

Meeting of the Board of Overseers

January 20, 2018

Approved February 17, 2018

The Board of Overseers met at 10:01 AM at the Freeport Public Safety Building on Saturday, January 20, 2018. Overseers present were: Robert **Boone** – Chair, Tanya **Sweatt** - Vice-Chair, Ken **Barrows**, Judy **Hayes**, and Hank **Rauch**. Other officers/appointees/contractors present were Sue **Spalding**, Clerk; Tony **DeBruyn**, Treasurer; Crawford and Candy **Taisey** of Straight Edge Construction, Superintendent; and Roger **Leland**, Finance Committee.

1. MINUTES. On a motion made and seconded it was **VOTED** 5-0 to approve the minutes of November 4, 2017.

2. PUBLIC COMMENTS – none

3. CLERK’S REPORT – Sue Spalding
No report at this time.

4. TREASURER’S REPORT – Tony DeBruyn

On a motion made and seconded it was **VOTED** 5-0 to authorize the payment of checks written and submitted by the Treasurer in the Register Report dated 1/17/2018 for the period 11/04/2017 through 1/17/2018.

Tony suggested closing down the Conservation Fund by transferring the funds to the Landscape Committee; also the Brewer Fund by purchasing a new propane regulator and solar panels. He noted that we had overages in legal expenditures and costs for the large trash pickup (mainly barging costs). He noted that RHR Smith is engaged again as auditor.

5. APPOINTED OFFICIALS’ AND COMMITTEE REPORTS

a. Administrative Assistant – Pat LaFleur via written report.

Reminder to update Job Descriptions or Charters if needed.

DEP Annual Renewal fee for the Transfer Station is due in May. Judy will take over Ken’s job of handling Renewal License and Reporting Fee for 2018.

Reminder to BAC to have Fares/Schedules ready to submit to Board by the March meeting.

b. Superintendent – Crawford and Candy Taisey

Crawford attended Freeport’s Emergency Operations Plan as our representative.

He reported that the extreme cold snap may help keep browntail, woolly adelgid, and winter moth populations down, but not ticks or mosquitoes.

- c. **CEO.** CEO reports that in spite of storm damage to trees all state rules apply to Shoreland District, i.e. replanting for downed trees.
- d. **BAC** – Tanya Sweatt. Tanya presented the very thorough new version of the Captains Handbook. A few edits were suggested. She is currently working on the details of the Captain’s contract for 2018.
- e. **Brewer Property Advisor** – No report at this time.
- f. **Finance Committee** – Roger Leland asked the Board to review the priorities of Capital Projects. Discussion about investment options.
- g. **Harbormaster** – No report at this time.
- h. **Landscape Committee** – No report at this time.
- i. **Planning Board** – No report at this time.
- j. **Public Safety/First Aid Coordinators** - Ken Barrows.
Ken and Jim Boyko will make a recommendation regarding whether or not to keep the Dodge fire truck.
The Firewise program could use some more help. Perhaps coordinate with the Landscape Committee, but maintain Firewise as a non-government, community committee.
Discussion about best way to effect an individual medical evacuation: call 911 or personally line up someone with a boat to be on call during one’s stay on the island. Also, a mass evacuation plan is needed (e.g. in case of fire).
- k. **Water Commissioner** – No report at this time.
- l. **Webmaster** – Tony continues to update information.
- m. **ZBA** – No report at this time.

6. Correspondence.

- 11/7/17-EM Patrice Kastenzholz-inquires about BOO/BIVC policy about downed trees. Offers to pay for some.
- 11/8/17-EM to Patrice-gave permission to remove downed BIVC trees abutting her property
- 11/10/17-EM Faith-need to keep track of time cleaning up downed trees for Firewise
- 11/13/17-EM Carrie (Frisbee) Hurn-permission to remove a damaged tree near cottage – granted.
- 11/14/17-EM Keith Frisbee (fwd by Crawford)-bring heavy equipment to remove downed trees \$15-20,000 + barge
- 11/20/17-EM Jeff Whiting-Monhegan video recommends removing deer to reduce Ticks/Lyme’s Disease.
- 11/20/17-EM Peter Joseph-will ask council to endorse island’s shore access grant application, refer FEMA question to Fire Chief Charlie Jordan
- 11/27/17-EM-Rob Taisey-estimate to clean up downed trees
- 12/1/17-EM-Chief Jordan forwarded FEMA inquiry to Jim Budway, Directory Cumberland County Emergency Management Agency
- 12/4/17-EM-Barbara Skelton-substandard lots with buildings may apply for variance to be partitioned per 1.4.5.2 of ordinance
- 12/7/17-EM-Charlie Jordan-request islander participate in revision of Freeport’s Emergency Operations Plan-(Crawford agreed to be island representative)
- 1/3/18 EM-Jim Budway-October 30 storm approved for FEMA reimbursement
- 1/3/18 EM –John Noll ME Dep of Ag-Harbor Management and Access Grants will be solicited end of Jan/early Feb
- 1/3/18 EM-invited to join FEMA Grants Portal
- 1/13/18 EM-notices to all appointees and reappointees, new councilors

7. **ACTION ITEMS.** The Board reviewed and updated projects lists and actions items.

8. **CAPITAL PROJECTS.** See item 5f.

9. **OLD BUSINESS**

- a. **Landing Zone Projects** – Rob is applying for grants from Maine Coastal Program, DOT, Dept. of Agriculture.
- b. **New email addresses for BIVC officials** – in progress.
- c. **Managing Captain contract** – see item 5d.

10. **NEW BUSINESS**

- a. **Firewise Committee** –See item 5j.
- b. **Reporting Handled by Ken** – see item 5a.
- c. **Lyme Disease/Island Deer.** Looking for ways to reduce the chance of contracting Lyme Disease on Bustins by controlling deer and mice. Sue will research and make a report for the Spring Letter.
- d. **Boat Employee Handbook.** Being done by BAC.
- e. **FEMA grant application for October 30 windstorm.** In process.
- f. **Any other new business. On a motion made and seconded it was VOTED 5-0** to approve the Superintendent employment contract as presented. Said contract was then submitted to and signed by Straight Edge Construction.

11. **EXECUTIVE SESSION** – pending litigation 1 M.R.S.A. §405(6)(E). No executive session took place.

12. **NEXT MEETINGS: 2018 Schedule for Board of Overseers:**

Saturday February 17	(snow date 2/24)	Freeport Safety Building	10AM
Saturday March 10		Freeport Safety Building	10AM
Saturday April 7		Freeport Safety Building	10AM
Sunday May 27		Brewer Cottage, Bustins Island	9AM
Sunday June 24		Brewer Cottage, Bustins Island	9AM
Sunday July 8		Brewer Cottage, Bustins Island	9AM
Sunday July 15	Approve budget, warrant	Brewer Cottage, Bustins Island	9AM
Saturday August 4,	Annual Meeting	Community House, Bustins Island	9AM
Sunday August 5		Brewer Cottage, Bustins Island	9AM
Tuesday August 21	Freeport Dinner	Community House, Bustins Island	6:30 PM
Sunday September 2		Brewer Cottage, Bustins Island	9AM
Sunday September 30		Brewer Cottage, Bustins Island	9AM
Saturday November 3		Freeport Safety Building	10AM
Saturday December 8		Freeport Safety Building	10AM

Note: Meetings may be cancelled or additional meetings called with due notice. Please confirm by checking BIVC.net

13. **ADJOURN.** The meeting adjourned at 11:39 AM.

Respectfully submitted,
M. Susan Spalding, Acting Secretary