

BUSTINS ISLAND VILLAGE CORPORATION
Meeting of the Board of Overseers
July 10, 2016 – 9:00 AM
Approved August 7, 2016

The Board of Overseers met at 9:00 AM at the Brewer Cottage, Bustins Island, ME on Sunday, July 10, 2016. Overseers present were: Robert **Boone**, Chairman; Bill **Cooper**, Vice Chairman; Pat **LaFleur**, Roger **Leland**, and Ken **Barrows**. Other officers/appointees/ contractors present were Sue **Spalding**, Clerk; Tony **DeBruyn**, Treasurer; Linda **Sweatt**, Secretary; Crawford and Candy **Taisey** of Straight Edge Construction, Superintendent; and Tanya **Sweatt**, BAC Chairman.

MINUTES

(1) ACTION: A motion was made (Leland), seconded (LaFleur), and unanimously voted to accept the minutes as amended for the meeting held June 26, 2016.

PUBLIC COMMENTS

No public comments at this time.

ADMINISTRATIVE ASSISTANT’S REPORT - Pat LaFleur

Pat had no report at this time.

CLERK’S REPORT – Sue Spalding

Sue reported that the printer in the BIVC office is working again. She informed the Board that Andrew Adams will once again deliver the Warrant for a \$50 fee.

TREASURER’S REPORT – Tony DeBruyn

Tony had no formal Treasurer’s Report or Check Register Report for this meeting. He will have these reports ready for next week’s meeting. He did present a Fiscal Year 2015-2016 Forecast Actuals with a Draft of the 2016-2017 Proposed Budget. He is hoping to make payments to close this fiscal year. Tony is transferring less money from Reserve and Capital Funds due to some under-spending, and income is up approximately \$10,000. He did state legal fees went up some.

Tony did mention that vehicle expenses for this year were about the same as last year.

Ferry revenues and expenses were received from the BAC. Tanya did mention the need for more bumpers because it can be rough when docking the boat. A long fender was suggested for the So. Freeport dock area. Crawford stated balls would work better than fenders. Tony stated that ferry costs are going up for salaries and drug testing. Ferry fares did go up this year. Tanya stated the BAC is looking into new merchandise for sale next year.

Crawford mentioned that he received from Hammond an estimate for office window replacements at \$300 per window. He stated there are six windows he recommends replacing. He will also need to putty and paint the trim. He will also paint the doors and trim.

CEO REPORT

No report at this time.

SUPERINTENDENT'S REPORT – Crawford Taisey

Firewise Chipping – Crawford stated that all the chipping was finished and Ron Tozier's chipper was used. Sue suggested trimming back vegetation along the roads so the roads will not shift.

Steamer Dock and Ways Work – Crawford spoke to Roger Hale concerning an estimate for the Steamer Dock and Ways work needed. Rob is interested in getting three bids for this work.

CORRESPONDENCE

6/28/16 Email and phone call with Roger Hale, Fore River Dock and Dredge, Inc. re: Discuss shore construction projects.

6/29/16 Email from Brenda at Leland Law re: Deed being resent to Culver K. Barr.

7/4/16 Conversation with Dan Adams re: He would like Andrew Adams to be truck driver in 2017.

7/5/16 Email from Warren Baker, ZBA re: Upheld CEO action re: Carrier.

7/5/16 Email from John Mellecker re: Thanking all involved with emergency response.

7/5/16 Email from Pat LaFleur re: No change at French School parking. No spaces are off-limits.

7/5/16 Email from Barbara Skelton re: Accepts reappointment as CEO/LPI for the term 8/1/16 – 7/31/17 at \$100/week.

7/6/16 Email to Shawn at Maritime Construction and Engineering re: Shoreland projects.

7/6/16 Phone call from Carol White re: Will review sites and is willing to speak at a community meeting re: wells.

7/6/16 Email to Clerk from John Carrier III re: FOAA request.

Email correspondence is stored on Google Drive.

OLD BUSINESS

Review Projects List and Action Items – The Board reviewed items on the projects list.

Code Enforcement Officer – Barbara Skelton accepted reappointment from August 1, 2016 through July 31, 2017. The Clerk will find out the state requirement for actual date of term. Nick Adams from Chebeague was suggested as an Alternate CEO.

Safety Room – Crawford is taking care of the AED storage cabinet, and the safety room clean-up is progressing.

Items for Annual Meeting – Bill Cooper presented the draft for the 2016 Annual Meeting Warrant and reviewed all the Articles.

Certificate of Insurance with MV/LE Request – A Certificate of Insurance is to be included with the MV/LE Request Application. The BIVC need not be listed as insured.

Deed Follow-up – Chris Martens has deeds for E71 and E91 from Kitchens in 2012. The Planning Board is in communication regarding the Culver Barr/Barbara Peaslee conveyance in 2013.

NEW BUSINESS

Planning Board Hearings – The Planning Board hearings will be the morning of July 17th. The BIVC Board meeting will be following this Planning Board meeting.

ATV – The Public Safety Committee will continue looking for an ATV for the island fire department use.

Meet with Mark King Regarding Composting - The Board will request more information. We are in need of a better plan.

BIHS Building – The contractor suggested paneling on the inside walls of the building. The BIHS will pay for the paneling.

Review Well Drilling Process - The Board has contacted Carol White regarding well drilling on Bustins. She will check the state laws even though personal property may have its own well. She suggested using an environmental driller such as Chris Palmer. The Board will set up a meeting regarding well drilling with Carol White for some time in August.

APPOINTED OFFICIALS' and COMMITTEE REPORTS

Boat Advisory Committee – Tanya Sweatt previously mentioned at this meeting that there is a need for bumpers or fenders for dock purposes. The BAC is considering options for a ramp (possibly aluminum) from the Lilly B onto the dock.

Tanya stated that a laminated map with the numbered docks is needed for the ferry in case of emergency needs. The Freeport Police and Fire Departments should also have laminated Bustins maps with all numbered docks. There are procedures for the captain to make an appropriate decision to go to another dock for any emergency. Crawford is concerned about using other docks, and Freeport should understand that the Lilly B should be at the Public Dock.

The BAC is presently working on a unified Handbook which will contain procedures available to the crew for using the Square.

Brewer Property Advisors – After the Annual Meeting preparations will be made for the Brewer Cottage roof.

Brush and Log Committee – No report at this time.

Finance Committee – No report at this time.

Harbormaster – No report at this time.

Landscape Charter Committee – No report at this time but will be in need of \$500.

Planning Board – The next meeting for hearings will be July 17th.

Public Safety Committee – In an emergency, the Lilly B will make a trip to the island. The key should be available for qualified captains to use in an emergency. The committee is still looking at ATVs.

Water Commissioner – No report at this time.

Webmaster – No report at this time.

Zoning Board of Appeals – W. Baker has sent out a report on the hearing held on June 18th.

ADJOURNMENT (11:05 AM)

FUTURE MEETING SCHEDULE

Sunday, July 17, 2016 at 11 AM at the Community House, Bustins Island, ME for approval of proposed budget and warrant for the Annual Meeting

Saturday, August 6, 2016 at 9 AM at the Community House, Bustins Island, ME for the Annual Meeting

Meetings may be cancelled or rescheduled – check for any changes online at http://www.bivc.net/docs/Meeting_Schedule.pdf

Respectfully submitted,

Linda E. Sweatt
Board Secretary