

Meeting of the Board of Overseers

January 23, 2016

Approved February 20, 2016

The Board of Overseers met at 9:42 AM at the Freeport Public Safety Building on Saturday, January 23, 2016. Overseers present were: Robert **Boone**, Chairman; Bill **Cooper**, Vice Chairman; Pat **LaFleur** via Skype, Roger **Leland**, and Ken **Barrows**. Other officers/appointees/contractors present were Sue **Spalding**, Clerk; Tony **DeBruyn**, Treasurer; Crawford and Candy **Taisey** of Straight Edge Construction, Superintendent; and Tanya **Sweatt**, Boat Advisory Committee.

1. MINUTES. On a motion made and seconded it was **VOTED** 4-0 plus one assent via Skype to accept the minutes for the meeting held October 31, 2015 as amended.

2. PUBLIC COMMENTS – none

3. CLERK'S REPORT – Sue Spalding

- Sue has been working with the Freeport Assessor's office about the changes in the newly approved BIVC Zoning map.
- She has worked with Deputy Clerk to label owner's lots on our map.
- She has worked on matching approved land gifts to the BIVC with deeds in the safe deposit box. There are some missing and some not yet recorded. The Board will track them down, and procedures were reviewed for getting deeds to Clerk: after recorded deeds are returned to Roger, he will give them to Bill, who will give them to Clerk, who will place them in the safe deposit box.

4. TREASURER'S REPORT – Tony DeBruyn

On a motion made and seconded it was **VOTED** 4-0 plus one assent via Skype to authorize the payment of checks written and submitted by the Treasurer in the Register Report dated 1/22/2016 for the period 10/30/2015 through 1/20/2016.

Tony raised the question on the advisability of routinely accepting land donated to the BIVC, since there may be legal fees, liens, and taxes to pay. Also, donated land is no longer a source of tax revenue. The Board agreed that donations should be considered on a case-by-case basis.

He reported that Verizon no longer permits off-season suspension of service longer than 90 days. After weighing the alternatives it was decided to keep the service we have.

On a motion made and seconded it was **VOTED** 4-0 plus one assent via Skype to approve the Treasurer's report dated 1/22/2016 as submitted.

5. APPOINTED OFFICIALS' AND COMMITTEE REPORTS

- a. **Administrative Assistant** - Pat LaFleur. No report at this time.
- b. **Superintendent** – Crawford Taisey
 - Crawford itemized quote for repairs needed on the tractor.
On a motion made and seconded it was **VOTED** 4-0 plus one assent via Skype to authorize the repairs for an amount not to exceed \$4,000.
 - The Ford pickup truck may need to go off-island for some clutch work.
 - The island pagers no longer work. **On a motion made** and seconded it was **VOTED** 4-0 plus one assent via Skype to authorize the purchase of two new pagers for an amount not to exceed \$1,000.
 - BIVC tree cutting. Would like to coordinate with FireWise chipping.
- c. **Code Enforcement Officer** – no report at this time
- d. **Police Officer** – no report at this time.
- e. **Boat Advisory Committee** – Tanya Sweatt
Tanya presented payroll summaries of 2014 and 2015. The board considered its policy with respect to contract renewals.
- f. **Brewer Property Advisor** - no report at this time
- g. **Brush and Log Committee** - no report at this time
- h. **Finance Committee** – Tony reported that the committee is investigating investment options.
- i. **Harbormaster** - no report at this time
- j. **Landscape Committee** - no report at this time
- k. **Planning Board** – continues its work on the Comprehensive Plan
- l. **Public Safety Committee, First Aid Coordinators** - no report at this time
- m. **Water Commissioner** – Carol White will do well testing again in 2017.
- n. **Webmaster** – Tony is keeping up with additions and changes
- o. **Zoning Board of Appeals** – there is one appeal scheduled this year

6. **REVIEW PROJECTS LISTS AND ACTION ITEMS.** The Board reviewed projects lists, actions items, and capitol projects.

7. CORRESPONDENCE

- 11/1/15 – EM – notified new appointees
- 11/2/15-EM-group photo sent to Caroline Pelletier for Freeport Town Report
- 11/3/15- PH-Crawford-recommend taking tractor off to fix oil leak and grapple hookup
- 11/4/15-EM to Darby Mumford thanking her and sisters for donation of lots
- 11/4/15-EM from Anita of KMA-Boat Captain exempt from OT for duties while at sea.
Time for duties on land not exempt for OT
- 11/6/15-EM –draft of wording for agreement with Ron and Linda on use of truck
- 11/6/15-EM – draft of advertising for Store Porch
- 11/6/15 EM-Jim Day Attorney invoice for Mumford deed \$750.00
- 11/6/15 EM-Tony-will supply deposit slips for Directory ad payments
- 11/9/15 EM-Sue-lot ownership questions E76,E99, E101,E103–all in RP.
- 11/12//15 EM-advised Ben Spike of lot 76 last owned by Walter Spike.
- 11/12/15 EM-Paul Robson-asked about taxes due on Stoudt lots - \$73.96. I agreed that BIVC will pay taxes due.

