

**BUSTINS ISLAND VILLAGE CORPORATION**

**Minutes of the Board of Overseers Meeting**

**July 8, 2012 – 2:00 PM**

**Approved July 22, 2012**

The Board of Overseers met at 2:00 PM at the Brewer Cottage on Bustins Island, ME on Sunday, July 8, 2012. Those present were: Faith **Baker**, Chairman; Bill **Cooper**, Vice Chairman; Robert **Boone**; and Pat **LaFleur**. Other officers/appointees present were Tony **DeBruyn**, Treasurer; Sue **Spalding**, Clerk; Linda **Sweatt**, Secretary; and Crawford **Taisey**, Superintendent.

**MINUTES**

Revision and acceptance of the minutes for the June 24<sup>th</sup> meeting were tabled for the next meeting.

**PUBLIC COMMENTS**

F. Baker invited any comments from the public on issues not on the agenda.

No public comment at this meeting but F. Baker presented a request from Sandy Bonney to use the Community House on August 9<sup>th</sup> from 4 PM to 7 PM for a Coaching Clients Seminar for approximately 50 non-islanders. The Board discussed this request which would be for commercial use of the Community House.

**(1) ACTION: A motion was made** (Baker), seconded (Cooper), and unanimously voted to deny the request for use of the Community House for the Coaching Clients Seminar on August 9<sup>th</sup>.

**ADMINISTRATIVE ASSISTANT'S REPORT - Pat LaFleur**

Pat informed the Board that Jenny Silberman of the BIHS stated that the Historical Society was not interested in naming the Bustins roads but would like to keep Maiden Lane as named.

**CLERK'S REPORT – Sue Spalding**

Sue Presented a Deed of Trustee document from Carol Dibrell. C. Dibrell had the document drawn up in order to show property ownership by her and her two sons. F. Baker recommended looking into this trust document. B. Cooper will speak to Attorney B. Dale for clarification regarding this trust document.

**TREASURER'S REPORT – Tony DeBruyn**

Tony distributed the Register Report for 6/23/2012 through 7/05/2012. He noted that nothing had changed for the current status. He had worked with Yarmouth Payroll to revise the 941 issues and was clearing up billing errors made by Brewers.

**(1) ACTION: A motion was made** (Baker), seconded (LaFleur), and unanimously voted to authorize the payment of checks written and submitted by the Treasurer

in the Register Report dated 7/05/2012 for the period 6/23/2012 through 7/05/2012.

Tony also distributed the BIVC Fiscal Year 2011-2012 through July 5, 2012 Balance Sheet, Funds Activity, and the Statement of Revenues, Expenditures and Transfers. He discussed the forecasted expenses in the Statement of Revenues, Expenditures and Transfers. The ferry seems to be running on budget. He will make contacts for outstanding bills for the installation of the ferry electronics, the CEO work, and outstanding barge work. The purchase of the mower has been placed on hold for this year. Left over money will go into the Red Fund for projects such as the public ways, handicapped accessible outhouse, mower, Brewer barn work, Historical Society building roof repairs, and the superintendent's suggested continuing program to replace the Museum building windows of 3 or 4 per year.

**(2) ACTION: A motion was made** (Baker), seconded (Boone), and unanimously voted to accept the Treasurer's report dated July 5, 2012.

**CEO REPORT – Ron Tozier**

Ron Tozier was not in attendance.

**SUPERINTENDENT'S REPORT – Crawford Taisey**

Public Ways – Crawford is waiting for one more estimate for this work.

Steamer Dock – Crawford reported that one of the new pylons' caps had been vandalized and suggested painting the top of the pylon with nonskid fiberglass resin. Crawford was pleased to inform the Board that the contributions of oak trees for the pylons at a cost of \$4 per foot and no delivery charge saved the BIVC approximately \$1300. The Board was concerned about this vandalism issue. L. Sweatt reported that an empty propane tank stored on the steamer dock had been pushed off and was retrieved in the cove area by the ways.

