

BUSTINS ISLAND VILLAGE CORPORATION
Minutes of the Board of Overseers meeting held
July 4, 2009 – 9:00 AM
Brewer Cottage, Bustins Island, ME

The Board of Overseers met at 9:00 AM at the Brewer Cottage on Bustins Island, ME on Saturday, July 4, 2009. Those present were: Tony **DeBruyn**, Chairman; Patricia **LaFleur**, Vice-Chairman; Roger **Leland**, Scott **Bonney**, Faith **Baker**, Sue **Spalding**, Clerk; John **Garfield**, Treasurer; and Linda **Sweatt**, Secretary. Also present for the meeting: Charles Johnson, and Frank Kastenholz. The Chairman declared a quorum and the meeting began.

MINUTES

ACTION: A motion was made (Leland), seconded (Baker), and unanimously passed to accept as amended the minutes of the meeting held June 21, 2009.

CORRESPONDENCE

6/24/09 from B. Cooper re Planning Board Meeting Notice

6/29/09 from C. Martens re Planning Board Meeting Minutes for 5/26/09

7/03/09 from L. Larrabee re Documents as recommendations from the Finance Committee

7/04/09 from B. Kirkland re Tennis Court Budget

CLERK'S REPORT – Sue Spalding

Sue stated she needed the order to post the BIVC Annual Meeting Notice and voting list.

ACTION: A motion was made (Leland), seconded (Baker), and unanimously passed to direct the clerk to post the BIVC Annual Meeting Voting Procedure for 2009.

Sue stated the current voting list will be posted on the store porch and in the library for review.

TREASURER'S REPORT – John Garfield

John explained he had no report but stated the check book balance was \$9600, which would probably be spent by the end of this fiscal year. Bill payments were up to date.

John stated that the \$3000 in the budget for tennis court expenses had previously paid for court resurfacing, transportation of materials, and installation of the nets. He wants to be sure that payments for the tennis courts be made clear so that costs beyond the budgeted amount would be CABI responsibility. R. Leland stated that the BOO should work with the CABI for actual spending costs. The BOO will pay bills not to exceed \$3000 for the tennis court expenses and inquire how the CABI wishes to handle this.

MAINTENANCE SUPERVISOR/Superintendent (MS-S) REPORT –Charles Johnson

Road Upkeep – Charlie stated he has purchased more gravel and he may use R. Tozier’s excavator this year. P. Reardon’s backhoe may be used also. He suggested purchasing a barge load of reclaim road material each year for harder surfacing especially for pipe areas. P. LaFleur stated that the road budget should be increased.

Public Float – Charlie stated that Ron Tozier gave a rough estimate of \$2500 for the work needed to be done in the fall. Charlie purchased a metal fold-down ladder for the Public Float to be installed as soon as possible. Charlie will get a coat of stain on the public runway this fall. Charlie will also check the dock’s green shed for any rot.

Large Trash Removal -- Charlie mentioned again the need for a trailer to barge off the trash and return it with needed road materials. This trailer would be for the island’s needs to haul materials on and off the island. We should plan on a large trash collection each year, which would be two trailer loads. We presently use R. Tozier’s trailer for collection. Our own trailer would be at the transfer station for large trash collected, barged off by R. Tozier (\$500 round trip plus tipping fees). Charlie stated that the cost for a 6 foot by 10 foot trailer would cost about \$5000. This would be a needed budget request.

S. Spalding will post a notice on the store porch to contact C. Johnson for collection.

Community House – Charlie stated his generator is being used at the Community House as back up since the Honda generator needs to be repaired and must be taken off on the Lilly B. The upstairs dormer windows must be replaced with vinyl windows and Charlie will get estimates for this, as well as, needed screens and replacing latching mechanisms on the lower windows. Charlie will plan to install the new latches and screens. Some paint is peeling on the Community House and Charlie will take care of this. The leak on the side roof, where the solar panels are, needs repairing but two solar panels will need to be removed for this work.