11/15/15 PH-Crawford-take tractor ashore with well-digger. Gasoline tank is empty, refill in spring.
11/19/15 EM- Louise Thibeault – lots with lost ownership, Freeport wants to get on books and start collecting current taxes, doesn't seek back taxes.
11/24/15 EM- Freeport PD Chief Jerry Schofield – Ron Tozier hasn't completed training.
11/25/15 PH-Ron Tozier – he will call Chief Schofield re: training
12/1/15 SS – from Mark King inquiring about the state of our composting
12/3/15 PH – Crawford will have Ford pickup go ashore for clutch repair. Space available on Ron T's barge.
12/7/15-PH-Ron Tozier-working with Chief Schofield to continue as Police Officer
12/17/15-PH-Crawford-estimate for tractor is \$4,000.00
12/21/15 EM-Tanya-Abe worked additional 100 hours as Captain, asks about bonus of \$1728.
12/31/15 PH- Ron Tozier resigned as Police Officer, Code Enforcement Office and Licensed Plumbing Inspector.
12/31/15 EM – Chris Martens will check with Barbara Skelton re: CEO
1/1/16 EM – Sue will check with Chebeague on CEO
1/6/16 EM – Sue checking on missing deeds
1/6/16 EM – Barbara Skelton interested in discussing CEO
1/7/16 PH –Ron Tozier not interested in alternate CEO due to time to maintain certification.
1/8/16 EM – Tony –ferry payroll summary for 2014 and 2015
1/13/16 EM/PH – John Wood-recuperating in California. Working on deeds and such.
1/13/16 EM – Chris Martens agenda for PB meeting 1/16
1/14/16 EM-Sue-new Freeport councilor-Lee Arris, will send welcome note.
1/14/16 EM – Faith – Freeport considering opening leased parking lot to non-residents
1/15/16 EM – Chris Martens postponing PB meeting to 1/23/16 following BOO meeting
1/18/15 PH – Christine at Maine Island Energy – project in process

Email correspondence is stored on Google Drive.

8. OLD BUSINESS

a. Island Directory. Discussion about adding paid (\$25) 5-line ads to the Directory. Rob will send out a form via all-island email soliciting ads. Sue will receive the completed ad forms and deposit payments in the bank. She will send forms to Claire Stager, who will format the ads for Betty to include at the end of the Directory. Directory will be delivered to islanders with the Annual Meeting Warrant. Those who want a directory earlier may purchase one. Enlarged page of the ads will be posted on the bulletin board for earlier viewing.

b. Sweatt Agreement. Reviewed and edited draft.

c. Propane distribution update. Bill Cooper has been in touch with Maine Island Energy with a list of those out of gas and those on red. Those in need of propane need to contact Maine Island Energy directly.

d. J.B.G & H seminar follow-up. We need to have a written policy regarding executive sessions. Sue will consult MMA materials for wording.

9. NEW BUSINESS

a. Tractor repairs. See Superintendent's report item 5b.

b. Steamer Dock. Reviewed estimate for Steamer Dock repairs. Crawford will solicit additional quote(s). If approved at Annual Meeting work to be done in the fall.

- c. Superintendent. On a motion made** and seconded it was **VOTED** 4-0 to engage Straight Edge Construction for the Superintendent Services Contract 2016 per this agreement. (Skype connection failed for this vote and through the end of the meeting.)
- d. Truck Driver. On a motion made** and seconded it was **VOTED** 4-0 to hire Dan Adams III as Truck Driver for 2016. **On a motion made** and seconded it was **VOTED** 4-0 to hire Dan Adams II as Trash Collection for 2016.
- e. Code Enforcement Officer.** Barbara Skelton is in discussion to replace Ron Tozier as CEO. The Board is also looking for an alternate.
- f. Police Officer.** Discussion re options for police service.
- g. Deeds.** See Clerk's report, item 3. Pursue obtaining BIVC deeds for E 99, 101, 103, for which Freeport has no owner listed.
- h. Managing Captain.** The board noted that there is no established bonus policy and that the position is exempt. It will review contract documents to be sure its compensation policy is clear and to determine if any changes be warranted.
- i. Reardon Motor Vehicle/Large Equipment permit request. On a motion made** and seconded it was **VOTED** 4-0 to approve Motor Vehicle/Large Equipment permit request by Pat Reardon, dated 12/1/2015.
- j. Spring Newsletter.** Contents of Spring Newsletter were discussed.
- k. Board organization going forward.** Upcoming Board vacancies were discussed. One or two candidates needed.
- l. Any other new business.** Faith Baker's parking report re Freeport's intent to open Brewer's leased lot to non-resident property owners for day use.

10. NEXT MEETINGS

2016 Proposed Schedule:

Saturday, February 20 (snow date 2/27)

Saturday March 12

Saturday April 9

Sunday May 29

Sunday June 26

Sunday July 10

Sunday July 17 - Approve budget, warrant

Saturday August 6, Annual Meeting

Sunday August 7

Tuesday August 23 - Freeport Dinner

Sunday September 4

Sunday October 2 (on-island/off-island?)

Saturday November 5

Saturday December 10

Meetings may be cancelled or rescheduled – check for any changes online at http://www.bivc.net/docs/Meeting_Schedule.pdf

11. ADJOURN. The meeting adjourned at 12:27 PM.

Respectfully submitted,

M. Susan Spalding
Acting Secretary