

**BUSTINS ISLAND VILLAGE CORPORATION**  
**Meeting of the Board of Overseers**  
**May 27, 2018 – 12:02 PM**  
Approved June 24, 2018

The Board of Overseers met at 12:02 PM at the Brewer Cottage, Bustins Island, ME on Sunday, May 27, 2018. Overseers present were: Robert **Boone**, Chairman; Tanya **Sweatt**, Vice Chairman; Ken **Barrows**, Judy **Hayes**, and Hank **Rauch**. Other officers/appointees/ contractors present were Sue **Spalding**, Clerk; Tony **DeBruyn**, Treasurer; Linda **Sweatt**, Secretary; Crawford and Candy **Taisey** from Straight Edge Construction, Superintendent; Rob **Taisey**, Harbormaster; and Dave **Dickison**, First Aid Coordinator.

**MINUTES**

- (1) **ACTION: A motion was made** (Boone), seconded (Sweatt), and unanimously voted to accept the minutes as amended for the meeting held April 7, 2018.

**PUBLIC COMMENTS**

Hank mentioned that Jeff Carrier is concerned about two birch trees on BIVC property, which Jeff feels should be cut down. Rob will discuss the Board policy regarding cutting BIVC trees to Jeff.

**CLERK’S REPORT – Sue Spalding**

Sue delivered copies of the By-Laws and Zoning Ordinance for Board members and Planning Board members.

Rob Boone signed the Boat Manager’s Contract for the Clerk’s records.

**TREASURER’S REPORT – Tony DeBruyn**

Tony presented the Check Register Report for 4/6/2018 through 5/15/2018 noting a few expenses, such as Brewer expenses for the ferry, the rise of Drug Testing expenses, and the payment for the first draft of the 2017 audit.

- (2) **ACTION: A motion was made** (Rauch), seconded (Sweatt), and unanimously voted to authorize the payment of checks written and submitted by the Treasurer in the Register Report dated 5/15/2018 for the period 4/6/2018 through 5/15/2018.

Tony has rented a neat, clean, 10’ x 10’ storage unit for paper storage (\$170.00/mon).

Tony noted little change in the Balance Sheet and Funds Activity but he noted that in the Statement of Revenues, Expenditures and Transfers there shows an increase under Sanitation due to the large trash removal expense.

## **APPOINTED OFFICIALS' and COMMITTEE REPORTS:**

### **ADMINISTRATIVE ASSISTANT - Pat LaFleur**

Pat emailed her report for the meeting with the following items:

1. Pat will bring the BIVC Calendars for the Brewer Cottage and the Community House for Crawford to post them.
2. Pat thanked Sue Spalding for posting all the annual notices on the Bulletin Board at the Store.
3. Reminder to the Superintendent to check the rope swing.
4. Pat will check with Freeport about scheduling the annual August Freeport/Bustins Dinner.
5. Remind Planning Board to submit recommendations for CEO/LPI and Assistant CEO/LPI to the Board for appointment in June.
6. Remind the Board that Articles for the Warrant of the Annual Meeting are due soon.
7. Remind Clerk to resolve any Voting issues.
8. Discuss if there will be a large trash pickup in August.
9. Remind the By-Law Committee, if activated, of any wording changes that need to be made at the Annual Meeting.
10. Remind Superintendent and Treasurer that the annual renewal of the Transfer License is due May 31 of each year. (This may have already been done for this year.)
11. Reminder to send to the United States Postal Service (USPS) names of the Boat Captains and the name of the current Board Chairman.
12. Remind the Treasurer to ask the Insurance Company to send the USPS proof of insurance for the Lilly B.

### **SUPERINTENDENT – Crawford Taisey**

Storm Report – Crawford reported that the roads have been cleared of all downed trees.

Vehicles – Crawford reported that all are working.

### **CEO/LPI – Barbara Skelton**

Not in attendance.

