

BUSTINS ISLAND VILLAGE CORPORATION
Final Minutes of the Board of Overseers meeting held
November 17, 2007 – 10:00 AM
Freeport Community Center, Freeport, ME

The Board of Overseers met at 10:00 am at the Freeport Community Center, Freeport, ME on Saturday, November 17, 2007. Those present were: Tony DeBruyn, Chair; Pat LaFleur, Vice Chair; Bill Roberts, Roger Leland, Scott Bonney; Sue Spalding, Clerk; John Garfield, Treas; Diane Jellis, Secretary; and Charlie Johnson (MS/S). Also present for the meeting: Rob Taisey, Faith Baker, Bob Ewing, Lorraine Leland, Taylor Martens, and Mike Panenka

1. Minutes

- a. **ACTION: A motion was made** (DeBruyn), seconded (Leland), and passed unanimously to accept changes and amend the September 2, 2007 minutes
- b. **ACTION: A motion was made** (DeBruyn), seconded (Leland), and passed unanimously to accept the minutes as amended of the meeting held on October 7, 2007.

2. Correspondence

- a. Rec'd 10/26/07 minutes of SF Parking Committee meeting held 9/19/07
- b. Letter from Kimberly Adams dated 10/20/07
- c. Email from Faith Baker dated 10/09/07 correcting drop-box policy for Brewers Marine to read: "Faith Baker explains that the drop-box policy for Brewers is being instituted by the marina and is not an arrangement made with them through the BIVC or the Bustins Parking Advisory Committee. Faith was simply relaying this message to islanders as part of the Parking Committee's advisory function."
- d. Email from Faith Baker dated 11/11/07 correcting statements in the September BIVC minutes attributed to her regarding the shuttle initiative and the report she gave at the BIVC/Freeport Annual dinner held on August 28, 2007.
- e. BAC minutes for meeting held 4/3/07
- f. Draft of BIVC By-Laws showing proposed amendments
- g. Copies of letters that can be used by donor for tax deduction purposes dated November 10 to 15 more individuals thanking them for donations. \$14,033.00 amount rec'd to date since Annual Meeting in August 2007.
- h. Maine Townsman Article dated Aug-Sept, 2007 highlighting article re FOAA Training required for Elected Officials
- i. Draft of BIVC "Report to Freeport – 2007" for Freeport's Annual Report

3. Clerk's Report – Sue Spalding

- a. No report

4. Treasurer's Report

- a. See Talking Points dated 10/17/07
 - 1) **ACTION: A motion was made** (DeBruyn), seconded (LaFleur), and passed unanimously to accept the Treasurers report as presented by Talking Points dated 10/17/07.
- b. **ACTION: A motion was made** (DeBruyn), seconded (LaFleur), and passed unanimously to authorize the payment of checks written and submitted by the Treasurer in the Treasurer's register report dated 10/06/07 for the period of 9/1/2007 – 9/30/2007.
- c. **ACTION: A motion was made** (DeBruyn), seconded (Bonney), and passed unanimously to authorize the payment of checks written and submitted by the Treasurer in the Treasurer's register report dated 11/15/07 for the period of 10/1/2007 – 10/31/2007

5. Maintenance Supervisor/Superintendent (MS/S) Report – Charlie Johnson

- a. Pulled dock
- b. All things "buttoned up" for the winter
- c. Drainage repairs working well

- d. There will be a Well schedule for 2008
- e. Discussion re trailer, barging, trash, etc. “Is there \$ to be saved by filling a trailer and using a barge supplied by someone else less expensive?” Are there more cost effective ways to do trash – Charlie will research and present a “schedule of costs”.
- f. Discussion re extent of assistance w/disposal of trash and hazardous waste
- g. **ACTION: A motion was made** (Leland), seconded (Roberts), and passed unanimously to appoint Crawford Taisey as Asst Superintendent to assist Charlie as needed. This is an unpaid, local, back-up, official rep of BOO.
- h. Discussion re consideration of financial assistance for Charlie Johnson toward cost of his slip fee (\$2,200) in lieu of raise/increase.
- i. Discussion re what to do about stump/log dump area

6. Other Business

- a. **ACTION: A motion was made** (DeBruyn), seconded (Bonney), and passed unanimously to accept Tony DeBruyn’s draft as amended of BIVC 2007 Annual Report to Town of Freeport. Sue will provide “tweaks”.
- b. Martens – 3 permanent solutions to choose from according to final Cudlitz report
 - 1) **ACTION: A motion was made** (DeBruyn), seconded (LaFleur), and passed unanimously to accept final BIVC site visit and report for Martens and to appropriate up to \$2,000 to authorize Ross A. Cudlitz, PE EA&D, Inc. to prepare engineering specs adequate for D1 modification as outlined in RC’s final report dated 09/19/07.
 - a) Ross Cudlitz State of Maine professional Engineer license stamp #5865.
 - b) Scott Bonney was assigned as BOO rep to keep a close eye on this project.
 - c) Purpose – get quotes and start permit process to complete.
- c. Appointments –
 - 1) Finance Committee – 2 positions still open
 - 2) Planning Board –
 - a) **ACTION: A motion was made** (DeBruyn), seconded (Bonney), and passed unanimously to appoint Dave Gosnell (exp 2012) as a member of the Planning Board and to appoint Chris Martens (exp 2008) as an Associate Member of the Planning Board.
- d. Clam Flats – no information
- e. Barn – see information dated 10/14/07 supplied by Sue Spalding outlining the decisions made re the barn at the 10/9/05 meeting

7. Committee Reports

- a. Planning Board – Continue to address concerns re zoning, water study and road progress
- b. Zoning Board of Appeals – No report
- c. Finance Committee – No report
- d. Public Safety – Need a fire chief or someone to oversee fire safety. AED’s are being serviced and stored properly. Need update on fire truck repair
- e. Harbor Master – Pulled buoys and stored for winter
- f. Parking Committee – Had a workshop at end of summer. SF Parking had a meeting on 11/12/07.
- g. Boat Committee – see minutes of meeting held April 2007
- h. Water Commissioner – All set per CJ report
- i. Landscape Committee – BIVC tree down near Cooper red cottage
- j. Brewer Cottage – Board agreed that construction vehicles can be stored there in the future.
 - 1) **ACTION: A motion was made** (Leland), seconded (Bonney), and passed unanimously to reverse the action taken in October 2005 to condemn the building and give project to CJ for further inspection and action.

8. Public Comment

- a. Discussion re taxes relative to school consolidation
- b. Discussion re unfinished business dated 2003-2004 including a list of Safety needs, Must Have, and Nice to Have.

9. Future Meeting Schedule

- a. Saturday, January 26, 2008, 10:00 AM, Freeport Community Center
- b. Saturday, March 08, 2008, 10:00 AM, Freeport Community Center
- c. Saturday, April 19, 2008, 10:00 AM, Freeport Community Center
- d. Sunday, May 25, 2008, 10:00 AM, Bustins Island, Brewer Cottage