



Brewer Cottage Advisor Charter

Version: 1.0

Approved: April 25, 2009

Duties of the Committee: The Brewer Cottage Advisor (BCA) is the primary advocate, planner and coordinator for the Brewer Cottage property, including the house, the barn, other out building and the grounds immediately surrounding these buildings. The BCA advises the Board of Overseers on all matters concerning the Brewer Cottage property. In addition the BCA may be requested by the Board to manage and coordinate aspects of the operation of the property such as usage scheduling. The BCA should work with the Board to develop an overall strategy for use of the property and long range plans for maintenance. They will work with the Superintendent to coordinate upkeep and repairs and to develop the annual budget.

The BCA should present a brief report to Annual Meeting on the status of the Brewer Cottage property and any significant developments during the year.

The BCA should attend Board meetings as needed to address any issues or plans.

Membership: The Brewer Cottage Advisor is appointed by the Board of Overseers for a 1 year term.