**BOAT ADVISORY COMMITTEE** – Tanya Sweatt mentioned that Captain Abe will have a special excursion run as a donation at a silent auction for a child with a brain tumor. It is a purchased run for \$150 which has been donated.

**BREWER PROPERTY ADVISORS** – It was noted that the new Rego regulator for the propane tank system has been installed. The Board was informed of the need to replace some copper tubing under the cottage to be up to code.

**BY-LAWS REVIEW COMMITTEE** – The last review was done in 2008. Members are working on a packet for review and consideration at the 2019 Annual Meeting.

**FINANCE COMMITTEE** – No report at this time.

**HARBORMASTER** – Rob Taisey reported that the marker from the west side was moved to the Nubble.

**LANDSCAPE COMMITTEE** – No report at this time.

**PLANNING BOARD** – Presently meeting.

**PUBLIC SAFETY COMMITTEE, FIRST AID COORDINATORS** – First Aid Coordinator, Dave Dickison, discussed the opioid epidemic and use of NARCAN for treatment of drug overdoses. There were many issues mentioned such as the need for education and training, need for a trained medical person to be available 24/7 to administer NARCAN if need be, secure location, the responsibility and liability of the BIVC. Rob Boone stated that there were many issues to consider and Bustins does have the use of the Freeport EMS.

**WATER COMMISSIONER** – Crawford reported that all public wells tested fine except for the Ewing well, which now has a boiled water order posted.

**WEBMASTER** – Tony stated that there were so many documents in the Spring broadcast, he only posted the Spring BIVC Newsletter to BIVC.net.

**ZONING BOARD OF APPEALS** – No report at this time.

**CORRESPONDENCE:**

4/7/18 Email from S. Spalding re: MMA opinion on majority of quorum voting.

4/9/18 Email from Barbara Eliades re: Pictures received from Dave McCoy of proposed roadway pins. Wants no action until discussion. Asked who else has been involved in conveyances (23+).

4/11/18 Email from Kevin Petrie re: Request placing satellite dish on Community House for use in the Schoolhouse/office.

4/11/18 Email from T. Sweatt re: Creative Cottages' request for MV/LE permit.

4/18/18 Email from Adam Bliss re: Freeport submitted grant application for a new ramp at the Golf Course. Awards announced late May.

4/21/18 Email from T. DeBruyn re: Contracted for storage facility in Falmouth.

4/27/18 Email from K. Barrows re: Submitted trash manifest.

5/5/18 Email from Rob Boone re: Submitted building permit application to CEO for landing ramp.

5/7/18 Email from Matt Rowe re: Looking forward to returning. Mentioned phone was not working – passed this info to T. DeBruyn.

5/10/18 Email from T. Sweatt re: Captain Abe looking to donate excursion on the Lilly B for fundraiser.

5/11/18 Email from T. Sweatt re: Lucy Lloyd submitted requested COI for MV/LE permit.

5/12/18 Email from Bob Dugan re: Requesting reimbursement for Captains taking First Aid course (\$120.00).

5/13/18 Email from Bob Dugan re: Confusion over off-season Tuesday runs around trash. What about when there is no trash?

5/14/18 Email from T. DeBruyn re: Donation of iPhone 6+ after FB request.

5/21/18 Email from Mark Bower, JBGH re: Update on Carrier case.

5/21/18 Email from Jim Houle, Program Manager for FEMA grant; followed up with phone call 5/22.

5/23/18 Phone call from Pete Pellerin, MIE re: Presentation on July 7 at 11:30 AM regarding large tanks.

5/23/18 Email from Jessica Taisey re: YOGA classes at the Community House.

5/23/18 Email John Wood/ Barbara Eliades re: Site walk for proposed conveyance either June 9 or June 16.

Email correspondence is stored on Google Drive.

## **OLD BUSINESS**

Review Action Items and Capital Projects – The Board reviewed items on the action items list and Capital Projects.

Spring Newsletter Follow-up (if any) – There is an interest to have email lists for all Bustins community members. The Clerk focused on voters for email addresses. The Directory is being updated.

