

BUSTINS ISLAND VILLAGE CORPORATION
Minutes of the Board of Overseers Meeting
October 9, 2011 – 9:00 AM
Approved November 12, 2011

The Board of Overseers met at 9:03 AM at the Brewer Cottage on Bustins Island, ME on Sunday, October 9, 2011. Those present were: Faith **Baker**, Chairman; Bill **Cooper**, Vice Chairman; Robert **Boone**, Roger **Leland**, Pat **LaFleur**, Tony **DeBruyn**, Treasurer; and Linda **Sweatt**, Secretary.

MINUTES

(1) **ACTION: A motion was made** (Baker), seconded (Cooper), and unanimously voted to accept as amended the minutes of the meeting held September 4, 2011.

PUBLIC COMMENTS

F. Baker invited any comments from the public on issues not on the agenda. There were no comments.

CORRESPONDENCE

9/08/11 from Pam Blake re: Concern about Islanders parking behind the South Freeport Post Office

9/09/11 from Caroline Pelletier re: Freeport Annual Report

9/11/11 from Jeff Leland re: Hunting Request

9/13/11 from Tanya Sweatt re: Mail Contract

9/19/11 from F. Baker to William Dale re: Hunting Question

9/21/11 from Al Spalding re: Lilly B Stability Test

9/28/11 between F. Baker and William Dale re: Hunting

9/28/11 from Ken Barrows re: Public Safety Committee List

10/04/11 between F. Baker and T. Sweatt re: Lilly B Stability Test

10/04/11 from Ellen Donovan re: Landscape Committee Presentation to the Board

10/06/11 from DEP and Cross Insurance re: Trailer and Honey Wagon Licensing and Insurance

10/08/11 from Dan Adams III re: Reapply for Truck Driver Position for 2012

10/09/11 from R. Tozier re: Renewal of his Vehicle Request

Email Correspondence Received – stored by F. Baker

ADMINISTRATIVE ASSISTANT’S REPORT - Pat LaFleur

Pat stated that the BIVC along with the Board were very grateful for all the support and work given by the Clerk, Sue Spalding. An islander suggested as a sign of our gratitude that Sue be given free ridership on the Lilly B for her lifetime.

(2) ACTION: A motion was made (LaFleur), seconded (Baker), and unanimously voted that the Board in consideration for Sue Spalding’s unique and long standing contributions to the island as Clerk and administrative support, we hereby grant her lifetime ridership on the Lilly B free of charge.

Pat reminded the Board of things to be done such as (1) renewal of any Evergreen Contracts by January 1st, of which she had not found any; (2) submitting the Board report to the Store Porch, which will be the last issue; (3) posting the Board’s off-season schedule in Freeport; (4) attending to committees’ membership appointments; and (5) renewals for Motor Vehicles and Large Equipment forms before October 31st. F. Baker will contact P. Reardon and R. Taisey regarding submission of vehicle request forms. R. Tozier has submitted his vehicle request form.

F. Baker thanked Pat for all her work.

CLERK’S REPORT – Sue Spalding

Sue was not in attendance.

TREASURER’S REPORT – Tony DeBruyn

Tony distributed the Register Report for 9/1/2011 through 10/7/2011 and the Board had little discussion. Tony stated the Brewer Marine bill was not only for hauling and the Stump and Grind bill for the brush clean-up around the Brewer cottage was paid through the sanitation budget.

(3) ACTION: A motion was made (Leland), seconded (Cooper), and unanimously voted to authorize the payment of checks written and submitted by the Treasurer in the Register Report dated 10/6/2011 for the period 9/1/2011 through 10/7/2011.

Tony also distributed the BIVC Fiscal Year 2011-2012 through October 7, 2011 Balance Sheet, Funds Activity, and the Statement of Revenues, Expenditures and Transfers. B. Cooper questioned how the ferry revenue was doing.

F. Baker mentioned the additional labor expense for the Adult Library bill. C. Taisey stated that the new clapboards on the library waterside wall needed to be painted.

(4) ACTION: A motion was made (Baker), seconded (Leland), and unanimously voted to accept the Treasurer’s report dated October 7, 2011.

CEO REPORT – Ron Tozier

Ron stated that he had spoken to Mike Morse of the DEP about the trees by the Store building. He commended C. Taisey for removing the trees before the hurricane. The downed trees were cleaned up and chipped. The Landscape Committee has put the deer netting around the rhododendrons in that area.

