

BUSTINS ISLAND VILLAGE CORPORATION
Meeting of the Board of Overseers
April 9, 2016 – 10:00 AM
Approved May 29, 2016

The Board of Overseers met at 10:00 AM at the Freeport Safety Building, Freeport, ME on Saturday, April 9, 2016. Overseers present were: Robert **Boone**, Chairman; Bill **Cooper**, Vice Chairman; and Roger **Leland**. Other officers/appointees/ contractors present were Sue **Spalding**, Clerk; Tony **DeBruyn**, Treasurer; Linda **Sweatt**, Secretary; Crawford and Candy **Taisey** of Straight Edge Construction, Superintendent; and Tanya **Sweatt**, BAC Chairman.

MINUTES

- (1) ACTION: A motion was made** (Leland), seconded (Cooper), and unanimously voted to accept the minutes as amended for the meeting held March 12, 2016.

PUBLIC COMMENTS

No public comments at this time.

ADMINISTRATIVE ASSISTANT’S REPORT - Pat LaFleur

No report at this time.

CLERK’S REPORT – Sue Spalding

Sue had no report at this time but did inform the Board that she awaits information from Freeport in June to complete on the final draft of the voting list.

TREASURER’S REPORT – Tony DeBruyn

Tony presented the Register Report for 3/11/2016 through 4/7/2016 noting a few expenses such as an initial payment to the auditing firm, signing payment to the Boat Manager, full year payment for Workman’s Comp. Insurance, and boat insurance payment.

- (2) ACTION: A motion was made** (Cooper), seconded (Leland), and unanimously voted to authorize the payment of checks written and submitted by the Treasurer in the Register Report dated 4/7/2016 for the period 3/11/2016 through 4/7/2016.

Tony pointed out that there had been no changes in the Fiscal Year 2015 – 2016 Balance Sheet and the Funds Activity. He received and reviewed all of the insurances and coverages for the BIVC policies. He will be in contact with Cross Insurance regarding all these policies.

Tony noted the only changes for the Statement of Revenues, Expenditures and Transfers were insurance fees paid.

CEO REPORT

No report. See review under Old Business.

SUPERINTENDENT’S REPORT – Crawford Taisey

Public Float – Crawford stated that the float is ready for Dugas to launch. He proposed purchasing three poly balls to alleviate the rubbing of the boat on the dock.

Propane Delivery – Pete Pellerin will have a large propane truck barged to Bustins on May 4th to fill the 100# propane tanks to be stored at the transfer station.

Vehicles and Equipment – Crawford informed the Board that the Ford pick-up and GMC fire trucks will be barged to the mainland and a trailer hitch will be installed on the GMC. The tractor and trailer will come with the Chebeague barging.

Crawford ordered the single channel pagers a few weeks ago.

CORRESPONDENCE

3/14/16 Email from Bill Cooper re: Conservation Land Purchase Fund adopted at BIVC Annual Meeting 1999.

3/15/16 Email from Ken Barrows re: Unable to attend April meeting.

3/18/16 TXT from Tanya Sweatt re: Abe Whittaker accepted Managing Captain position at a salary of \$27,000.00.

3/19/16 Email from Sue Spalding re: The CEO appointment letter to Brent Larson and Brianne Hasty was mailed to the State.

3/26/16 Email from Ken Barrows re: Google tick tubes.

3/26/16 Email from Chris Martens re: PB report for Spring Newsletter.

3/28/16 Email from Tanya Sweatt re: BAC report for Spring Newsletter; special rate for Mother’s Day?

3/28/16 Email from Dori Martin re: Exposed privy at the Golf Course.

3/28/16 Email from USPS re: Contract Renewal Documents.

4/1/16 USPS re: Contract Renewal Documents mailed.

4/6/16 Email from Chris Martens re: PB meeting postponed from 4/9 to 4/30.

4/6/16 Email from Kevin Petrie re: Fin. Comm. meeting 4/30.

4/7/16 Phone call from USPS re: Asked if we were interested in delivering mail to Swan Island.

4/7/16 Email from Bill Cooper re: Article on Dept. of Labor considering raising minimum salary for non-exempt to \$50,400.

4/8/16 Email from Anita of KMA re: DoL proposal still being negotiated and will advise action after passage.

4/8/16 Phone call from Pete Pellerin re: Plans to have propane tanker truck barged to island May 4 to fill all empty tanks. He received 50 customer account forms to date.

4/8/16 Phone call from Dave McCoy re: Browntail Plan.

Email correspondence is stored on Google Drive.

OLD BUSINESS

Review Projects List and Action Items – The Board reviewed items on the projects list.

Code Enforcement Officer – Barbara Skelton was signed and sworn in as CEO through July 31, 2016 at \$100.00 per week.

Spring Newsletter – The draft of the Spring Newsletter was reviewed and revised.

Deed Follow-up – The five deed cases were discussed and information on the procedures were given.

NEW BUSINESS

Mother's Day Special Fares for the Lilly B – The suggestion made by the Boat Committee regarding these special fares was declined by the Board.

Items for Annual Meeting – The five items: Steamer Dock/Golf Course capital expense item; Kitchin gift acceptance lots in Section E; Un-accept untraveled roads in

Section C; Shields transfer and easement; and Road acceptance in front of the Community House were discussed.

Acceptances for Positions – Tony presented job acceptance forms to be signed by the Truck Driver, Trash Collector and CEO.

Executive Session Policy – Rob reported that executive session is regulated by state law. It is for certain types of discussions only. No action may be taken nor minutes recorded.

Browntail Moth Problem - Sue reported that one option would be to cut down the browntail nests and burn them.

APPOINTED OFFICIALS’ and COMMITTEE REPORTS

Boat Advisory Committee – T. Sweatt informed the Board that the State was still working on the change in exemption status for employees. BAC will hear from KMA Agency regarding any changes of salaried employees and hourly paid employees and the handling of overtime payment.

Brewer Property Advisors – No report at this time.

Brush and Log Committee – No report at this time.

Finance Committee – Roger Leland wished to clarify the restrictions on the Conservation Fund, Lilly B Fund and Brewer Cottage Fund. Tony will speak to Laura Vitali regarding the Conservation Fund.

Harbormaster – No report at this time.

Landscape Charter Committee – No report at this time.

Planning Board – The next meeting is postponed until April 30 at 10 AM.

Public Safety Committee – No report at this time.

Water Commissioner – No report at this time.

Webmaster – No report at this time.

Zoning Board of Appeals – No report at this time.

ADJOURNMENT (11:55 AM)

FUTURE MEETING SCHEDULE

Sunday, May 29, 2016 at 9 AM at the Brewer Cottage, Bustins Island, ME

Sunday, June 26, 2016 at 9 AM at the Brewer Cottage, Bustins Island, ME

Sunday, July 10, 2016 at 9 AM at the Brewer Cottage, Bustins Island, ME

Sunday, July 17, 2016 at 9 AM at the Brewer Cottage, Bustins Island, ME for approval of proposed budget and warrant for the Annual Meeting

Saturday, August 6, 2016 at 9 AM at the Community House, Bustins Island, ME for the

Meetings may be cancelled or rescheduled – check for any changes online at http://www.bivc.net/docs/Meeting_Schedule.pdf

Respectfully submitted,

Linda E. Sweatt
Board Secretary