Option on Municipal Voting – Board members discussed the situation of Overseers voting when 1 or 2 Overseers were absent or abstain. The Clerk had provided the MMA opinion.

## NEW BUSINESS

2 x 3 Ft. Satellite Dish for the Schoolhouse – Kevin Petrie presented the information for the use of WI-FI in the Schoolhouse by having a Hughes Net Dish placed on top of the Community House at Kevin’s expense. He requested that it be password protected so individuals would email Kevin for the password. Kevin could charge a nonprofit cover cost. A discussion ensued about the use of power from the Community House solar panels. Rob Taisey suggested shutting off the Community House inverter when batteries reach a predetermined level. Rob will work with Kevin to set up a shut off.

- (3) ACTION: A motion was made** (Boone), seconded (Barrows), and unanimously voted to give Kevin Petrie permission to place a 2’ x 3’ Hughes Net dish in an inconspicuous location on the Community House roof for a two-year period.

Yoga Classes at the Community House – Jessica Petrie requested using the Community House for Yoga classes and class members could voluntarily contribute money to Jessica. The Board members agreed to allow Jessica to use the Community House if the CABI agrees as well.

FEMA Application – There will be a meeting Bustins on Thursday, June 7 at 11 AM for on-island meeting. .

Maine Island Energy – MIE has requested that customers have a credit card on file. Pete Pellerin will have a presentation on July 7 at 11:30 AM at the Community House.

Motor Vehicle/Large Equipment Requests – The following actions were taken for requests for permission for motor vehicles/large equipment on Bustins.

- (4) ACTION: A motion was made** (Boone), seconded (Rauch), and unanimously voted to grant Ron Tozier permission to have a Kubota tractor and mini-excavator on the island through October 31, 2018.

- (5) ACTION: A motion was made** (Boone), seconded (Hayes), and unanimously voted to grant Rob Taisey permission to have a mini-excavator and chipper on the island subject to the usual conditions and certificate of insurance through December 15, 2018.

Road Closing– The Clerk reminded the Board that a hearing must be held in order to close the roads before the Annual Meeting. This must be done every 10 years. The hearing date must be posted.

**EXECUTIVE SESSION** - Pursuant to 1 M.R.S.A. s405(6)(E) on a motion made, seconded and voted to enter into Executive Session at 2:14 PM to discuss pending litigation.

- (6) ACTION: A motion was made** (Boone), seconded (Sweatt), and unanimously voted to forgo the counter claim of John Carrier III and go forward with having the structure removed.

Executive Session ended at 2:21 PM.

**AJOURNMENT** (2:23 PM)

**FUTURE MEETING SCHEDULE**

Sunday, June 24, 2018 – 9 AM at the Brewer Cottage, Bustins Island, ME

Sunday, July 8, 2018 – 9 AM at the Brewer Cottage, Bustins Island, ME

Sunday, July 15, 2018 – 9 AM at the Brewer Cottage, Bustins Island, ME to approve budget and Warrant

Saturday, August 4, 2018 – 9 AM at the Community House, Bustins Island, ME for the Annual Meeting

Sunday, August 5, 2018 – 9 AM at the Brewer Cottage, Bustins Island, ME

Tuesday, August 21, 2018 – 6:30 PM at the Community House, Bustins Island, ME for the Annual Freeport Dinner

Sunday, September 2, 2018 – 9 AM at the Brewer Cottage, Bustins Island, ME

Sunday, September 30, 2018 – 12 NOON at the Brewer Cottage, Bustins Island, ME

Saturday, November 3, 2018 – 10 AM at the Freeport Safety Building, Freeport, ME

Saturday, December 8, 2018 – 10 AM at the Freeport Safety Building, Freeport, ME

Meetings may be cancelled or rescheduled – check for any changes online at [http://www.bivc.net/docs/Meeting\\_Schedule.pdf](http://www.bivc.net/docs/Meeting_Schedule.pdf)

Respectfully submitted,

Linda E. Sweatt  
Board Secretary