

BUSTINS ISLAND VILLAGE CORPORATION
Minutes of the Board of Overseers Meeting
April 21, 2012 – 9:30 AM

The Board of Overseers met at 9:38 AM at the Freeport Public Safety Building in Freeport, ME on Saturday, April 21, 2012. Those present were: Faith **Baker**, Chairman; Bill **Cooper**, Vice Chairman; Robert **Boone**; Roger **Leland**; and Pat **LaFleur** (via Skype). Other officers/appointees present were Tony **DeBruyn**, Treasurer; Sue **Spalding**, Clerk; Linda **Sweatt**, Secretary; Crawford **Taisey**, Superintendent; Ron **Tozier**, CEO; and Candy **Taisey**, Straight Edge Construction.

MINUTES

- (1) **ACTION: A motion was made** (Leland), seconded (Cooper), and unanimously voted plus I vote via Skype to accept as amended the minutes of the meeting held March 3, 2012.

PUBLIC COMMENTS

F. Baker invited any comments from the public on issues not on the agenda.

S. Spalding stated that she felt that the Board should delay raising the boat fares until they had time to review personnel costs and explore more ways for the boat to bring in additional income, e.g., Island-based charters.

P. LaFleur reminded the Board that in early March she had requested the use of the Bob Ewing motorized vehicle. T. DeBruyn stated that request should be honored but reminded them that P. LaFleur may have to share the vehicle.

- (2) **ACTION: A motion was made** (Boone), seconded (Cooper), and unanimously voted to approve the use of the B. Ewing motorized vehicle by P. LaFleur with the possibility of sharing said vehicle.

CORRESPONDENCE

3/08/12 from S. Spalding re Risk Management Liability

3/09/12 from C. Martens re Planning Board Meeting Minutes

3/19/12 email Broadcast re Info sent to email distribution list

3/21/12 from T. Sweatt re New Hire form

3/29/12 – 4/15/12 several emails among F. Baker, T. Sweatt, Capt. Lesley, Kimball Marine Electronics, and Rod Pervier re Original verbal quote for new navigation system installation vs. written estimate after full consideration

4/01/12 F. Baker sent in the Board of Overseers' Report for the Store Porch

4/03/12 Lucy Loyd from Save Our Neighborhood

4/03/12 letter from the Coast Guard re Certificate of documentation for Lilly B. remains the same

4/10/12 email from Rod Pervier re Concerns

4/12/12 email from Kimball Marine Electronics re Estimate

4/12/12 Grece letter with pictures was sent certified mail

4/16/12 Dennis Picard re Renewal of mail contract (numerous pages)

4/18/12 Phil Grece called F. Baker re receipt of letter concerning property

4/20/12 email to Diane Jellis re new BIVC addresses

4/20/12 from S. Spalding re Emailing and public notice information

Email Correspondence Received – stored by the Board Chairman

ADMINISTRATIVE ASSISTANT'S REPORT - Pat LaFleur

Reminder to Crawford regarding the hazardous waste stickers for the trailer and the boat.

Letter to the Store Porch informing all that riders will no longer be allowed on the trash run. Pat will speak to T. Sweatt about posting this information.

Right to Know – little response to date. The Board is still recommending officers and Committee Chairs, Planning Board and Zoning Board of Appeals members complete this. S. Spalding will submit the list of names to Pat so she can follow up.

Reminder about the postage for the spring letter from the Board.

CLERK'S REPORT – Sue Spalding

On April 21st Sue appointed two deputies, Peg DeBruyn and Annalee Pease, who will serve at the will of the Clerk. They can assume the duties of the Clerk and their terms concur with Sue's as Clerk. She informed the Board that they need to be thinking about a Clerk for the future.

TREASURER'S REPORT – Tony DeBruyn

Tony distributed the Register Report for 3/03/2012 through 4/20/2012. He noted the expenses which had been paid.

(3) ACTION: A motion was made (Leland), seconded (Cooper), and unanimously voted plus 1 vote via Skype to authorize the payment of checks written and

submitted by the Treasurer in the Register Report dated 4/20/2012 for the period 3/03/2012 through 4/20/2012.

Tony also distributed the BIVC Fiscal Year 2011-2012 through April 20, 2012 Balance Sheet, Funds Activity, and the Statement of Revenues, Expenditures and Transfers. A discussion ensued regarding the forecasted expenses in the Statement of Revenues, Expenditures and Transfers.

(4) ACTION: A motion was made (Baker), seconded (Leland), and unanimously voted plus 1 vote via Skype to accept the Treasurer's report dated April 20, 2012.

CEO REPORT – Ron Tozier

Ron discussed the need and some specifics for a handicapped assessable bathroom by the Community House. This new building must be ADA compliant. Ron recommended that Al Frick be contacted for a \$500 fee to look at the site for recommendations. The Board discussed the building regulations, possible use of a composting unit versus a vault toilet, expenses, and capitol planning.

(5) ACTION: A motion was made (Leland), seconded (Boone), and unanimously voted plus 1 vote via Skype to hire Al Frick for a fee not to exceed \$500 to review the site and provide a report with information for building an ADA compliant outhouse.

Ron mentioned the CUP hearing application for the island vehicles and contractor vehicles and equipment storage. B. Cooper has the plot plan for the Planning Board and will complete the application.

(6) ACTION: A motion was made (Baker), seconded (Leland), and unanimously voted plus 1 vote via Skype to authorize Bill Cooper to sign the CUP application for vehicle storage and appear at the hearing on behalf of the Board of Overseers.

Ron commented that the island looks terrific.

SUPERINTENDENT'S REPORT – Crawford Taisey

Public Float – The new float was jacked up on skids, washed and launched April 7th. Crawford thanked the volunteers who helped put in the float. On March 14th Crawford went to the island and found no serious damage.