Fire Truck – Crawford reported that the fuel filter on the GMC fire truck had been clogged.

Community House Well – Crawford informed the Board that this well tested unsatisfactory. The well will be treated and retested.

Permit by Rule – The Board discussed the option of filling out its own permits for replacement of a structure with a copy of the plans.

Crawford informed the Board that the manifest for the non-hazardous waste removal had been submitted to the DEP. He also informed them that Coley from Plante's would be selling an older front end loader and will give the BIVC information for a possible purchase.

The Superintendent's time sheets have been handed in to B. Cooper.

## **OLD BUSINESS**

Landscape Committee Issues – P. LaFleur had inquired about the Landscape Committee's budget needs from Chairman Ellen Donovan, who stated expenses of a little over \$200. T. DeBruyn requested the receipts for payments to be made. Pat received a request from Ellen Donovan to have the Board review the role and responsibilities of the Landscape Committee. The Board will address these concerns at the August Board meeting.

Planning Board CUP Hearing – B. Cooper reported that the Planning Board granted the CUP requested by the Board for the storage of vehicles and equipment on BIVC property. They did recommend the Board of Overseers take precautions for any possible fluid drips and the Board directed C. Taisey to do so.

### Budget

BAC - Chairman T. Sweatt will submit figures to the Board.

Superintendent – Work the same number of weeks at the same cost but build in a cushion as reserve for working more hours. It was requested to put more money into contract expenses.

CEO/LPI – Same terms.

Public Buildings and Grounds - The Board listed expense needs for Historical Society building repairs, handicapped accessible outhouse at the Community House, Brewer barn, roof for the fire barn, painting the front of the library building, and the schoolhouse.

### Warrant Articles

B. Cooper presented the Draft Proposed Warrant Articles as follows.

Article 1. Elect Moderator

Article 2. Hear Officers and Superintendent Reports  
Clerk, Board of Overseers, Planning Board, Superintendent, and Treasurer

Article 3. Budget

Article 4. Acceptance of Public Ways - Planning Board Article with Schedule A attached

Article 5. Submission of Land Gifts – Planning Board Article with Schedule B attached

Article 6. Drainage Easement with Schedule C attached

Article 7. Accept Gifts of Land – Three parcels in Schedules D and E

Article 8. Tenting

Article 9. Fireworks

Article 10. Election – Clerk, Treasurer, and one member for the Board of Overseers

Article 11. Hear Committee Reports

Article 12. Other Matters

**(3) ACTION: A motion was made** (Baker), seconded (LaFleur), and unanimously voted to approve the Warrant Articles in the draft of June 27, 2012 as corrected.

**(4) ACTION: A motion was made** (Cooper), seconded (Baker), and unanimously voted to recommend at the Annual Meeting approval of Articles 2, 3, 4, 5, 6, 7, 8, and 9.

There was a discussion regarding granting permission for the use of the Ewing Memorial Scooter and the Board felt the superintendent should be allowed to grant its use.

**(5) ACTION: A motion was made** (Baker), seconded (Cooper), and unanimously voted to grant the Superintendent authority to approve the use of the Ewing Memorial Scooter.

**ADJOURNMENT (4:14 PM)**

**FUTURE MEETING SCHEDULE**

Sunday, July 22, 2012 – 9:00 AM at the Brewer Cottage on Bustins Island, ME

Saturday, August 4, 2012 – 9:00 AM Annual Meeting at the Community House on Bustins Island, ME (Note this is the same day as the MS Walk in South Freeport, so there may be delays.)

Sunday, August 5, 2012 – 9:00 AM at the Brewer Cottage on Bustins Island, ME

Sunday, September 2, 2012 – 9:00 AM at the Brewer Cottage on Bustins Island, ME

Sunday, October 7, 2012 – 9:00 AM at the Brewer Cottage on Bustins Island, ME

Respectfully submitted,

Linda E. Sweatt  
Board Secretary