

## Meeting of the Board of Overseers

February 20, 2016

Approved March 12, 2016

The Board of Overseers met at 10:02 AM at the Freeport Public Safety Building on Saturday February 20, 2016. Overseers present were: Robert **Boone**, Chairman; Bill **Cooper**, Vice Chairman; Pat **LaFleur** via Skype, Roger **Leland**, and Ken **Barrows**. Other officers/appointees/contractors present were Sue **Spalding**, Clerk; Tony **DeBruyn**, Treasurer; Crawford and Candy **Taisey** of Straight Edge Construction, Superintendent; and Tanya **Sweatt**, Boat Advisory Committee.

**1. MINUTES. On a motion made** and seconded it was **VOTED** 4-0 plus one assent via Skype to accept the minutes for the meeting held January 23, 2016 as amended.

**2. PUBLIC COMMENTS** – none

**3. CLERK'S REPORT** – Sue Spalding

Sue has been working with the Freeport Assessor's office in an ongoing effort to keep tax records accurate, and has been rounding up deeds to BIVC property to file in our safe deposit box.

**4. TREASURER'S REPORT** – Tony DeBruyn

**On a motion made** and seconded it was **VOTED** 4-0 plus one assent via Skype to authorize the payment of checks written and submitted by the Treasurer in the Register Report dated 2/18/2016 for the period 1/21/2016 through 2/18/2016.

Tony reported that there has not been much change or activity. **On a motion made** and seconded it was **VOTED** 4-0 plus one assent via Skype to approve the Treasurer's Report dated 2/18/2016.

**5. APPOINTED OFFICIALS' AND COMMITTEE REPORTS**

**a. Administrative Assistant** - Pat LaFleur. No report at this time.

**b. Superintendent** – Crawford Taisey

- The tractor has been repaired.
- Pat Reardon has been advised not to drive on the roads until Crawford confirms they are dry.
- Crawford is considering putting a stronger trailer hitch on the GMC fire truck for propane deliveries and to pull the hose trailer.

**c. Code Enforcement Officer** – no report at this time

**d. Boat Advisory Committee** – Tanya Sweatt

- Tanya presented the 2016 schedule and noted changes. She also presented proposed fare increases due to increased costs. **On a motion made** and seconded it was **VOTED** 4-0 plus one assent via Skype to approve the 2016 boat schedule and fares.

- **On a motion made** and seconded it was **VOTED** 4-0 plus one assent via Skype to approve the Managing Captain's Employment Agreement dated 2/15/2016.
  - **On a motion made** and seconded it was **VOTED** 4-0 plus one assent via Skype to approve the Managing Captain's Job Description dated 2/15/2016.
  - **On a motion made** and seconded it was **VOTED** 4-0 plus one assent via Skype to authorize the expenditure of up to \$8,000 to refinish the non-skid, back deck, and cabin area by Brewer South Freeport Marine.
  - Tanya reported on repairs already completed and upgrades needed.
  - **On a motion made** and seconded it was **VOTED** 4-0 plus one assent via Skype to appoint Jeffrey Giles as a regular member of the Boat Advisory Committee, term ending October 31, 2018.
- e. Brewer Property Advisor** - no report at this time
- f. Brush and Log Committee** - no report at this time
- g. Finance Committee** – no report at this time
- h. Harbormaster** - no report at this time
- i. Landscape Committee** - no report at this time
- j. Planning Board** – Bill Cooper presented a map of accepted streets.
- k. Public Safety Committee, First Aid Coordinators** - Ken Barrows reported that the group is still working on the issue of how to have the hose trailer ready to be pulled to a scene.
- l. Water Commissioner** – no report at this time
- m. Webmaster** – Tony would like to generalize the contact information for all applicable forms to cite a BIVC official and BIVC mailing address rather than the individual's name and address, e.g. CEO on the Building Permit application. He will set up a BIVC gmail address for the CEO.
- n. Zoning Board of Appeals** – no report at this time

**6. REVIEW PROJECTS LISTS AND ACTION ITEMS.** The Board reviewed projects lists, actions items, and capital projects. Crawford will get another estimate for Steamer Dock work.

## **7. CORRESPONDENCE**

1/24/16 EM-Chris Martens, Tony, Bill – Comprehensive Plan files  
 1/26/16 PH – Chief Schofield –supports and will advise an Island Watch  
 1/26/16 PH – Christine at Maine Island Energy – solicit customer list  
 1/26/16 PH-Ron Tozier-willing to be alternate for short term  
 1/28/16 EM – Sue- Chebeague has used Fore River Dock and Dredge for replacing pilings  
 1/29/2016 – Sue – information about Executive Sessions  
 2/1/16 EM-John Wood – proposed conveyances re: Shields  
 2/2/16 EM – Chris Martens – Phil Carey from Dept of Ag forwarded files on Comp Plan  
 2/3/16 EM-Ken Transfer station report  
 2/4/16 EM – Kim Bohem-agrees with proposed conveyances re: Shields  
 2/6/16 EM – Jeanne Shields – she and Kip would like to proceed with proposed conveyances  
 2/7/16 EM – Chris Martens- develop map showing contours, wells, septic systems and streams.  
 JW est. \$2K

2/10/16 USM-Jensen Baird Gardner Henry-2017 fee increases to \$190.00/hour  
2/10/16 EM-Kristin Peterson at Brewers – renew slip contract?  
2/12/16 EM – Judy Kitchin-Judy and Don wish to donate RP lots E97, 99,101,103 to BIVC  
2/14/16 EM-Barbara Skelton willing to return as CEO/LPI  
2/16/16 PH-Pete Pellerin-trailer with tank, owns tanks, store equipment, use tractor? Locate cage for exchange

Email correspondence is stored on Google Drive.

## 8. OLD BUSINESS

- a. Island Directory.** Discussion about whether or not the Board of Overseers should be involved in this enterprise at all. We will do it this year and reconsider. Along with business ads we will try offering a one-line option to advertise cottages for rent (\$10).
- b. Sweatt Agreement.** Reviewed the approved draft.
- c. Propane distribution update.** See 2/16/2016 correspondence.
- d. Steamer Dock.** Discussed more repair and estimates options.
- e. Code Enforcement Officer.** Barbara Skelton has agreed to return as CEO. Next step is for the Planning Board to make a recommendation for her appointment.
- f. Proposed conveyance re Shields.** Reviewed proposed property transfer.

## 9. NEW BUSINESS

- a. Island Watch.** Reviewed Chief Skofield's recommendations for an Island Watch.
- b. Spring Newsletter.** Reviewed contents for spring newsletter.
- c. Any other new business.** None at this time.

## 10. NEXT MEETINGS

2016 Proposed Schedule:

	Saturday August 6, Annual Meeting
	Sunday August 7
Saturday March 12	Tuesday August 23 - Freeport Dinner
Saturday April 9	Sunday September 4
Sunday May 29	Sunday October 2 (on-island/off-island?)
Sunday June 26	Saturday November 5
Sunday July 10	Saturday December 10
Sunday July 17 - Approve budget, warrant	

Meetings may be cancelled or rescheduled – check for any changes online at [http://www.bivc.net/docs/Meeting\\_Schedule.pdf](http://www.bivc.net/docs/Meeting_Schedule.pdf)

**11. ADJOURN.** The meeting adjourned at 12:10 PM.

Respectfully submitted,

M. Susan Spalding

Acting Secretary

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