

**Bustins Island Village Corporation
Meeting of the Board of Overseers
July 17, 2016 – 11:00 AM
Approved August 7, 2016**

The Board of Overseers met at 11:16 AM at the Community House on Bustins Island, ME on Sunday, July 17, 2016. Overseers present were: Robert **Boone**, Chairman; Bill **Cooper**, Vice Chairman, and Pat **LaFleur**. Other officers/appointees/ contractors present were Sue **Spalding**, Clerk; Tony **DeBruyn**, Treasurer, and Linda **Sweatt**, Secretary.

PUBLIC COMMENTS

Pat Reardon was present to discuss the confusion dealing with the CUP hearing for repairing or replacing the staircase, which is in need of major repair work, from the Richard Garfield property (Lot A35) down to the shore. Pat proposed anchoring a new staircase in ledge so no traffic would use the slope, which has erosion issues. The Planning Board recommended Pat speak to the Board because the staircase is on public property and the public would have access to use this staircase. The DEP may need to look at the staircase site first.

This is an issue the Board must look into to approve of this work. Sue mentioned the liability issue for the BIVC. There would have to be notification concerning the use of the staircase. The maintenance of this staircase would be the responsibility of the property owner who requested the rebuilding of the staircase. This issue will be put on the agenda for the August 7th meeting.

TREASURER’S REPORT AND BUDGET FOR 2016 ANNUAL MEETING – Tony DeBruyn

First Tony distributed copies of the Balance Sheet, the 2015-2016 Funds Activity, Statement of Revenues, Expenditures and Transfers as of July 14, 2016, and the Check Register Report for 6/25/2016 through 7/15/2016. Tony reviewed some items and noted in the check register the final payment to Straight Edge Construction for the Historical Society building siding and windows work, cost for printing the Directory, and the barging of the chipper.

- (1) ACTION: A motion was made** (Boone). seconded (Cooper), and unanimously voted to authorize payment of checks written and submitted by the Treasurer in the Register Report dated 7/15/2016 for the period 6/25/2016 through 7/15/2016.

Then Tony presented Attachment A for the Warrant as the Budget Proposal for the Fiscal Year 2016-2017. He discussed some specific line item expenses. He mentioned that Tanya Sweatt, BAC Chair, had reviewed the figures presented for the Ferry Revenue and Expenditures.

Tony reminded the Board that the expenses keep increasing but the income does not increase enough since income increased less than 1%. He mentioned the possible cost for

the island map which would label wells, gray water and septic systems, on which John Wood would be working. Tony gave the sum of \$352,750 for the budget appropriation.

- (2) **ACTION: A motion was made** (Boone), seconded (LaFleur), and unanimously voted for the Board of Overseers to approve Attachment A, the Budget for total expenditures and transfers of \$352,750 for the Warrant for the Fiscal Year 2016-2017.

OLD BUSINESS

WARRANT FOR 2015 ANNUAL MEETING –Bill Cooper

Bill presented the final draft of the 2016 Annual Meeting Warrant for complete review by the Board.

Bill proceeded to review the Warrant as follows:

Article 1. Elect Moderator

Article 2, Hear Reports

Article 3. Budget

Article 4. Proposed Zoning Map Amendment: Addition of the Entirety of E-61 and E-62 to the Resource Protection District

Article 5. Acceptance of Street C in Section B by Metes and Bounds

Article 6. Acceptance of Street G and Leland Lane in Section C by Metes and Bounds

Article 7. Boundary Adjustments for Streets B and X in Section B

Article 8. Conveyance of Southwesterly Portion of Street O in Section C to Abutter

Article 9. Accept Gifts of Land

Article 10. Election

Article 11. Hear Committee Reports

Only a few edits were made. Bill will be sure to get the clean copy to Sue for final printing.

- (3) **ACTION: A motion was made** (Boone), seconded (LaFleur), and unanimously voted for the Board of Overseers to approve as revised the 2016 Annual Meeting Warrant on July 17, 2016.

NEW BUSINESS

Executive Session Policy– Tony presented a draft for the Executive Session Policy for the BIVC Board and all committees as advised for each municipality to have its own written Executive Session Policy and Procedures. Sue recommended adding wording from the State Statute. A copy of the Maine Statutes Authorizing Executive Sessions for Municipalities with Reason for the Executive Session, Statutory Citation, and Explanation will accompany the Board’s policy.

- (4) **ACTION: A motion was made** (LaFleur), seconded (Cooper), and unanimously voted to approve the Board’s Executive Session Policy as amended.

CEO Term – Bill had informed the Board that the CEO needs to be reappointed annually by July 1st. Since Barbara Skelton’s current term ends July 31st, Sue presented the appropriate reappointment date for the term August 1, 2016 to June 30, 2017.

(5) ACTION: A motion was made (Boone), seconded (Cooper), and unanimously voted to appoint Barbara Skelton as CEO/LPI to begin August1, 2016 and ending June 30, 2017.

Parking at the French School – Faith Baker found out that parking at the French School is town-owned and open to the entire public, not just Bustins Islanders.

ADJOURNMENT (12:26 PM)

FUTURE MEETING SCHEDULE

Saturday, August 6, 2015 – 9:00 AM Annual Meeting at the Community House, Bustins Island, ME

Sunday, August 7, 2015 – 9:00 AM at the Brewer Cottage on Bustins Island, ME

Meetings may be cancelled or rescheduled – check for any changes online at http://www.bivc.net/docs/Meeting_Schedule.pdf

Respectfully submitted,

Linda E. Sweatt
BIVC Board Secretary