Ron informed the Board that he is being sponsored by Freeport to be a reserve police officer.

SUPERINTENDENT’S REPORT – Crawford Taisey

Trash – Crawford stated that it was important for the Lilly B to make a trip every Tuesday to remove trash weekly especially for off-season. R. Leland stated that it was important to have this scheduled. The Board discussed a policy to state no riders on Tuesday trash runs. Crawford stated he was willing to have a drug test for being a part time deckhand.

Large Trash Pick Up – Crawford stated that the dumpster was full (5.17 tons). He also took off ten more gallons of old gas and old paint from the Brewer Barn. The bill was \$626.56 to Freeport Recycling.

Brewer Property – Crawford noted the property clean up and the request to preserve the apple tree on the property. He was told to check with the Landscape Committee.

Trucks – Crawford requested to take the Colorado truck off island for work to be done. He was granted permission.

Lilly B – Crawford informed the Board that the stability test for the Lilly B was scheduled for this week. Captain Lesley Berry will need to use twenty-five full 50 gallon drums. He requested use of the portable fire pump. Permission was granted.

Public Float Pier – Crawford will coordinate with R. Tozier concerning the code issue for putting up a ladder along the side of the pier for emergencies and for off season.

Rope Swing – Bill Dale, the island attorney, recommended signs at the rope swing to warn the public “to use at own risk only at high tide”. Crawford will speak to Jeff Carrier about making the signs.

Crawford stated that he felt it had been a pretty good season.

OLD BUSINESS

Island Trees – A discussion ensued with the Landscape Committee Chairman, Ellen Donovan, concerning the authority to make the decisions about work to be done. Ellen stated that the committee members could not do much of the work needed on public land. Then the Board would have to pay to have the work done. The Landscape Committee along with the CEO makes the decisions for work on public land. R. Tozier, our CEO, felt that the Landscape Committee was working well and it was a great process, especially since he did not feel comfortable making decisions about planting the correct bushes, etc. R. Tozier praised the Chairman and the committee members and was very satisfied with all their work.

Hunting Issue – F. Baker reviewed the letter from Jeff Leland. The Board cannot regulate bow hunting on public or private land. Hunting time should be well posted. The Board stands by the policy of no discharge of firearms.

Special Anchorage – The Board decided to defer this issue for a winter meeting.

Wells Update – The store and ice pond wells both tested positive for coliform in August. They were both retested with negative results.

Post Office Counter – The Historical Society removed the counter and shelving used by the post office and replaced it with a desk and table – both of which are too low. The bureau in the Brewer cottage may be high enough and could be moved to use for counter space.

Community House Donations – The refrigerator to be donated by Dave Guernsey could be a liability issue because of the old door closure and so the Board decided not to accept it. The present on-demand hot water heater cannot be fixed. The LaFleurs will donate a hot water heater. The Board needs an estimate from R. Sweatt on the installation of this hot water heater.

Schoolhouse Work Update – Crawford will take care of the hole in the back wall.

Library – The front shore side wall boards should be painted. C. Taisey will try to see if he can do this work.

Committee Appointments – Actions taken on committee appointments.

- (5) **ACTION: A motion was made** (Baker), seconded (Leland), and unanimously voted to appoint to the Finance Committee: John Mellecker and Jason Sweatt as full members for a term to expire in 2014, Scott Bonney as a full member for a term to expire in 2013, and Fred Bohem as an associate member for a term to expire in 2012.
- (6) **ACTION: A motion was made** (Baker), seconded (Boone), and unanimously voted to appoint to the Planning Board: Jeff Leland as a full member for a term to expire in 2016 and Dave Guernsey as an associate member for a term to expire in 2016.
- (7) **ACTION: A motion was made** (Cooper), seconded (Leland), and unanimously voted to appoint Rob Taisey as Harbormaster for a one year term.
- (8) **ACTION: A motion was made** (Baker), seconded (Leland), and unanimously voted to appoint Dave Dickison and John Abramson as First Aid Coordinators for a one year term.
- (9) **ACTION: A motion was made** (Baker), seconded (Cooper), and unanimously voted to appoint Laura Vitali as Water Commissioner for a one year term.
- (10) **ACTION: A motion was made** (Baker), seconded (Leland), and unanimously

voted to appoint to the Boat Advisory Committee: Al Spalding as a full member for a term to expire in 2013 and Bob Dugan as a full member for a term to expire in 2014.

