

BUSTINS ISLAND VILLAGE CORPORATION
Minutes of the Board of Overseers meeting held
August 24, 2008 – 9:00 AM
Brewer Cottage, Bustins Island, Freeport, ME

The Board of Overseers met at 9:00 AM at the Brewer Cottage, Bustins Island, Freeport, ME on Sunday, August 24, 2008. Those present were: Tony **DeBruyn**, Chair; Pat **LaFleur**, Vice Chair; Roger **Leland**, Scott **Bonney**, Faith **Baker**, Sue **Spalding**, Clerk; and Linda **Sweatt**, Secretary. Also present for the meeting: Charles Johnson, Bill Cooper and Bob Ewing. The Chairman declared a quorum and the meeting began.

1. Minutes

- a. **ACTION: A motion was made** (DeBruyn), seconded (Leland), and passed unanimously to accept the minutes as amended of the meeting held August 2, 2008.

2. Correspondence

- a. 8/1/08 from Walton and Joyce Baker letter re pathway across their property
- b. 8/1/08 from Diane Jellis re Sue Spalding re Voter Eligibility
- c. 8/8/08 from Pat LaFleur re thank you letter to sent to people who donated to Lilly B in memory of Jerry Baker
- d. 8/8/08 from Pat LaFleur re letter to Eric Hamlin for comments and editing
- e. 8/11/08 from Diane Jellis re Bustins Annual Safety Day August 16
- f. 8/12/08 from Faith Baker re Freeport / Bustins Island Annual Dinner Invitation
- g. 8/12/08 from Warren Barrows certified letter re Access to Barrows Family Lot AA
- h. 8/13/08 from Sue Spalding re tax-free purchases at Staples
- i. 8/14/08 from Sue Spalding re Right to Know
- j. 8/14/08 from Pat LaFleur re Dog Policy Bustins Island
- k. 8/15/08 from Faith Baker re BIVC Correspondence re Excursion Party Picnic
- l. 8/15/08 from Warren Barrows certified letter and regular mail copy re Access to Barrows Family Lot AA
- m. 8/15/08 from Faith Baker re W. Barrows letter re property access misstatement
- n. 8/15/08 from Tim Baker re W. Barrows use of right of way for property access
- o. 8/18/08 from Bob Ewing re personal transportation request
- p. 8/23/08 from Kimberly Adams letter of application for truck driver position for the 2009 season
- q. Verbal Correspondence
 1. 8/26/08 Brandon Alterio, manager of Harraseeket Lunch & Lobster spoke to Faith Baker re island renter putting trash in their dumpster
 2. Sue Spalding will continue verbal conversations with Charlene Donahue, State Entomologist re browntail moths.

3. Clerk's Report – Sue Spalding

- a. Need to improve lock on the door from the Emergency room to the BIVC room. All BIVC files are under lock and key. Superintendent will take care of the lock situation.

4. Treasurer's Report – John Garfield

- a. In John's absence there was nothing to report. John needs to know about any approval of expenses.

5. Maintenance Supervisor/Superintendent (MS/S) Report – Charlie Johnson

- a. C. Johnson had nothing new to report. He will meet with a BOO member to discuss weekly jobs so the BOO will know what any job entails.
- b. Information on things to be addressed:
 - 1. Metal Dumpster—scrap metal prices have dropped in the past few weeks so we will not receive as much money. The trailer will go off on Lionel Plante’s barge on September 2nd. All metal will be crushed. There is a need for a second person to work with the metal at the transfer station. Discussion incurred about how this person would be paid as casual labor at \$8/hr. T. DeBruyn will speak to John Garfield about payment.
 - 2. Presently we are using R. Leland’s crushed stone which will be replaced. The trailer returning on the Tozier barge will have crushed stone. C. Johnson will keep track of the billing expenses (\$16/ton)
 - 3. Library roof – no estimates on replacement. Charlie will call R. Tozier and P. Reardon. There will be an additional expense to replace three existing skylights, which are junk and to add a skylight in the post office area. The west side of the roof needs repair.
 - 4. Steamer dock repair – Charlie spoke to Prock and the work will be done in a couple of weeks.
 - 5. Problem with the pump at the public well—need new leather or maybe Charlie will swap for another pump handle.
 - 6. Mooring fee—Charlie will speak to Rich DeGrandpre about the Lilly B mooring.
- c. The “cave” has been sealed off.
- d. Huge fallen tree in front of Wallingorfa—wood to be harvested by islanders.
- e. Trash run three more times. It was discussed the length of time between Labor Day and Columbus Day trash pick ups and the need for one pick up between. Need for more trash pick ups at the beginning of the season—to be considered.
- f. Locking of public wells—Charlie will remind Dan Jellis to explore public water alternatives.

