

## Meeting of the Board of Overseers

February 17, 2018

Approved March 10, 2018

The Board of Overseers met at 10:00 AM at the Freeport Public Safety Building on Saturday, February 17, 2018. Overseers present were: Robert **Boone** – Chair, Tanya **Sweatt** - Vice-Chair, Ken **Barrows**, Judy **Hayes**, and Hank **Rauch**. Other officers/appointees/contractors present were Sue **Spalding**, Clerk; Tony **DeBruyn**, Treasurer; Crawford and Candy **Taisey** of Straight Edge Construction, Superintendent; and Roger **Leland**, Finance Committee.

**1. MINUTES. On a motion made** and seconded it was **VOTED** 5-0 to approve the minutes of January 20, 2018.

**2. PUBLIC COMMENTS** – none

**3. CLERK’S REPORT** – Sue Spalding  
No report at this time.

**4. TREASURER’S REPORT** – Tony DeBruyn  
Tony reported that there is little to report since the last meeting. **On a motion made** and seconded it was **VOTED** 5-0 to authorize the payment of checks written and submitted by the Treasurer in the Register Report dated 2/15/2018 for the period 1/18/2018 through 2/15/2018.

### **5. APPOINTED OFFICIALS’ AND COMMITTEE REPORTS**

- a. Administrative Assistant** – Pat LaFleur via written report.  
Annual Mooring Application due for the Lilly B. due March 1.  
Reminder to BAC to have Fares/Schedules ready to submit to Board by the March meeting.  
Prepare Well Schedule for upcoming season  
Record deeds conveyed to BIVC at Annual Meeting by April 1.
- b. Superintendent** – Crawford and Candy Taisey  
Nothing to report at this time.
- c. CEO.** – No report at this time.
- d. BAC** – Tanya Sweatt. The 2018 boat schedule is being prepared. The Boat Employees handbook is being prepared.
- e. Brewer Property Advisor** – No report at this time.
- f. Finance Committee** – No report at this time.
- g. Harbormaster** – No report at this time.
- h. Landscape Committee** – No report at this time.
- i. Planning Board** – No report at this time.

**j. Public Safety/First Aid Coordinators** - Ken Barrows.

Will be scheduling Public Safety Day. Monitoring the Dodge Fire truck for recommendation to retain or sell.

**k. Water Commissioner** – No report at this time.

**l. Webmaster** – Tony continues to update information.

**m. ZBA** – No report at this time.

**6. Correspondence of note**

1/23/18 EM-Jennifer Molloy, Finance Director-Freeport's Procurement Policy

1/25/18 EM-Louise Thibeault, Assistant Assessor – seeking ownership information on Lot c31

1/26/18 EM-John Wood-Spreadsheet of all recorded plans, plan for going forward with John

1/31/18 EM - Margaret Cushing CC EMA, Submission of Request for Public Assistance (FEMA \$) approved.

2/2/18 EM-Alyssa Tibbets, JBGH-personnel issues

2/5/18 EM-Jason Carrier – interested in performing trash collection and removal

2/11/18 EM John Wood – Golf Course roads and Right of Way in Section E

2/12/18 EM Margaret Cushing-still recruiting FEMA program managers

2/12/18 EM Faith will apply for \$500 courtesy of the National Fire Protection Association and State Farm®.

**7. ACTION ITEMS.** The Board reviewed actions items.

**8. CAPITAL PROJECTS.** The Board reviewed capital projects.

**9. OLD BUSINESS**

**a. Landing Zone Projects** – Rob is applying for grants from Maine Coastal Program, DOT, Dept. of Agriculture – ongoing.

**b. New email addresses for BIVC officials** – in progress.

**c. Managing Captain contract** – Tanya consulted counsel. **On a motion made** and seconded it was **VOTED 5-0** to authorize Rob Boone to sign the contract for the Board of Overseers to hire Abe Whittaker for a 3-year contract as recommended by the Boat Advisory Committee.

**d. Boat Employee Handbook** – in progress

**e. FEMA grant application for October 30 windstorm** – on hold

i. Procurement policy, equipment list – Tony will draft

**10. NEW BUSINESS**

**a. John Wood/Island Surveys** – since road survey work is nearly completed there is a new arrangement with a reduced retainer.

i. Need for mainland storage with humidity control for files and cabinet. Tony is looking into this.

**11. EXECUTIVE SESSION** – pending litigation 1 M.R.S.A. §405(6)(E). No executive session took place.

**12. NEXT MEETINGS: 2018 Schedule for Board of Overseers:**

Saturday March 10	Freeport Safety Building	10AM
Saturday April 7	Freeport Safety Building	10AM
Sunday May 27	Brewer Cottage, Bustins Island	9AM
Sunday June 24	Brewer Cottage, Bustins Island	9AM
Sunday July 8	Brewer Cottage, Bustins Island	9AM
Sunday July 15 Approve budget, warrant	Brewer Cottage, Bustins Island	9AM
Saturday August 4, Annual Meeting	Community House, Bustins Island	9AM
Sunday August 5	Brewer Cottage, Bustins Island	9AM
Tuesday August 21	Freeport Dinner Community House, Bustins Island	6:30 PM
Sunday September 2	Brewer Cottage, Bustins Island	9AM
Sunday September 30	Brewer Cottage, Bustins Island	9AM
Saturday November 3	Freeport Safety Building	10AM
Saturday December 8	Freeport Safety Building	10AM

Note: Meetings may be cancelled or additional meetings called with due notice. Please confirm by checking BIVC.net

**13. ADJOURN.** The meeting adjourned at 11:11 AM.

Respectfully submitted,

M. Susan Spalding, Acting Secretary