

BUSTINS ISLAND VILLAGE CORPORATION
Minutes of the Board of Overseers meeting held
October 12, 2008 – 9:00 AM
Brewer Cottage, Bustins Island, Freeport, ME

The Board of Overseers met at 9:00 AM at the Brewer Cottage, Bustins Island, Freeport, ME on Sunday, October 12, 2008. Those present were: Tony **DeBruyn**, Chairman; Roger **Leland**, Scott **Bonney**, Faith **Baker**, Sue **Spalding**, Clerk; and Linda **Sweatt**, Secretary. Also present for the meeting: Charles Johnson, Bill Cooper and Marilyn Carr. The Chairman declared a quorum and the meeting began.

MINUTES

ACTION: A motion was made (DeBruyn), seconded (Leland), and unanimously passed to accept as amended the minutes of the meeting held September 21, 2008.

CORRESPONDENCE

9/21/08 from Bill Cooper re Meeting Notice & Agenda for Planning Board for 9/27/08

9/22/08 from Tony DeBruyn re Appointment of Taylor Martens as BIVC Representative

10/3/08 from Sue Spalding re Transfer Station License received

10/4/08 from Robert Boone re Planning Board Minutes for 7/20/08 and 8/31/08

10/9/08 from Taylor Martens letter re CUP meeting

CLERK'S REPORT – Sue Spalding

Sue reported that everyone who had been required has completed the Right-to-Know training. It is strongly encouraged that the members of the Planning Board, ZBA, Landscape Committee, Finance Committee, CEO, Harbormasters, Superintendent, and the Board Secretary take the training as well. Some have already done so.

Sue stated that the Winter Road Closing form must be filed.

TREASURER'S REPORT – John Garfield

Due to John's absence there was nothing to report.

MAINTENANCE SUPERVISOR/Superintendent (MS-S) REPORT –Charles Johnson

Library Roof Repair – Charlie reported that the ice & water shield had been put on. The three skylights to be replaced, the new skylight over the post office window and the shingles put on will be completed by next week.

Steamer Dock Repairs – Prock Construction will be here on Tuesday to do Richardson's Dock and then work on the Steamer Dock. Fender posts will be replaced and some concrete work will be done.

Fall Closing – The public float will be taken out next Saturday (10/18) with Sunday as a back up day. Fire extinguishers have been picked up and the fire engines will be emptied this weekend. Charlie will secure the door between the BIVC office and the emergency room to secure the Clerk’s office from that side.

The tractor will be left available for a few more weeks.

Roads and Drainage – The downhill drainage may need a little work. The public pathway up to the Barrow’s cottage has been cleared out for better access.

OTHER BUSINESS

Brewer Cottage -- Marilyn Carr thanked C. Johnson for his work on the Brewer Cottage—clearing brush and fixing the light, which had a bad battery and controller. T. DeBruyn discussed the direction in which to go for the care of the Brewer Cottage for its use in addition to just a meeting place—consider upstairs as a living area (small apartment) for anyone working for the island with downstairs having a small kitchen area with a sink and a few cabinets. The disposal water must be checked by the CEO. There will be a need a hand pump on the well and better bathroom facilities. T. DeBruyn suggested that M. Carr make a list of projects for consideration as a budget item. M. Carr stated that C. Taisey agreed to work with her. It was suggested that a Brewer Cottage “wish list” be put in the spring issue of the Store Porch. R. Leland did state that he would not like the barn be torn down but have some necessary repairs made to stabilize the building so it may be used for equipment in the future.

Dog Policy -- T. DeBruyn submitted a “Dog Policy” stating warnings, intention and enforceable procedures. Discussion ensued and the members felt it was a necessary policy to have published in its entirety in the Store Porch.

ACTION: A motion was made (Leland), seconded (Bonney) and unanimously passed to accept the Dog Policy as written.

Appointments:

The Planning Board Chairman recommended John Garfield for a term until 2013 and Chris Martens for a term until 2013.

ACTION: A motion was made (DeBruyn), seconded (Bonney) and passed unanimously to accept these appointments as read.