6. Other Business

- a. Excursion request from the French School to have the Atlantic Seal bring the group to Bustins at 1:30 PM for a 20 minute walk around the island.
 - 1. **ACTION: A motion was made** (LaFleur), seconded (Bonney), and passed unanimously to approve this request for August 29, 2008.
- b. Personal Transport Vehicle Request from Bob Ewing to use a Victory 10” electric scooter or an equivalent vehicle for his personal use on the island. T. DeBruyn stated that there were two parts to consider for the request: (1) personal need for transport and (2) specific device to be used. Discussion ensued about the method used to charge the battery, removal of this vehicle from the island, condition for removal, vehicle size, noise factor while in use, no pollution, and use of generator and or solar system to charge battery versus gasoline powered vehicle. Bob Ewing answered all questions posed regarding these issues. Bob’s vehicle would be a single passenger, his use only, no noise or pollution, battery-operated scooter to be charge by his solar system.
 - 1. **ACTION: A motion was made** (Leland), seconded (Bonney) and passed with one abstention (DeBruyn) that the person and need were in the affirmative.
 - 2. **ACTION: A motion was made** (Leland), seconded (Baker) and passed with one abstention (DeBruyn) to approve of this vehicle.
- c. Truck access to Barrows property—the public access is a BIVC roadway between the properties of T. Baker and R. Hunziker. This roadway needs work—brush to be cleared and smoothing of the road. C. Johnson must clear this area. It was noted that it is not the island’s responsibility to keep private vehicles or people off private property. R. Leland requested that P. LaFleur write a letter to Warren Barrows in response to his letter regarding truck right of way behind their property.
- d. Dogs—P. LaFleur posted a policy about dogs in an email to all BOO members. Discussion ensued regarding the number of violations, issue of dog restraint, owner’s responsibility to remove dog if requested, and each case is to be considered individually. T. DeBruyn state that if

the dog did bite then immediate removal would be necessary, report the incident, review, then make a decision concerning the specific incident. R. Leland suggested posting present wording—this is Bustins. T. DeBruyn will work with P. LaFleur about specific wording for an official “dog policy”.

- e. Freedom of Access Training—S. Spalding noted that all BOO members, the Clerk, the Treasurer must complete Right-to-Know Training by November 1, 2008 and must file a Certificate of Completion with the Clerk. The Board of Overseers requests that the Board Secretary, Planning Board members, Zoning Board of Appeals members, Finance Committee members, and Harbormasters also complete the training.
- f. Transfer License Letter drafted by P. LaFleur on Aug. 8, 2008—any comments or changes to be made. R. Leland stated the letter was fine—the key was that we had to go ahead with what we had to do. T. DeBruyn approved of sending P. LaFleur’s letter by email and formal letter by certified mail as suggested by R. Leland.
- g. Freeport Dinner Plans—F. Baker reported that nine Freeport people had responded to the invitation, helpers were lined up, some hot food would be served, desserts and salads were ordered, “welcome reception” on Leland’s porch will be handled by J. Packer, B. Packer and B. Ewing, and coffee taken care of by P. LaFleur. All were reminded that this is a social time.
- h. Appointments—S. Spalding will contact all committee chairs to give her all information. F. Baker stated that the Parking Committee felt comfortable about disbanding the committee with BOO approval. F. Baker would act as liaison with Freeport and G. Hendry, as commissioner, would continue with the parking surveys. T. DeBruyn will think about the term for G. Hendry as parking coordinator. S. Spalding stated that BOO may reactivate this committee if needed in the future. BOO acted upon the application letter for island truck driver submitted by Kimberly Adams.
 1. **ACTION: A motion was made** (LaFleur), seconded (Baker) and passed unanimously to appoint Kimberly Adams as island truck driver for the 2009 season.
- i. Budget 2008—T. DeBruyn discussed with J. Garfield the trash budget with \$3500 as Wentworth fee. Tuesday mornings there is a specific run depending upon ridership of the 8:40 AM boat trip. J. Garfield will send T. DeBruyn a detailed budget in order to change from 12 trash runs this year to 14 or 15 trash runs for next year. S. Spalding questioned brush removal and C. Johnson said he will be coordinating brush removal. B. Cooper reminded them that the BOO has all the power to move money to pay for budget expenses.

7. Committee Reports

- a. Landscape Committee: S. Spalding reminded everyone that any cutting on public land must have the CEO and the Landscape Committee involved.
- b. Planning Board: B. Cooper mentioned the meeting scheduled for August 31st re Panaka-Kohn septic system application.
- c. Finance Committee: R. Leland mentioned the meeting scheduled for September 13th at 11:00 AM on his porch re recommending accountant, Donald E. Talbot, CPA and his assistant to do a financial review for setting up what we have in formats and styles. They will work with J. Garfield.
- d. Public Safety Committee: F. Baker reported that this year’s Safety Day presentation was very successful. T. DeBruyn heard all was very positive with the equipment testing. F. Baker suggested a white board for writing fire or emergency location be placed where sirens were. There is a new local siren on Ewing’s shed.
- e. Harbor Master: T. DeBruyn stated there was a good response for mooring registration from islanders. F. Baker spoke to Clarke family from Sow and Pigs regarding our banding together with other islands to prevent mooring problems.
- f. Brewer Cottage: T. DeBruyn stated that the BOO may need to consider spending a little money to upgrade the cottage after checking the budget and suggested hauling out the remaining rubbish in the barn.
- g. By-Laws Review Committee: S. Spalding stated their meeting would be next Labor Day weekend. T. DeBruyn stated that we should print some hard copies of the By-Laws.

8. Other Business

- a. S. Spalding stated our clamming ban has been lifted but you cannot clam without a license.

9. Public Comment

- a. S. Spalding stated there were more problems with cell phone reception this year. T. DeBruyn questioned looking into an antenna system due to the safety issue for island cell phone coverage. F. Baker stated that Dave Guernsey may have information about this situation.

10. Adjournment (12:42 PM) and Future Meeting Schedule

- a. Sunday, September 21 - 9:00 AM at the Brewer Cottage
- b. Sunday, October 12 – 9:00 AM at the Brewer Cottage
- c. Sunday, November 15 – 10:00 AM at the Freeport Public Safety Building

Respectfully submitted,

Linda E. Sweatt