

BUSTINS ISLAND VILLAGE CORPORATION
Minutes of the Board of Overseers Meeting
September 6, 2009 – 9:00 AM
Brewer Cottage, Bustins Island, ME

The Board of Overseers met at 9:00 AM at the Brewer Cottage on Bustins Island, ME on Sunday, September 6, 2009. Those present were: Tony **DeBruyn**, Chairman; Patricia **LaFleur**, Vice-Chairman; Roger **Leland**, Faith **Baker**, Sue **Spalding**, Clerk; John **Garfield**, Treasurer; and Linda **Sweatt**, Secretary. Also present for the meeting: Charles Johnson, Bill Cooper, Nancy Adams, Rob Taisey, and Jane Packer. The Chairman declared a quorum and the meeting began.

MINUTES

ACTION: A motion was made (Baker), seconded (Leland), and unanimously passed to accept as amended the minutes of the meeting held August 2, 2009.

CORRESPONDENCE

8/02/09 from S. Spalding re Receipt and Title for the new trailer

8/05/09 from P. LaFleur re C. Taisy's requesting permission to use Model T

8/06/09 from S. Spalding re Invitation to the Municipal Clients Seminar on 9/30/09

8/11/09 from F. Baker re Invitation to the Annual Freeport/Bustins Dinner

8/12/09 from S. Spalding re MMA Legal Notes

8/13/09 from B. Cooper re Planning Board Meeting and Agenda for 8/30/09

8/18/09 from F. Baker re French School Parking vs. Mulch Delivery

8/23/09 from P. LaFleur re Letter from Kim Adams

8/27/09 from B. Cooper re August 30th Planning Board Meeting Location Correction

8/29/09 from S. Spalding re MMA Legal Notes Aug./Sept. 09

8/29/09 from S. Spalding re MMA Convention Info

CLERK'S REPORT – Sue Spalding

Sue stated the only information to report was the receipt and title for the island's new trailer. She reminded members that she received from Jensen, Baird, Gardner, Henry, Attorney at Law, the invitation to the Municipal Clients Seminar to be held on September 30, 2009. Any one interested should respond.

TREASURER'S REPORT – John Garfield

John distributed copies of the BIVC Policy on Treasurer's Authority and Disbursement Practices to be signed and dated accordingly.

John presented the Register Report for 5/1/09 through 5/31/09.

ACTION: A motion was made (Baker), seconded (Leland), and unanimously passed to authorize the payment of checks written and submitted by the Treasurer in the Treasurer's Register Report dated 7/30/09 for the period 5/1/09 – 5/31/09.

John presented the Register Report for 6/1/09 through 6/30/09. John explained the Yarmouth Payroll two entries for direct deposits and for people who get checks while the zero entries under Yarmouth Payroll are for the treasurer's convenience.

ACTION: A motion was made (DeBruyn), seconded (Baker), and unanimously passed to authorize the payment of checks written and submitted by the Treasurer in the Treasurer's Register Report dated 7/30/09 for the period 6/1/09 – 6/30/09.

John presented the Register Report for 7/1/09 through 7/30/09. He noted that the last entry shows funds at the end of the fiscal year transferred into the savings account.

ACTION: A motion was made (DeBruyn), seconded (LaFleur), and unanimously passed to authorize the payment of checks written and submitted by the Treasurer in the Treasurer's Register Report dated 7/30/09 for the period 7/1/09 – 7/30/09.

John presented the Register Report for 8/1/09 through 8/31/09 for the new fiscal year 2009 – 2010.

ACTION: A motion was made (Baker), seconded (LaFleur), and unanimously passed to authorize the payment of checks written and submitted by the Treasurer in the Treasurer's Register Report dated 9/3/09 for the period 8/1/09 – 8/31/09.

John distributed a draft copy of Assets and Liabilities for perusal. He will email the official copy to all members.

ACTION: A motion was made (DeBruyn), seconded (Leland), and unanimously passed to accept the Treasurer's Report.

MAINTENANCE SUPERVISOR/Superintendent (MS-S) REPORT –Charles Johnson

Road Upkeep – Charlie stated that R. Tozier will use his excavator to work on the roads and to redo culverts and reopen swales (\$100/hr. for R. Tozier's machine and labor). All the gravel has been used. We will share barging with R. Leland to barge over more needed gravel. T. DeBruyn mentioned that the drainage system must be maintained. R. Taisey mentioned the need for stone to help maintain the roads. Charlie

stated that there was no need for the stone now, the need was for gravel for the roads now.