The Zoning Board of Appeals Chairman recommended Jeff Leland for a term until 2011. The board has a vacancy for an associate member.

ACTION: A motion was made (DeBruyn), seconded (Baker) and passed with one abstention (R. Leland) to accept this appointment as read.

The Public Safety Committee Chairman recommended Bill Cooper for a term until 2011, Mike McElwee for a term until 2011 and Andy Spalding as alternate for a term until 2011.

ACTION: A motion was made (Bonney), seconded (Baker) and unanimously passed to accept these appointments as read.

Parking Advisor – person to research and report parking issues for Bustins and other islands, to collect and compile parking survey information, and to work with a liaison to communicate to the islanders and Freeport. F. Baker will finalize this job description.

ACTION: A motion was made (Baker), seconded (Bonney) and unanimously passed to appoint Gwen Hendry as parking advisor for a term until 2011.

All needed appointments to committees have now been made but a few associate or alternate members' positions are still vacant.

Contributions – F. Baker noted that the Freeport Fire Department sends out letters to residents asking for contributions. A discussion ensued with the BOO stating that as a municipality the BIVC may not make any types of contributions but is supportive of private contributions to Freeport organizations noting those from “Friends of Bustins Island” in the past.

Carr Letter – F. Baker thanked M. Carr for the letter of concern regarding golf carts or similar vehicles on the island assuring her that the BOO shares Carr's concern for preserving the historical character of the island. F. Baker stated the BOO has had discussion of what restrictions and criteria will influence approval of personal vehicles, including but not limited to, necessity, noise level, size, storage, removal, capacity for single operator, and use by the applicant only. The BOO plans to further define the policy in off-season meetings.

Taylor Martens Letter – Even though the Planning Board did grant the CUP requested from the Martens for bank erosion work to be done, they will not be able to do this work due to state regulations and conditions resulting in increased cost for this project. Discussion ensued regarding the island coastal and banking erosion and the various conditions needed for restoration work and the cost to the island and individuals. S. Spalding pointed out that the Landscape Committee has provided information several times regarding preventative measures for bank erosion.

COMMITTEE REPORTS

Boat Committee – It is presently looking into the mail contract for 2009.

Brewer Cottage – See above discussion under “Other Business”.

By-Laws Review Committee – S. Spalding questioned putting fireworks along with fire arms in the By-Laws. T. DeBruyn stated that the By-Laws Committee must be clear about enforcement.

Finance Committee – Nothing new to report.

Harbor Master – No report from R. Taisey but F. Baker stated she would talk with Rob about how mooring registration went this summer and what might be done next year to get full compliance in registration.

Landscape Committee – Bill Cooper stated that in front of his red cottage approval had been granted for BIVC property trees to be cut.

Parking Committee – See action previously taken.

Planning Board – At the September 27th CUP meeting, the CEO stated the DEP regulations and Maine state standards which would require more work for this project request by the Martens. The permit was granted with more conditions from the State of Maine but this project will not be done due to the cost increase.

Public Safety Committee – Members are cleaning things up for the closing.

Water Commissioner – S. Spalding communicated with D. Jellis regarding our closing of the public wells schedule, which he is working on.

M. Carr mentioned her concern that the Indian Spring well was never to be used but what could be done about public access to water on that side of the island. A discussion ensued regarding the work needed, the cleaning of this well or obtaining variances in positioning another well on that side of the island or any private wells which may be shared.

Zoning Board of Appeals – Nothing to report.

PUBLIC COMMENT

M. Carr mentioned her concern about the crushed granite gravel on the roads hindering joggers and dangerous for the bike riders. R. Leland stated that engineers graded edge down to drain on the sides of the roads and the roads needed grading at least three times. It was noted that the sharp gravel is supposed to be a base that holds the road together and a softer, more foot-friendly layer is supposed to go on top of it. We do not have a road engineer to help with this. Hence, the work was done with the road material we had as best we could. S. Spalding recommended contacting the Freeport road manager to get some advice regarding grading our roads.

ADJOURNMENT (11:20 AM) and FUTURE MEETING SCHEDULE

Saturday, November 15, 2008 – 10:00 AM at the Freeport Public Safety Building