Vehicles – Crawford got most of the vehicles going without any problems. He worked on the carburetor in the fire pump and put in a new spark plug. He drained all the old gas and put it in the pickup. The fire trucks are filled with water and the pumps have been tested. He replaced the seal on the front end of the tractor.

Public Ways – Crawford submitted the preliminary plan for the replacement of the float storage ways presented by Barney Baker from Baker Design Consultants. Crawford

presented some additions to this plan to which the Board agreed. T. DeBruyn requested Crawford consult Baker to make the additions to the plan and get estimates for the work.

Steamer Dock – Crawford reported that the bump pylon on the front of the Steamer Dock and under the ramp should be taken care of.

Fire Barn Area – Crawford informed the Board that the area around the Fire Barn should be trimmed and some of the trees taken down and chipped. He requested money for chipping.

West Side Ditch Work – Crawford presented from the Tozier Group an estimate of \$1600 for the west side ditch and culvert work.

(7) ACTION: A motion was made (Leland), seconded (Baker), and unanimously voted plus 1 vote via Skype to approve the expenditure of \$1600 for the Tozier Group to work on the excavation and ditch work on the west side under the superintendent's supervision.

Crawford presented information on the XMark mower with a 40 inch blade at a cost of \$5865 and a bagger for \$1575.

Crawford explained that all the street light solar batteries had been trickle charged. The solar lights are not really bright except for the Steamer Dock light.

He submitted the 2012 Public Wells Availability Schedule. He also submitted a BIVC Island Projects List 2012 to which a few items were added and a number of priority items highlighted.

OLD BUSINESS

BIVC Email Addresses – F. Baker informed the Board that the gmail addresses are on the BIVC website and have been given to Freeport.

The Cloud for Documents – T. DeBruyn will look into this.

Update on Grece Letter and Correspondence – F. Baker informed the Board that Phil Grece would appreciate whatever need be done to secure the cottage for safety reasons for a cost of up to \$1000. The Board had discussed the need for “No Trespassing” and “Keep Out” signs. They requested the superintendent barricade the porch area and secure all entrance ways, including the hole in the foundation in the back.

Voting Issues for Unnumbered Lots & Those Created by Road Acceptance – B. Cooper presented members with the draft policy for Lots & Voting (updated 1/13/2012) and discussed the unnumbered lots on the island map, which still has road surveying work to be done. R. Leland reminded the Board of compensation consideration for other work (other than road survey) which has been requested from the Planning Board. The Board will compensate John Wood for this other work, such as the elevation work on the ways. B. Cooper will speak to John regarding this compensation matter.

Rope Swing Sign – F. Baker requested the sign state “Use of Rope Swing at Your Own Risk at High Tide Only as per Order of the BIVC Board of Overseers”. She requested the superintendent take care of posting two 2’ x 2’ signs.

Painting the Library – F. Baker suggested speaking to the Library Committee to seek volunteers, maybe have a Paint Day with volunteers to help with the painting.

NEW BUSINESS

Review BAC Recommendations for Ferry Boat Policies – BAC is still working on this.

Truck Driver Pay and Truck Rates – F. Baker reminded the Board of the previous Truck Driver salary of \$2500 plus \$100 for locking and unlocking the public wells and truck rates of \$5 and \$10 for special time after the last scheduled boat. Truck rates will be the same for meeting private boats.

(8) ACTION: A motion was made (Baker), seconded (Cooper), and unanimously voted with 1 vote via Skype to propose truck rates of \$5 per trip during regular Lilly B. scheduled hours and \$10 outside of the scheduled hours.

F. will inform Dan Adams of the truck use rates.

Clean Public Outhouses per Board Decision in 2011 – R. Sweatt will clean the public outhouses throughout the season for \$500 as per the Board decision.

Mail Contract Renewal Forms – P. LaFleur and T. Sweatt will take care of this.

Community House Use Request – Charlie Drew requested the use of the Community House for his wedding dance. The Board reviewed expectations such as public allowed attend, no alcoholic beverages on premises without permission of the Board of Overseers, close by 11 PM, and clean up.

COMMITTEE REPORTS

Boat Advisory Committee – Working on recommendations for the ferry boat policies.

Brewer Cottage Advisor – No report.

Finance Committee – No report.

Harbormaster – No report.

Landscape Committee – No report.

Planning Board – No report.

Public Safety Committee – AED is with Crawford.

Roads Committee – No report.

Water Commissioner – All public wells will be tested before Memorial Day weekend.

Zoning Board of Appeals – No report.

ADJOURNMENT (1:21 PM) and FUTURE MEETING SCHEDULE

Sunday, May 27, 2012 – 9:00 AM at the Brewer Cottage on Bustins Island, ME

Sunday, June 24, 2012 – 9:00 AM at the Brewer Cottage on Bustins Island, ME

Sunday, July 8, 2012 – 9:00 AM at the Brewer Cottage on Bustins Island, ME

Sunday, July 22, 2012 – 9:00 AM at the Brewer Cottage on Bustins Island, ME (if a meeting is necessary)

Saturday, August 4, 2012 – 9:00 AM Annual Meeting at the Community House on Bustins Island, ME (Note this is the same day as the MS Walk in South Freeport, so there may be delays.)

Sunday, August 5, 2012 – 9:00 AM at the Brewer Cottage on Bustins Island, ME

Sunday, September 2, 2012 – 9:00 AM at the Brewer Cottage on Bustins Island, ME

Sunday, October 7, 2012 – 9:00 AM at the Brewer Cottage on Bustins Island, ME

Respectfully submitted,

Linda E. Sweatt
Board Secretary