Public Float – Charlie stated that Ron Tozier submitted an estimate of \$2500 to replace the main beam of the float. The runway will be stained this fall.

Large Trash -- Charlie mentioned that the new trailer has been used. He stated that it had been used and the barging and tipping fee was paid by the individual who used it. T. DeBruyn stated that any individual with a significant amount of large trash should pay a reasonable fee but questioned how this would be managed. T. DeBruyn questioned to what degree does the island barge trash for free since we have budgeted \$1500 for two trailer loads. R. Leland stated that Charlie should take care of any needed fees. T. DeBruyn suggested a written guideline for fees. F. Baker stated that we should be fair to the island community. T. DeBruyn said to schedule the two large trash collections for next year and individuals need to coordinate with Charlie regarding tipping fees based on weight. Islanders may certainly use the island equipment and vehicles for their needs.

Community House – Charlie stated the Community House window screens (five) have been purchased (\$333). The window trim must be repainted and whatever repairs must be done. T. DeBruyn stated that C. Taisey presented an estimate of \$3100 to replace the dormer windows. Discussion ensued concerning this work since only \$2000 had been budgeted. Members were concerned about windows needed for the Brewer Cottage as well. P. LaFleur stated that she would rather see that the Community House windows be taken care of and defer the work on the Brewer Cottage. R. Leland stated that the Community House is the major building with more use and should be taken care of with top priority.

ACTION: A motion was made (DeBruyn), seconded (Leland), and unanimously passed to accept the bid of \$3100 for the dormer windows in the Community House.

Brewer Cottage – The cottage windows and work will be deferred until later. T. DeBruyn suggested that the Board budget more money for buildings.

Fall Plans -- The Public dock will come out after Columbus Day and the float repairs will be done in the fall or early spring. Charlie suggested putting together a volunteer group in the spring to work on the green dock house. R. Leland suggested the island pay for all materials and express sincere appreciation for the help.

OTHER BUSINESS

Verbal Correspondence – P. LaFleur received verbal communication from a few islanders concerning the change in post office hours. This did not become a major concern until P. LaFleur heard the difficulty the ferry captain was having collecting the mail for the 8 AM boat for delivery to the Bustins post office for its new 8:30 AM opening with new closing time at 11:30 AM., whereby the outgoing mail from Bustins would be picked up by the captain. J. Packer, an agent for our island postmaster, O. Nickerson, presented all pertinent information regarding the post office statistics and why

the change in the new time schedule. J. Packer felt that receiving our mail earlier in the morning since the mail truck should deliver to South Freeport by 7:30 AM would be much better giving more time for people to get their mail earlier. Unfortunately, the mail truck had been late to South Freeport a number of times and the mail was not always ready for the captain to get the mail and be ready for the 8:00 AM departure of the ferry. J. Packer proposed to the BOO to consider changing the 8:00 AM boat to 8:15 AM, which would allow more time for South Freeport to have mail ready for the boat captain. F. Baker requested J. Packer submit a written proposal to the Board. T. DeBruyn stated that the Boat Committee would have input as far as ferry schedule time changes. R. Leland stated that whatever results from discussions, we may need to make changes to work positively with the South Freeport Post Office.

BIVC – Freeport Dinner (8/25/09) -- T. DeBruyn stated that all was received well—excellent food thanks to P. LaFleur, F. Baker and all the volunteers; fine reception held at the Lelands thanks to them and the volunteers; special thanks to S. Spalding for the wonderful history presentation; and the well received gifts of the two island books by B. Carr and G. Richardson from the BIVC to our Freeport guests. T. DeBruyn stated that it was the best meeting ever and special thanks to everyone for their part.

Truck Driver – K. Adams wrote to the Board requesting the truck driver position for next year. F. Baker expressed such gratitude to K. Adams for her wonderful job as our island truck driver. R. Leland stated she was a quality person to keep as our truck driver.

ACTION: A motion was made (LaFleur), seconded (Leland), and unanimously passed to appoint Kimberly Adams as the island truck driver for 2010.

Vehicles Requests -- P. Reardon requested renewal of his vehicle request for another year to be used at various work sites on Bustins.

ACTION: A motion was made (Leland), seconded (LaFleur), and unanimously passed to renew the vehicle request for the use of Pat Reardon's tractor for one year.