Charlie again mentioned the corrective wiring needed at the Community House. The estimated cost given to Charlie for this work would be about \$600.

ACTION: A motion was made (Leland), seconded (Baker), and unanimously passed to appropriate \$600 for the corrective wiring at the Community House.

Brewer Cottage – The cottage could use some new windows. Charlie in speaking with R. Tozier stated the Brewer barn was “toast”, which is a concern but not for next year’s budget.

Future Needs – Charlie stated there was much moss on the Fire Barn roof but was advised to leave it as is. The Historical Society building roof should be the next major expense in a few years.

Vehicles – Charlie sees no problems with any of the island vehicles as long as maintenance is continued.

OTHER BUSINESS

2009-2010 Budget Preparation – T. DeBruyn stated that under budget preparation in the Financial Review, it was proposed to have two reports, a summary report and a more detailed report, which he submitted to the BOO for review. Members looked closely at the proposed budget expenses and made appropriate suggestions for changes. Tony mentioned in the memorandum from the Finance Committee that the recommendation of a Blue Fund be set up. R. Leland stated the Blue Fund would need to be built up and would be used for targeted large capital expenses. T. Kastenholz mentioned long-term expenses for the Lilly B's maintenance. T. DeBruyn stated the need for a comprehensive list of all future expenses for capital maintenance, as well as capital expenses to be considered such as an island trailer, extension to the Fire barn, Brewer barn repairs, last Ferry boat payment, Brewer Cottage repairs, and definitely road repairs and upkeep.

Discussion continued about the proposed budget line items. The Freeport allocation will basically be the same. The discussion about capital expenses included the final ferry boat payment, completion of the water study (approximately \$5000), new island trailer (approximately \$5000), Fire Barn extension (approximately \$8000 - \$10,000), portable pump on a trailer at the west side ice pond (\$4000), 5% allocation into the Blue Fund (approximately \$80000, and the remainder into the Red Fund. T. DeBruyn stated that the water study should probably be completed and to put the money into the Red Fund. R. Leland recommended the future capital expenses for the next budget should be \$5000 for the island trailer, \$4000 for the portable pump, \$8000 for the Blue Fund, and the remainder for the Red Fund.

ACTION: A motion was made (DeBruyn), seconded (Leland), and unanimously passed to submit as amended the summary and the detailed annual budget reports.

2009 Annual Meeting Warrant – The warrant will contain the standard housekeeping articles, electing a moderator, reports, budget, election, and articles on acceptance of gifts of real estate from Tim Baker, Charles Johnson, and Connie Richardson for maintaining our roadway.

ACTION: A motion was made (DeBruyn), seconded (LaFleur), and unanimously passed that the BOO recommends approval of all the Warrant Articles.

COMMITTEE REPORTS

Boat Committee – No report.

Brewer Cottage – No report.

By-Laws Review Committee – No report.

Finance Committee – No report.

Harbor Master – No report.

Landscape Committee – No report.

Planning Board – No report.

Public Safety Committee – No report.

Water Commissioner – No report.

Zoning Board of Appeals – No report.

PUBLIC COMMENT

All quiet.

ADJOURNMENT (12:52 PM) and FUTURE MEETING SCHEDULE

Sunday, July 19, 2009 – 9:00 AM at the Brewer Cottage (if needed to finish the budget and the Warrant)

Sunday, August 2, 2009 – 9:00 AM at the Brewer Cottage (the day after the Annual Meeting)

Tuesday, August 25, 2009 – 5:30 PM at the Community House will be the Annual Dinner with the Freeport Town Officials

Sunday, September 6, 2009 – 9:00 AM at the Brewer Cottage (Labor Day weekend)

Sunday, October 11, 2009 – 9:00 AM at the Brewer Cottage

Respectfully submitted,

Linda E. Sweatt
Board Secretary