

BUSTINS ISLAND VILLAGE CORPORATION
Minutes of the Board of Overseers Meeting
May 7, 2011 - 10:00 AM
Approved May 29, 2011

The Board of Overseers met at 10:00 AM at the Freeport Public Safety Building in Freeport, ME on Sunday, May 7, 2011. Those present were: Faith **Baker** - Chair, Bill **Cooper** - Vice-Chair, Robert **Boone**, Roger **Leland**, Scott **Bonney**, Sue **Spalding** - Clerk/Acting Secretary, John **Garfield**- Treasurer, and Tony **DeBruyn** – Deputy Treasurer. Also present for the meeting: Crawford Taisey – Superintendent, Pat LaFleur via speakerphone, Candy Taisey, Peg DeBruyn, Tony Barr, and Jane Bragdon. The Chairman declared a quorum and the meeting began.

MINUTES

ACTION: A motion was made (Leland), seconded (Cooper), and unanimously passed to accept as amended the minutes of the meeting held April 2, 2011.

TREASURER'S REPORT

Treasurer John Garfield submitted his resignation as of 5:00 PM May 9, 2011.

ACTION: A motion was made (Leland), seconded (Baker), and unanimously voted to accept Owen Johnston Garfield's resignation with commendation for his twelve years of service.

ACTION: A motion was made (Leland), seconded (Baker), and unanimously voted to accept upon the recommendation of the treasurer the following pay schedule for the Boat Manager: 40 % at the beginning of the season, 30 % Memorial Day, 20 % Labor Day, 10 % Columbus Day.

ACTION: A motion was made (Leland), seconded (Bonney), and unanimously voted to authorize the payment of checks written and submitted by the Treasurer in the Treasurer's Register Report dated 5/7/2011 for the period 2/1/2011 through 4/30/2011.

The Board set the mileage reimbursement rate at \$.51.

Deputy Treasurer Tony DeBruyn presented his format of "Statement of Revenues, Expenditures, and Transfers".

ACTION: A motion was made (Cooper), seconded (Baker), and unanimously voted pursuant to Article 1, Section 2 of the BIVC By-Laws to appoint Anthony A. DeBruyn as interim Treasurer of the BIVC effective upon John Garfield's resignation and until the Annual Meeting on August 6, 2011.

CORRESPONDENCE

- From ME Dept. Labor –March and April summary of C. Johnson unemployment earnings
- From ME Dept. Labor 5/04 – refund of \$4.03 for tax overpayment
- From US Coast Guard – notice of annual Passenger Vessel Emergency Preparedness training workshop. Board strongly recommends attendance by captains and crew.
- From Faith Baker 4/20 - List of Solid Waste Storage exemptions from Eric Hamlin, DEP.
- From US Coast Guard 4/21 – Bill for annual vessel inspection
- From Lesley Berry 4/13 – re new stability test requirement for Lilly B at the end of the season.
- From Lesley Berry – re V-berth cushions
- From Peg DeBruyn – request for feedback for Bustins Guide update
- From F. Kastenholz, L. Berry, F. Baker 4/27 ff. – communications re Lilly B. transducer installation
- From Eric Hamlin 4/28 – re Solid Waste Management report. Report submitted 4/29
- From F. Kastenholz 5/4 – information and recommendations re new navigational equipment for the Lilly B.
- From Ken Barrows, Dave Dickison, John Abramson re their plans and needs for Public Safety.
- From Ron Tozier 5/5 Vehicle permission request for his tractor
- From Jensen/Baird – bill for legal services
- From R. Boone – 5/6 Maine DOT re assistance for gravel roads maintenance

Email Correspondence Received - stored by F. Baker

CLERK'S REPORT - Sue Spalding

A fireproof file cabinet has been purchased for the Clerk's office. Discussion about getting lighting to the office.

SUPERINTENDENT'S REPORT - Crawford Taisey

1. The float is ready to go in and will be launched when there is a decent tide, perhaps on May 12.
2. There is a rotted section in the float ways, which needs to be replaced. **Inspection, action plan and cost estimate are needed.**
3. He has been trimming trees and clearing out ditches.
4. All vehicles are running except for Cliff, which needs some maintenance.
5. The island chainsaw was damaged last fall, and the power washer is not working. Power washer should eventually be replaced. – estimated cost \$749.
6. One of the spruce trees next to the store is loose in the ground and should come down.
7. Dave Stager told Crawford that he is resigning as Boatkeeper. Crawford will now coordinate and oversee the boat maintenance. Dave reports that the cooling

system and the turbo needs scheduled maintenance: cooling system \$1079 - \$2579, and the turbo - \$1495.63.

ACTION: A motion was made (Baker), seconded (Leland), and unanimously voted to appropriate up to \$5,000 for major maintenance items for the Lilly B. as recommended by D. Stager and C. Taisey.