RobTaisey had submitted vehicle requests for a personal lawn tractor to pull a personal single axle trailer for hauling equipment, his personal stump grinder, and a rented, large chipper to construct an approved septic system off-season.

ACTION: A motion was made (Leland), seconded (LaFleur), and unanimously passed to accept R. Taisey's motor vehicle request for his stump grinder from September 1 to December 31, 2009.

ACTION: A motion was made (Leland), seconded (LaFleur), and unanimously passed to accept R. Taisey's motor vehicle request for his personal tractor from September 1 to December 31, 2009.

ACTION: A motion was made (Leland), seconded (Baker), and unanimously passed to approve R. Taisey's request for his personal lawn tractor use to pull his personal trailer for business use only from September 1 to December 31, 2009.

C. Johnson mentioned that there is a personal lawn tractor with trailer parked and stored at the public dock. T. DeBruyn told Charlie to inform the owner he should remove the vehicle to his property.

Road Closing – T. DeBruyn stated that the island roads will officially be closed off-season.

ACTION: A motion was made (Leland), seconded (Baker), and unanimously passed following a public hearing pursuant to Title 23 MRSA section 2953(2), and authorized by the voters of the BIVC at their Annual Meeting on August 2, 2008, and voted unanimously by the Board of Overseers at their meeting on September 21, 2008, the undersigned Chairman of the Board of Overseers of Bustins Island, Maine hereby orders all Bustins Island roads closed from November 1, 2009 through April 30, 2010.

Committee Appointments --

ACTION: A motion was made (DeBruyn), seconded (LaFleur), and unanimously passed to appoint Patrice Kastenzholz to the Landscape Committee from November 1, 2009 through October 31, 2012.

ACTION: A motion was made (LaFleur), seconded (DeBruyn), and unanimously passed to appoint Ken Barrows as member and Lesley Taisey as alternate of the Public Safety Committee from November 1, 2009 through October 31, 2012.

ACTION: A motion was made (DeBruyn), seconded (LaFleur), and unanimously passed to appoint Roger Leland to the Finance Committee from November 1, 2009 through October 31, 2012.

ACTION: A motion was made (Baker), seconded (DeBruyn), and unanimously passed to appoint David Dickison as First Aid Co-coordinator.

COMMITTEE REPORTS

Boat Committee – For the season all boat operations are working well. Tuesday morning after Labor Day the boat will make a run. Off-season the 1 PM Friday run will continue.

Brewer Cottage – No report.

By-Laws Review Committee – No report.

Finance Committee – No report.

Harbor Master – No report.

Landscape Committee – No report.

Planning Board – B. Cooper that the board has preliminary recommendations for members: C. Martens, Charlotte Kahn, and Marcia Hohn possibly. There are two associate positions open. B. Cooper reported a CUP to R. Taisy for an approved septic system between Thomas and Hendry properties (E166-2). He reported a CUP to D. Jellis for a shed to be moved from the adjoining Martin property to the Jellis property. He stated the next road issue is from the tennis court to the golf course.

Public Safety Committee – It was recommended that the Committee's review on the use of equipment and public safety training, although well done, must be one earlier in the season possibly 4th of July weekend or before. F. Baker raised concern about the conditions of chimneys on the island as a major safety concern.

Water Commissioner – L. Vitali had all three public wells tested and all tested well.

Zoning Board of Appeals – No report.

PUBLIC COMMENT

P. LaFleur stated that adding the locking of our wells as part of the truck driver's job for practical purposes is the most efficient way.

J. Garfield stated his concern about the BOO of five elected people needing people with BOO experience and recommended a Nominating Committee. R. Leland stated that he would like to see if our chairman may continue.

ADJOURNMENT (12:30 PM) and FUTURE MEETING SCHEDULE

Sunday, October 11, 2009 – 8:00 AM at the Brewer Cottage

Saturday, November 14, 2009 – 10:00 AM at the Freeport Public Safety Building

Saturday, February 6, 2010 – 10:00 AM at the Freeport Public Safety Building

Saturday, March 13, 2010 – 10:00 AM at the Freeport Public Safety Building

Saturday, April 17, 2010 – 10:00 AM at the Freeport Public Safety Building

Sunday, May 30, 2010 – 9:00 AM at the Brewer Cottage

Respectfully submitted,

Linda E. Sweatt
Board Secretary