

BUSTINS ISLAND VILLAGE CORPORATION
Meeting of the Board of Overseers
September 10, 2022
Approved October 15, 2022

The Board of Overseers met at 10:06 AM on Saturday, September 10, 2022 at the Community House. Overseers present were: Mandy **Meyer**, Chair; Hank **Rauch** Vice-Chair; Craig **Allard**; **Judy Hayes**; and Ali **Bushman** via phone, since we were not able to Zoom. Overseers may participate, but may not vote via phone. Other officers/appointees/ contractors present were Sue **Spalding**, BIVC Clerk and Board of Overseers Secretary; Tony **DeBruyn**, Treasurer; Crawford and Candy **Taisey**, Straight Edge Construction (Superintendent). 4 islanders attended the meeting.

1. The meeting was not recorded. There was no connectivity.

2. MINUTES. *On a motion made and seconded it was VOTED 4-0, to approve the minutes of the August 7, 2022 Board of Overseers meeting as amended.*

3. PUBLIC COMMENT. Jane Packer noted that the bill for the Freeport Dinner is coming, and she thanked Candy and Peg for their help. Sue suggested contacting Verizon about Verizon's poor reception this year as a public safety concern on Bustins. Private use of trucks was noted.

4. CLERK'S REPORT – Sue reported that we might be able to use Freeport Public Safety space for off-season meetings. She reported that she has engaged the Deputy Clerks to tackle organizing records in the BIVC storage facility. She noted that the Voter Eligibility Policy needs to be amended. She and Hank will present a draft. She has posted the Off-Season Meeting Schedule.

5. TREASURER'S REPORT

On a motion made and seconded it was VOTED 4-0 to authorize the payment of checks written and submitted by the Treasurer in the Register Report dated 7/27/2022 for the period 7/7/2022 through 7/27/2022. On a motion made and seconded it was VOTED 4-0 to authorize the payment of checks written and submitted by the Treasurer in the Register Report dated 9/8/2022 for the period 7/28/2022 through 9/8/2022.

Tony noted that there were several annual transfers to Reserve and Casco Fund, and that there were several large annual bills paid.

6. SUPERINTENDENT'S REPORT – Straight Edge Construction

The large trash pickup has been completed and filled 3 dumpsters. Crawford removed 93 mattresses. Vinal Energy would like to install a 1K gallon propane dispensary tank. Possible location, vegetation buffer, need for power, and state regulations need to be considered.

Crawford has been clearing blind road corners for truck/bike/pedestrian safety. He asked for guidance on removing vegetation on corner by Packer cottage. CEO will be consulted re Zoning Ordinance.

Travis Pryor has been consulted about a design for steps down to Pidges Cove. Broad Sound Construction has submitted an estimate for work needed at the Post Office/Library building: underpinnings, new metal roof, drainage, and siding maintenance. We will first focus on foundation and roof, and Craig agreed to be the project manager. We will also need solar power in that building.

There is serious concern about the need for more skilled tradespeople to do maintenance work on both public and private buildings.

7. APPOINTED AND OFFICIALS AND COMMITTEE REPORTS

a. Administrative Assistant – Judy reviewed September tasks.

On a motion made and seconded it was VOTED 4-0 to close the Bustins Island roads according to the following Order of Closing:

Following a public hearing pursuant to Title 23 MRSA section 2953(2), and authorized by the voters of the Bustins Island Village Corporation at their Annual Meeting on August 4, 2018, and voted unanimously by the Board of Overseers at their meeting on the 10th of September, 2022, the undersigned Chair of the Board of Overseers of the Bustins Island Village Corporation, Maine hereby orders all Bustins Island roads closed from November 1, 2022 through April 30, 2023.

b. Boat Advisory Committee. Next summer the trash will not be carried on scheduled passenger runs.

c. By-Laws Review Committee – will complete process from last year for proposed changes in 2023 Annual Meeting warrant.

d. CEO. A plan is being developed for a Planning Board liaison to be part of communications to the CEO.

e. Harbormaster. No report at this time.

f. Landscape Committee – No report at this time.

g. Planning Board – see 7d. CEO

h. Public Safety Committee – No report at this time.

i. Water Commissioner – No report at this time.

j. Webmaster – all is up-to-date. Need to establish a Google shared drive.

k. Zoning Board of Appeals – The ZBA has received 3 variance requests for set-back requirements. Hearings are scheduled for Sept. 24, 2022.

8 CORRESPONDENCE OF NOTE

08/09/2022 – EM from Mandy Meyer re issues with passengers on trash run

08/12/2022 – EM from Jeff Whiting re use of an eBike on island due to health issues

08/19/2022 – EM from TJ Martin re removal of large, damaged birch tree outside of 75 ft zone

08/20/2022 – EM from Sarah Tozier re buildable lot for cottage

08/25/2022 – EM from Hank Rauch re USPS update info on our transport contract

09/02/2022 – EM from Sue Spalding forward from Warren Baker Chair ZBA Public Hearing

9. ACTION ITEMS

Action items were reviewed.

10. Capital Projects – Capital projects were reviewed.

11. Old Business

- a. **Freeport Dinner wrap-up**– The dinner went well, with thanks to Jane Packer.
- b. Guidelines/Policy for use of Shore Reserve
On a motion made and seconded it was VOTED 4-0 to approve the Policy #117, version 2.0 - Permission for Construction or Use on the Shore Reserve, as amended.
- c. **Succession Planning** – Ali will meet with KMA with an eye to taking on some of those tasks. She is developing a succession planning spreadsheet. Superintendent is the priority. May is the goal date for Clerk and Treasurer job descriptions.
- d. **Recruiting our next Superintendent.** A posting document and a detailed job description are being developed.
- e. **CH Satellite WiFi** – Tabled.
- f. **BIVC & Lilly B. Facebook Pages.** Attempting to contact Tanya Sweatt, who is the administrator of both.

12. New Business

- a. **Jeff Whiting eBike request.** It was granted for medical reasons. Further discussion is needed about the direction of e-transportation on Bustins.
- b. **Committee Appointments** – tabled until October
- c. **Any Other New Business**
Craig would like to see a timed agenda for more efficient meetings.
No news about proposed dog park meeting.

13. Next meeting Saturday, October 15 @ 10:00AM via Zoom.

Saturday October 15 @ 10:00 AM via Zoom

Saturday November 19 @ 10:00 AM via Zoom

Saturday December 10 @ 10:00 AM if necessary, via Zoom

Note: Meetings may be cancelled or additional meetings called with due notice. Please confirm by checking BIVC.net

14. EXECUTIVE SESSION - None needed

16. ADJOURN: The meeting adjourned at 12:15 PM.

Respectfully submitted,

M. Susan Spalding, Secretary