S. Bonney will talk to D. Stager about a yearly maintenance schedule and a long-term maintenance issues we should expect for the Lilly B.

8. Supt. has submitted several invoices: gas, NAPA, Hammond lumber
9. Presented time sheet format. Will refer to T. DeBruyn for comment.
10. Reported that he talked with R. Boone re Public Safety equipment (Y-valves), and to K. Barrows about replacing life rings on the public docks.
11. He will not be on the island on Father's Day weekend – June 19-21.
12. Board discussed contingency plans for Lilly B. docking if the float is not in when she starts her runs. Next year early runs should be contingent upon the float being in.

CEO REPORT – None. R. Tozier not present.

OLD BUSINESS

a. Administrative Assistant

ACTION: A motion was made (Baker), seconded (Boone), and unanimously voted to appoint Pat LaFleur as Administrative Assistant to the BIVC as per job description drafted by S. Spalding 3/18/11.

b. Municipal Solid Waste Report Update

The Board discussed the use of the transfer station. It was decided to keep renewing our permit and to make better use of the Transfer Station, e.g. purchasing our own large dumpster (S. Bonney will look into cost). Discussion about how to better handle brush on the island: different way of storing, chipping, and disposing of chips.

c. Lilly B. Navigation Equipment

The transducer for the depth-finder was installed prior to launching. F. Baker presented report by F. Kastenzholz on options for updating navigational equipment. During discussion there were still many questions.

ACTION: A motion was made (Baker), seconded (Bonney), and unanimously voted to approve expenditure of up to \$1,000 for the purchase and installation of the stand-alone Garmin GPS531 for the Lilly B. contingent upon its compatibility with a potential new system.

d. Voting Rights Update

B. Cooper reported on his communications with Bill Dale re “natural persons” vs. Corporations, LLCs, and Trusts being allowed to vote. Discussion followed

raising more questions which Bill will pose to Bill Dale. For future discussion: what is a lot for voting purposes?

e. Navigational Markers

Harbormaster R. Taisey has purchased some plastic poles with which he will rig the markers.

f. Vehicle/Equipment and Tractor Policies

The Board will hold a hearing re new Vehicle/Equipment and Tractor policies from 9:00 – 10:00 AM on May 29 immediately preceding the Board meeting.

g. Other Old Business

Board is awaiting information from Ass't Harbormaster re registering the Lilly B. mooring and Special Anchorage application for the Board's information.

NEW BUSINESS

a. Warrant Articles

1. Roads Acceptance – as shown by R. Leland

2. Municipal Use of Resource Protection Properties: the Planning Board is proposing extending the present Municipal Use Exemption provision in the Zoning By-Laws to include the General Purpose District and the Shoreland District.

3. Water Study – ask for approval for the funds to complete the MACTEC water study.

b. Other New Business

1. R. Tozier - vehicle request for 5/5/2011 for his Kubota tractor for intermittent use. The tractor needs to be removed from the island by September 30, 2011 unless he applies for and is granted an extension.

ACTION: A motion was made (Baker), seconded (Leland), and unanimously voted to approve R. Tozier's vehicle request for his Kubota tractor for intermittent use.

COMMITTEE REPORTS

Planning Board - No report.

Zoning Board of Appeals - No report.

Public Safety Committee – Question of where the emergency radio goes

Boat Advisory Committee - Lilly B. new required stability test will be done in the fall. Question of part-time crew riding Lilly B. for free.

ACTION: A motion was made (Cooper), seconded (Baker), and unanimously voted that other than the Superintendent and designer Al Spalding, only those people riding the Lilly B. specifically for BIVC business may have free passage.

Finance Committee - No report.

Water Commissioner - report from islanders Dan Jellis, Sue Spalding, Crawford Taisey's meeting with DHHS on April 27 re our wells. DHHS encouraged us to apply for a variance for any well that we would want deemed a public water supply and therefore open every day. The Board decided to start by doing preliminary tests on the Brewer well water.

. **Landscape Committee** - Given the go-ahead to spend \$300 on landscape planting that they deem appropriate.

Harbormaster – see item b under Old Business.

Brewer Cottage - No report.

Parking Advisory - No report.

Roads Committee – No report.

PUBLIC COMMENT

B. Cooper reported that work continues to be done on the map corrections.

C. Taisey reported that the Brewer barn shed roof is falling in.

ADJOURNMENT (2:45 PM) and FUTURE MEETING SCHEDULE

Sunday May 29, 9:00 AM on Bustins Island at the Brewer Cottage

Sunday June 26, 9:00 AM on Bustins Island at the Brewer Cottage

Sunday July 10, 9:00 AM on Bustins Island at the Brewer Cottage

Sunday July 17, 9:00 AM on Bustins Island at the Brewer Cottage

Respectfully submitted,

M. Susan Spalding
Acting Board Secretary

