

BUSTINS ISLAND VILLAGE CORPORATION
Meeting of the Board of Overseers
September 4, 2016 – 9:00 AM
Approved October 2, 2016

The Board of Overseers met at 9:00 AM at the Brewer Cottage, Bustins Island, ME on Sunday, September 4, 2016. Overseers present were: Robert **Boone**, Chairman; Pat **LaFleur**, Vice Chairman, Ken **Barrows**, and Tanya **Sweatt**. Other officers/appointees/contractors present were Sue **Spalding**, Clerk; Tony **DeBruyn**, Treasurer; Linda **Sweatt**, Secretary; and Crawford and Candy **Taisey** of Straight Edge Construction, Superintendent.

MINUTES

- (1) ACTION: A motion was made** (Barrows), seconded (LaFleur), and unanimously voted to accept the minutes as amended for the meeting held on August 7, 2016.

PUBLIC COMMENTS

Sue Spalding requested that the “No Smoking” signs be removed from the Steamer Dock.

ADMINISTRATIVE ASSISTANT’S REPORT - Pat LaFleur

Pat reported on items to attend to for the Board:

1. Transfer Station Manifest due in October.
2. Handed out a report on the Annual Freeport/Bustins Dinner.
3. Order road closing.

- (2) ACTION: A motion was made** (Boone), seconded (Sweatt), and following a public hearing pursuant to Title 23 MRSA section 2953(2), and authorized by the voters of the Bustins Island Village Corporation at their Annual Meeting of August 2, 2008, and voted unanimously by the Board of Overseers at their meeting on the 4th of September, 2016, the undersigned Chair of the Board of Overseers of the Bustins Island Village Corporation, Maine hereby orders all Bustins Island roads closed from November 1, 2016 through April 30, 2017.

CLERK’S REPORT – Sue Spalding

Sue reported checking with another printer for printing of the Annual Warrant after three years at Staples with many problems. Receiving the Financial Report and Budget for the Warrant at the last minute does create a problem for printing time needed.

TREASURER'S REPORT – Tony DeBruyn

Tony noted that there was not much change to the BIVC Balance Sheet and Funds Activity information distributed. He also distributed copies of the check register report for 7/27/2016 through 8/31/2016. He noted the trucking and barging fee paid to Lionel Plant Assoc. and some incurred legal fees.

(3) ACTION: A motion was made (Boone), seconded (LaFleur), and unanimously voted to authorize the payment of checks written and submitted by the Treasurer in the Register Report dated 9/1/2016 for the period 7/27/2016 through 8/31/2016.

Tony noted in the Statement of Revenues, Expenditures and Transfers that a couple of things were over budget – legal and the Freeport/Bustins Dinner. He stated that he had received a donation for the tennis court shed (Drew) and a donation for the Ferry (Soule).

CEO REPORT

No report at this time.

SUPERINTENDENT'S REPORT – Crawford Taisey

Historical Society Building – Crawford stated that the interior work would soon be completed.

Steamer Dock and Golf Course Ways Work – Crawford awaits proposal quotes for both projects.

Golf Course Outhouse – Crawford stated that it would be open in the spring.

Brewer Cottage – Crawford presented a proposal for the cottage metal roof and removal of the cottage chimney.

Dock Number Signs – Crawford suggested purchasing new reflective metal signs for the 13 docks at a cost of approximately \$35 each for next spring.

(4) ACTION: A motion was made (Boone), seconded (LaFleur), and unanimously voted to grant permission for Crawford Taisey to purchase the 13 reflective metal dock signs not to exceed \$500.

CORRESPONDENCE

8/5/16 Email from DEP re: Shore Stabilization Workshop in Portland in December.

8/8/16 Email: Informed Judi Li of outcome of dog complaint review.

8/9/16 Email from Brewer South Freeport Marine re: Purchased Strout's Wharf Company.

8/12/16 Email and USPS: Crane dog order to Debbie and Steve Crane.