(11) ACTION: A motion was made (Baker), seconded (Cooper), and unanimously voted to appoint to the Public Safety Committee: Mick McElwee and Kim Adams as full members for a term to expire in 2014, and Dan Adams as a full member for a term to expire in 2013.

(12) ACTION: A motion was made (Baker), seconded (Cooper), and unanimously voted to appoint to the Zoning Board of Appeals: Anthony DeBruyn as a full member for a term to expire in 2014 and Jeanne Santella as an associate member for a term to expire in 2014.

(13) ACTION: A motion was made (Baker), seconded (Cooper), and unanimously voted to appoint to the Landscape Committee: Mitsey Baker and Lyn McElwee as full members for a term to expire in 2014.

(14) ACTION: A motion was made (Baker), seconded (Cooper), and unanimously voted to appoint Kim and Jim Ryan as the Brewer Cottage Advisors for a one year term.

(15) ACTION: A motion was made (Baker), seconded (Leland), and unanimously voted to appoint to the Road Committee Rob Boone, Bill Cooper and Crawford Taisey for a one year term.

NEW BUSINESS

Municipal Client Seminar – This seminar sponsored by the firm of Jensen, Baird, Gardner, and Henry was held on September 29th at the Wyndham Hotel in Portland and was attended by F. Baker, B. Cooper and S. Spalding. A few of the issues discussed were: (1) Municipal Urban Building Energy Code, (2) Restoration for violation for unauthorized cutting in the shoreline district is now 50%, (3) Changes to Planning Board regulations now given 90 days to file a plan, (4) Maine's acceptance of fireworks, and (5) other new laws.

Truck Driver Position – Dan Adams III reapplied for the position of island truck driver for the 2012 season.

(16) ACTION: A motion was made (Baker), seconded (Cooper), and unanimously voted to hire Dan Adams III as Truck Driver for 2012.

Vehicle Request – R. Tozier submitted his Vehicle and Large Equipment Request form.

(17) ACTION: A motion was made (Baker), seconded (Leland), and unanimously

voted approval of the Vehicle and Large Equipment request from Ron Tozier from November 1, 2011 through October 31, 2012.

Voting List – B. Cooper explained that the Planning Board is working on having all lots numbered and dealing with some lots that do not conform to the present zoning. The issue is to have all lots numbered so the owners may vote. F. Baker requested B. Cooper put together his best recommendations for this voting issue.

Record Request – P. LaFleur stated that the Clerk, Sue Spalding, has requested that for the off-season she take only the Board business records for the last five years to the mainland. Older records will be stored on the island.

(18) ACTION: A motion was made (Leland), seconded (Cooper), and unanimously voted to have the Clerk keep three years of records available year round.

COMMITTEE REPORTS

Boat Advisory Committee – Chairman Tanya Sweatt reported that L. Berry has received the electronics for the Lilly B and will install all after the stability test. An extension must be built on the radar tower. The stability test is scheduled for October 12th barring no wind and no rain.

Tanya discussed the present contract for the Boat Manager and the expenses for the boat personnel. In addition the Captain has been paid \$40 per mail run. She recommended the Board carefully review the present contracts for the amount of work which is being done. She reminded the Board that it must give Lesley notice of termination of her contract each year or it will automatically renew.

The Board is interested in Abe as primary captain, as he was this season. The Treasurer's concern is the handling of the boat receipts. The Board must review the mail contract for renegotiation before March 2012.

Brewer Cottage – No report.

Finance Committee – No report.

Harbormaster – No report.

Landscape Committee – See above under Old Business.

Planning Board – No report. The next meeting will be October 29th.

Public Safety Committee – R. Boone was thanked for his many years of valuable service.

Roads Committee – No report.

Water Commissioner – No report but wells were retest.

Zoning Board of Appeals – No report.

ADJOURNMENT (12:57 PM) and FUTURE MEETING SCHEDULE

Saturday, November 12, 2011 – 9:30 AM at the Freeport Public Safety Building in Freeport, ME

Saturday, December 10, 2011 – 9:30 AM at the Freeport Public Safety Building in Freeport, ME

Saturday, January 14, 2012 – 9:30 AM at the Freeport Public Safety Building in Freeport, ME

Respectfully submitted,

Linda E. Sweatt
Board Secretary