

BUSTINS ISLAND VILLAGE CORPORATION
Minutes of the Board of Overseers Meeting
July 18, 2010 – 9:00 AM
Brewer Cottage, Bustins Island, ME

The Board of Overseers met at 9:00 AM at the Brewer Cottage, Bustins Island, ME on Sunday, June 27, 2010. Those present were: Tony **DeBruyn**, Chairman; Pat **LaFleur**, Co-Chairman; Scott **Bonney**; Roger **Leland**, Faith **Baker**, John **Garfield**, Treasurer; Sue **Spalding**, Clerk; and Linda **Sweatt**, Secretary. Also present for the meeting: Charles Johnson. The Chairman declared a quorum and the meeting began.

MINUTES

ACTION: A motion was made (DeBruyn), seconded (Leland), and unanimously passed to accept as amended the minutes of the meeting held June 27, 2010.

CORRESPONDENCE

Correspondence Received

6/28/10 from M. Hohn re Hearing Notices for July 18, 2010

6/28/10 from C. Martens re Minutes May 31, 2010 Planning Board Meeting

6/29/10 from F. Baker re Proposed Warrant Article: Bustins Schoolhouse Move to New Location

6/29/10 from F. Baker re Contract Requests

7/05/10 from S. Spalding re Warrant Articles

7/08/10 from P. LaFleur re Info from Darrel Fournier

7/08/10 from F. Baker re Emergency Response for Bustins Island

7/08/10 from Town Assessor's Office re To Change the Address to Bustins Island Road for Emergency Services Info

7/13/10 from S. Spalding re Warrant Article

7/15/10 from P. LaFleur re Minutes re Schoolhouse BIVC Oct. 11, 2009

7/15/10 from B. Cooper re Proposed Warrant Article from the Planning Board

7/16/10 from L. Larrabee re Proposed Schoolhouse Warrant Article

CLERK'S REPORT – Sue Spalding

Sue stated there was no report at this time.

TREASURER'S REPORT – John Garfield

John distributed copies of the Check Register Report for 6/25/2010 through 7/17/2010. In discussing the Register Report, John noted R referred to clearance as reconciliation occurred. The checking account balance was \$29,700 plus and he will return \$20,000 transferred into the checking account.

ACTION: A motion was made (DeBruyn), seconded (Bonney), and unanimously voted to authorize the payment of checks written and submitted by the Treasurer in the Treasurer's Register Report dated 7/17/2010 for the period 6/25/2010 through 7/17/2010.

SUPERINTENDENT'S REPORT – Charles Johnson

Roads -- Charlie stated that there remain areas on the roads, not FEMA related, which need to be repaired. He inquired when could this work on the roads be done without FEMA plan interference. F. Baker stated that they needed a template from R. Tozier for the contract to move forward. F. Baker explained the two forms from FEMA with exact GPS units and that Charlie needs to be sure R. Tozier completes his GPS coordinate work. T. DeBruyn stated that Charlie should work with R. Tozier with the FEMA information to mark the appropriate GPS areas. Charlie informed the Board that the follow up work on the ramp at the Golf Course was done using stone fill because the reclaim was not available. Charlie stated that we received ½ inch gravel from Coley to use as road fill. Some of this gravel has been spread but it has some large rocks which may be dangerous for walkers, joggers and bikers.

Large Trash Run – Charlie requested from the Board when to schedule a large trash run. T. DeBruyn stated it should be schedule for the next fiscal year. He requested the Board to think long term about how the island could move items on and off the island considering barging trips and fees. Charlie stated that individuals who take off a load of trash are paying the personal cost to them. R. Leland stated that it was better to split loads as has been done with the superintendent's organization. Charlie mentioned that B. Roberts wants a load of loam the end of August or the beginning of September and there will be room on the barge for another truck. Charlie reminded the Board that when our trailer goes over we utilize both ways for barging costs.

Charlie stated that the water from the Store pump failed testing twice. He has washed down the pump and L. Vitali will retest it.

Charlie received a call from G. MacDonald requesting to borrow from the Community House some large tables and folding chairs for a Hinkley owners' party he will host at his cottage on July 31st.

Charlie did call John Blood from Coastal Barge and Mooring inquiring about the charge for the new chains for the new public float versus the quote he was given. Unfortunately, Charlie did not receive a written quote but he now will always require a written estimate for any work to be done.

OTHER BUSINESS

Annual Dinner Meeting with Freeport – P. LaFleur will Chair the Annual Dinner planning with the help of F. Baker who will prepare the invitation for Tuesday, August 31st. R. Leland graciously offered his home for the reception and again will take care of beverages. Individuals will be asked to cook and serve.

Budget for 2010-2011 – T. DeBruyn distributed copies of a 2010-2011 Budget Detail with a comparison to the 2009-2010 budget, which will be an Attachment B to the 2010 Annual Meeting Warrant. T. DeBruyn discussed various expenditures and receipt of over \$168,000 tax allocation from Freeport. J. Garfield was hoping to end the fiscal year viable considering the major capital expense for our new public float. T. DeBruyn stated that the budget which gets approved is a bottom line but that it was important for the Board to be aware of more detail. Various line item expenses, such as contracted services, payroll taxes, increases in insurance and legal fees, public works, especially roads and drainage, road survey, trash removal, truck driver stipend were discussed. S. Bonney mentioned the \$14, 000 for Contracted Services, which must be considered for work and costs of our present contractors and the Board should be aware of those services which have been volunteered. T. DeBruyn mentioned the Contracted services are now as a general amount under the Superintendent but in the future the contract spending should be clearly itemized. T. DeBruyn mentioned an increase in the CEO fee to cover mandatory training fees and he would speak to R. Tozier concerning future CEO training needed. Concerning the Ferry services, the Board will need the Boat Committee's input.