8/17/16 Phone call from T. Sweatt re: US Coast Guard investigating boat incident.

8/18/16 Email to B. Skelton re: Maine Townsman has setback at 100 feet from high water; our Zoning Ordinance is 75 feet.

8/18/16 Email from Rosemary Thomas re: Checking for easement to use well for lot E166-3.

8/19/16 Email from S. Spalding re: Well easement was authorized at 2004 Annual Meeting but never issued by Board of Overseers.

8/23/16 Email from Caroline Pelletier re: report for Town Report with picture by end of September.

8/24/16 Email from Bill Dale re: Good Samaritan Law for John Abramson.

8/25/16 Letter from Freeport Library re: Thank you for boat use and trip.

8/26/16 Email to Ben MacDonald and Chris Martens re: Funds secured and plan approved for Tennis Pavilion.

8/26/16 Email from John Wood re: Deed for Kitchin gift of lots E97, 99, 101, and 103 are recorded.

8/29/16 Email from Rosemary Thomas re: Request Overseers walk area of proposed easement.

8/30/16 Email from C. Martens re: Consider Craig Allard for the Planning Board.

8/30/16 Email from B. Skelton re: Will visit island 9/11/16 to review trees.

Email correspondence is stored on Google Drive.

OLD BUSINESS

Review Projects List and Action Items – The Board reviewed items on the projects list.

Deed Follow-up – Chris Martens is working on the 2012 drainage easement. New deeds need to be signed from the Culver Barr/Barbara Peaslee conveyance of 2013 is presently half completed. The Shield's transfer and easement 2016 is at R. Leland's office.

Garfield Ramp Replacement – Pat Reardon has a proposal for the Garfield stairway ramp replacement on Shore Reserve abutting A35.

USPS Contract – Pam Blake spoke to Bob Boone regarding the BIVC taking the contract but Tony raised concerns regarding operational responsibility, payments to be made to the employees and procedures. The Board would prefer that a private person take the contract as has been the case for many years.

Roof for Brewer Cottage – Rob presented Crawford's proposal for a metal roof and chimney removal for the Brewer Cottage from Straight Edge Construction, Inc. for \$7000.

(5) ACTION: A motion was made (Boone), seconded (LaFleur), and unanimously voted to accept the proposal from the Straight Edge Construction, Inc. for a new metal roof and chimney removal for the Brewer Cottage for a cost of \$7000.00.

NEW BUSINESS

Freeport/Bustins Island Dinner Follow Up – Pat LaFleur distributed information sheet on the 2016 Freeport/Bustins Dinner which listed 46 attendees, all volunteer workers, menu, welcoming reception food and drink, and suggestions for future food and drink needs for the reception and dinner. Tony stated the cost was over budget at a total \$700. It was suggested that the discussion and proposed plans for the 2017 Dinner be started earlier.

Posting Agendas – Discussion ensued regarding posting agenda information. The Clerk will print out and post at the Post Office and the webmaster will post on-line at BIVC.net.

Truck Driver – Three young people, Spenser Rauch, Mathew Rowe, and Andrew Adams, have applied for the truck driver position for 2017. The Board may take action at the October meeting.

Wells – A proposal request with listed conditions for 10 wells to be drilled in September was distributed. Carol White had stated that 10 new drilled wells would be a 20% increase and there would be a concern regarding salt water intrusion. There are concerns and issues but the property owners do have a right to drill a well on their property. The Board is concerned about water quality for all on Bustins. The well driller, Bob Temple, would barge over four needed vehicles and complete the drilling from September 14, 2016 to October 14, 2016.

(6) ACTION: A motion was made (Boone), seconded (LaFleur), and voted three for and one against (LaFleur) permitting the well drilling equipment of Bob Temple, which includes four vehicles, to be on Bustins from September 14, 2016 to October 14, 2016 with the condition that the guidelines provided by the Board of Overseers be followed and the Board be provided with vehicle registrations and insurance paperwork accompanying the Motor Vehicle/Large Equipment Application.

