

**BUSTINS ISLAND VILLAGE CORPORATION**  
**Meeting of the Board of Overseers**  
**August 7, 2022**  
*Approved September 10, 2022*

The Board of Overseers met at 9:00 AM on Sunday, August 7, 2022 at the Community House. Overseers present were: Hank **Rauch**, Chair; Mandy **Meyer**, Vice-Chair; Craig **Allard**; **Judy Hayes**; and Ali **Bushman**. Other officers/appointees/ contractors present were Sue **Spalding**, BIVC Clerk and Board of Overseers Secretary; Tony **DeBruyn**, Treasurer; Crawford and Candy **Taisey**, Straight Edge Construction (Superintendent). Tanya Sweatt, Randall Thomas, Josef and Kathy Biberstein, and Jay Thomas attended.

**1. The meeting was not recorded.**

**2. MINUTES.** *On a motion made and seconded it was VOTED 4-0, 1 abstain to approve the minutes of the July 24, 2022 Board of Overseers meeting as amended.*

**3. PUBLIC COMMENT.** A request was made to increase the pay for cleaning out the public outhouse from \$800 to \$1000, as there is more use and more inappropriate use. The Board agreed to increase the pay to \$900 for this year and to increase to \$1000 for 2023.

**4. CLERK'S REPORT** – No report at this time.

**5. TREASURER'S REPORT** – No recent report since 7/27/2022. *On a motion made and seconded it was VOTED 5-0 to approve the Treasurer's Authority and Disbursement Practices Policy #112 as revised for FY 2022-2023.*

Tony appointed Judy Hayes and Tanya Sweatt as Deputy Treasurers until the end of his term as Treasurer of the BIVC. He expressed concern over large increase in our assessment – a 50% increase over 5 years. He is wondering if this is in keeping with the rest of Freeport and will look into this.

**6. SUPERINTENDENT'S REPORT** – Straight Edge Construction  
No report other than to thank Candy for her valuable part in the job.

**7. APPOINTED AND OFFICIALS AND COMMITTEE REPORTS**

**a. Administrative Assistant** – Judy reviewed August tasks.

**b. Boat Advisory Committee.** There is a need for an improved spotlight for boat use.

**c. By-Laws Review Committee** – will complete process from last year for proposed changes in 2023 Annual Meeting warrant.

- d. **CEO.** A plan is needed to evaluate CEO performance, specifically slow responsiveness. A Planning Board liaison will be sought to receive communications to the CEO and give them to CEO.
- e. **Harbormaster.** All markers are in place.
- f. **Landscape Committee** – No report at this time.
- g. **Planning Board** – Planning Board leadership succession plan is in place
- h. **Public Safety Committee** – New fire hose is needed.
- i. **Water Commissioner** – All BIVC wells test acceptable.
- j. **Webmaster** – all is up-to-date. Need to establish a Google shared drive.
- k. **Zoning Board of Appeals** – No report at this time.

## 8 CORRESPONCE OF NOTE

- 07/11/2022 – EM from Gwen Hendry re west side ledge marker
- 07/11/2022 – EM from Bob Canu re purchase of a dock plate for the Lilly B
- 07/16/2022 – EM from Ken Barrows re Freeport bringing Narcan to Bustins on Safety Day
- 07/18/2022 – EM from Bob Canu re cost estimate from Kimball Marine for signal booster installation
- 07/19/2022 – EM from Sue Spalding re BIVC Facebook page
- 07/26/2022 – EM from Mike Morse re revised Biberstein dock request on Shore Reserve
- 07/30/2022 – EM from Kevin Petrie re school house WiFi
- 08/01/2022 – EM from Ken Barrows re budget item, new hoses recommended by Chief Conley

## 9. ACTION ITEMS

- 1. **Pidges Cove Stairs.** No activity yet on this. We need an engineering design before construction.
- 2. **BI Owners and Public Safety Guide.** The FAQ has been distributed. The rest is under construction.
- 3. **Fan @ Nature Center** – no action yet
- 4. **Power/WiFi @ Store and CH** – we need new batteries. No activity yet.
- 5. **Fire Barn Solar** –Completed for now.

10. **Capital Projects** – need to reach out for engineering design before construction of Pidges Cove stairs

## 11. Old Business

- a. Freeport Dinner – invitee list was reviewed
- b. Guidelines/Policy for use or Shore Reserve  
*On a motion made and seconded it was VOTED 5-0 to approve the request of Josef and Paul Biberstein, owners of Bustins Island Lots A21 and A22, to construct a pier, a portion of which would be located on the Shore Reserve land, as written by Archipelago.*

Discussion re responsibility for approval – first the Board of Overseers for permission to use the Shore Reserve, then to the Planning board for more details.

Discussed amendments to Policy #117, version 2.0 - Permission for Construction on the Shore Reserve.

- c. **Succession Planning** – need to advertise a job description to the general public for Superintendent in the fall.
- d. **CH Satellite WiFi** – Can it be open to the general public? Need for more discussion with Kevin Petrie. Need for someone to do tech support.

**12. New Business**

- a. **BIVC Facebook Page** – will ask Faith Baker to shut it down since the Board of Overseers has no input as to its content.
- b. **Recruiting our Next Superintendent** – discussed timing and content of the public notice of the job opening.
- c. **Any Other New Business**  
Ali Bushman recommended editing words about tax-deductible status from the bivc.net link to the Bustins and Bay Foundation.

**13. Next meeting Saturday, September 10 @ 10:00AM at Community House.**

Tuesday, August 16, dinner at Bustins with Freeport officials 5PM  
Saturday September 10 @ 10:00 AM Community House  
Saturday October 15 @ 10:00 AM  
Saturday November 19 @ 10:00 AM  
Saturday December 10 @ 10:00 AM if necessary

**Note: Meetings may be cancelled or additional meetings called with due notice. Please confirm by checking BIVC.net**

**14. EXECUTIVE SESSION** - None needed

**15. Board Elections/Appointments**

*On a motion made and seconded it was VOTED 5-0 to elect Mandy Meyer as Chair of the Board of Overseers.*

*On a motion made and seconded it was VOTED 5-0 to elect Hank Rauch as Vice-Chair of the Board of Overseers.*

*On a motion made and seconded it was VOTED 5-0 to appoint Sue Spalding as Secretary to the Board of Overseers.*

**16. ADJOURN:** The meeting adjourned at 11:26 AM.

Respectfully submitted,

M. Susan Spalding, Secretary