T. DeBruyn shared a list of potential capital funds amounting to approximately \$30,000: Community House generator, tractor backhoe, extension to the Fire Barn, Brewer Cottage repairs, pump on the public well at the Brewer Cottage, Brewer barn clean up, clean up of both ice ponds, completion of the water study, and drilling of another public well. T. DeBruyn stated the need to start funding our RED and BLUE funds. The Blue Fund should be for future predictable spending, such as painting the municipal buildings, new boat engine, used as a sinking fund. The Casco Fund is for emergency disasters with restricted spending. The RED (Reserve for Excess and Deficiencies) Fund is to be built up as a surplus reserve. Tony discussed the report from the Finance Committee to qualify each of these funds and suggested meeting with the Committee to discuss budget amounts.

P. LaFleur will speak to C. Taisey regarding the evaluation of the municipal buildings maintenance needs.

Roads Committee – There was discussion about the need for a Roads Committee to get the roads taken care of properly and the needed use of whatever equipment and materials. T. DeBruyn suggested using a couple of Road Commissioners.

Warrant Articles for the Annual Meeting

Article 1: Elect Moderator

ACTION: A motion was made (DeBruyn), seconded (LaFleur), and unanimously voted to approve wording of Article 1.

Article 2: Hear Officers and Superintendent's Reports

ACTION: A motion was made (DeBruyn), seconded (Baker), and unanimously voted to approve wording of Article 2.

Article 3: Budget

ACTION: A motion was made (Leland), seconded (Bonney), and unanimously voted to approve wording of Article 3.

Article 4: Resource Protection District Dimensional Requirement

ACTION: A motion was made (DeBruyn), seconded (Baker), and unanimously voted to approve the wording of Article 4.

Article 5: Subdivisions

ACTION: A motion was made (DeBruyn), seconded (Leland), and unanimously voted to approve the wording of Article 5.

Article 6: Remove Property from Resource Protection District

ACTION: A motion was made (DeBruyn), seconded (Leland), and unanimously voted to approve proper and legal wording of Article 6 for the 2010 Warrant.

Article 7: Schoolhouse Relocation

ACTION: A motion was made (DeBruyn), seconded (Leland), and unanimously voted to approve proper and legal wording of Article 7.

Article 8: Schoolhouse Orientation

ACTION: A motion was made (DeBruyn), seconded (Leland), and unanimously voted to approve proper and legal wording with detailed plans to be approved by the Board for Article 8.

Article 9: Elections

ACTION: A motion was made (DeBruyn), seconded (LaFleur), and unanimously voted to approve the wording of Article 9.

Article 10: Hear Committee Reports

ACTION: A motion was made (DeBruyn), seconded (Baker), and unanimously voted to approve the wording of Article 10.

Article 11: Other Matters

ACTION: A motion was made (LaFleur), seconded (Bonney), and unanimously voted to approve the wording of Article 11.

Recommend Approval for 2010 Warrant Articles

ACTION: A motion was made (DeBruyn), seconded (LaFleur), and unanimously passed to recommend approval of Article 3: Budget.

ACTION: A motion was made (Leland), seconded (DeBruyn), and unanimously passed to recommend approval of Article 4: Resource Protection District Dimensional Requirement.

ACTION: A motion was made (Leland), seconded (Bonney), and unanimously passed to recommend approval of Article 5: Subdivisions.

ACTION: A motion was made (Leland), seconded (Bonney), and unanimously moved not to recommend approval of Article 6: Remove Property from Resource Protection District.

ACTION: A motion was made (DeBruyn), seconded (Leland) to recommend approval of Article 7: Schoolhouse Relocation and this motion failed with a 3 to 2 vote not to recommend approval of this Article.

The Board will take no stand on Article 8: Orientation.

Annual Report of the Board of Overseers

P. LaFleur will discuss the fallen trees issue.

R. Leland will discuss septic disposal.

F. Baker will report on the FEMA work and action.

P. LaFleur will discuss the meeting with Freeport regarding our Emergency services as listed by Darrel Fournier.

COMMITTEE REPORTS

Boat Committee – No report.

Brewer Cottage – No report.

By-Laws Review Committee – No report.

Finance Committee – No report.

Harbor Master – No report.

Landscape Committee – No report.

Planning Board – No report.

Public Safety Committee – No report.

Water Commissioner – No report.

Zoning Board of Appeals – No report.

PUBLIC COMMENT

None at this meeting.

ACTION: A motion was made (DeBruyn), seconded (LaFleur), and unanimously moved to adjourn at 1:32 PM.

ADJOURNMENT (1:32 PM) and FUTURE MEETING SCHEDULE

Saturday, August 7, 2010 – 9:00 AM Annual Meeting at the Community House, Bustins Island, ME

Sunday, August 8, 2010 – 9:00 AM at the Brewer Cottage, Bustins Island, ME

Tuesday, August 31, 2010 – 6:30 PM Freeport & Bustins Island Annual Dinner at the Community House, Bustins Island, ME

Sunday, September 5, 2010 – 9:00 AM at the Brewer Cottage, Bustins Island, ME

Sunday, October 10, 2010 – 9:00 AM at the Brewer Cottage, Bustins Island, ME

Respectfully submitted,

Linda E. Sweatt
Board Secretary