Rosemary Thomas has a drilled well on an undeveloped BIVC road. The Board discussed proposing the granting of an easement at the 2017 Annual Meeting. John Wood agreed to draw the map showing this proposed easement.

Propane Dispensary Agreement – Rob distributed copies of the proposed Propane Dispensary Agreement with Maine Island Energy allowing a secured 1000 gallon propane tank to be maintained by licensed professionals and to be located at or near the golf course. It was recommended that this tank be fenced in for safety purposes. The Board will require a copy of their liability insurance listing BIVC as insured.

Dog Control Policy – The Board reviewed wording in the Dog Control Policy and made the following changes.

(7) ACTION: A motion was made (Boone), seconded (LaFleur), and unanimously voted to change “will” to “may” in two places and add “a” before violation for #9 in the Dog Control Policy.

(8) ACTION: A motion was made (Barrows), seconded (Boone), and unanimously voted to change “may only be allowed to return by permission” to “can be allowed to return only by permission” for #10 in the Dog Control Policy.

Trimming in the Shoreland District – Rob suggested having islanders wishing to trim on island property consult with and receive approval from the Landscape Committee. Any questions of conflict with zoning regulations can be referred to the CEO.

Connect BIHS Electricity to BIVC Office – Rob Taisey presented a proposal for a 24 volt AC system with an inverter for 4000 watts capacity. Tony reported that he had recently installed an outlet and extension cord for the BIVC office so Rob’s proposal was taken under advisement.

Committee Openings – Pat LaFleur reviewed the list of vacancies for all Boards and Committees and asked Tanya for assistance in filling openings.

Postage Purchase Form – Sue will look up the Postage Order Form from “the Store Porch”. Tony will revise it and put it on the web site.

Wells and Water – Rob Taisey offered to contact Environmental Solutions regarding a water and irrigation system for a public water supply. Squirrel Island has a seasonal

water distribution with an above ground piping system using water supplied by the mainland.

APPOINTED OFFICIALS' and COMMITTEE REPORTS

Boat Advisory Committee – Tanya Sweatt will remain Boat Supervisor. Bob Dugan will be Chairman of BAC and the committee is looking for full and alternate members.

The BAC is discussing reducing the workday from 11 hours, in light of proposed regulations on overtime. One option is splitting the days in half for Mondays through Thursdays. The committee will contact KMA regarding labor laws and new overtime laws. Tanya will speak to Capt. Abe regarding ridership and timing.

It was mentioned that too many people are gathering on the float while the ferry is docking.

Brewer Property Advisors – No report at this time.

Brush and Log Committee – No report at this time.

Finance Committee – The committee will be developing an investment policy.

Harbormaster – No report at this time.

Landscape Charter Committee – No report at this time.

Planning Board – Next meeting will be September 9th.

Public Safety Committee – Ken Barrows stated that the committee is still looking into an ATV but will wait until March for purchase.

Water Commissioner – No report at this time.

Webmaster – No report at this time.

Zoning Board of Appeals – No report at this time.

ADJOURNMENT (12:09 PM)

NOTE: The Overseers and any other interested parties will participate in site walks at the Thomas well, proposed propane dispensary site, and proposed Garfield ramp on Shore Reserve.

FUTURE MEETING SCHEDULE

Sunday, October 2, 2016 at 10 AM at the Freeport Public Safety Building, Freeport, ME

Saturday, November 5, 2016 at 10 AM at the Freeport Public Safety Building, Freeport, ME

Saturday, December 10, 2016 at 10 AM at the Freeport Public Safety Building, Freeport, ME

Meetings may be cancelled or rescheduled – check for any changes online at http://www.bivc.net/docs/Meeting_Schedule.pdf

Respectfully submitted,

Linda E. Sweatt
Board Secretary