public Safety updated emergency protocols

05/02/2022 – EM from Bob Canu re Boat Advisory Lilly B broadcast email

05/04/2022 – EM from David Dickison re replacement AED and AED protocols

05/04/2022 – EM from Karin Nicoll from KMA re succession planning for Bustins

*Email correspondence is stored in Google Mail.*

**9. ACTION ITEMS** – Action items were reviewed and updated. New Fan in Nature Center was moved to Capital Projects. Household Hazardous Waste was discussed; need to provide information to islanders with the disposal of waste.

**10. CAPITAL PROJECTS** – Capital projects were reviewed. Reviewed and added updates to move solar power and Wi-Fi to the Library Project.

## **11. OLD BUSINESS**

a. **Bailey Coffin Aquaculture Lease** – Had conversation with Peter Shepard from Flying Point.

b. **Review Personal Transport Request** – Crawford will check with Freeport on the safety of storing lithium battery over the winter.

- c. **Short Term Rental Policy**- no action
- d. **Trash Policy** - *On a motion made and seconded it was VOTED 4-0 by roll call vote to adopt the proposed Trash Disposal Policy #120 and 2022 Trash Fee Rates*
- e. **Succession Planning**
  - i. Still gathering and sorting responsibilities

## 12. NEW BUSINESS

- a. **AED & first aid training** - *On a motion made and seconded it was VOTED 4-0 by roll call vote to purchase a replacement AED, not to exceed \$2000.00. Both Matthew and Jane Rowe have agreed to get first aid training. Discussed control of Narcan and Epi-pen on island, Public Safety Community will discuss this at their next meeting.*
- b. **Freeport Dinner** – Jane Packer offered to head a committee to organize the dinner. Date of dinner – August 16<sup>th</sup>?
- c. **Any other new business** - None

**13. NEXT MEETING:** Next meeting is Saturday, June 11, 2022 at 10:00 AM @ Bustins, Community House

### 2022 Schedule for Board of Overseers:

Saturday June 11 @ 10:00 AM Community House  
Sunday July 10 @ 9:00 AM Community House  
Sunday July 24 @ 9:00 AM Community House  
Saturday August 6 @ 9:00 AM Annual Meeting @ Community House  
Sunday August 7 @ 9:00 AM Community House  
Saturday September 10 @ 10:00 AM Community House  
Saturday October 15 @ 10:00 AM location TBD  
Saturday November 19 @ 10:00 AM location TBD  
Saturday December 10 @ 10:00 AM if necessary

**Note: Meetings may be cancelled or additional meetings called with due notice. Please confirm by checking BIVC.net**

**14. EXECUTIVE SESSION** - None

**15. ADJOURN:** The meeting adjourned at 12:05 P.M.

Respectfully submitted,

Candy Taisey  
Acting Secretary